



Opportunity Through Education

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## Formal Guidance

### Wyoming CTSO & CTE Organization Funding Provisions

Effective May 2026

#### Historical Context

The Wyoming Department of Education (WDE) plays a central role in supporting Career and Technical Student Organizations (CTSOs), which were established with its direct support and operate under WDE-maintained charters. Demonstrating strong advocacy, Superintendent Degenfelder helped double the WDE allocations for the five existing CTOS in July 2024, increasing the annual funding from \$30,000 to \$60,000. Additional incentive funding is also provided based on student membership. As career programs of study continue to evolve, the WDE collaborated with the current CTOS to develop clear criteria, processes, and timelines to manage the addition of future CTOS and inform requests for further state funding.

#### Objective

Overall, the objective of these efforts is to expand career exploration and enhance future opportunities for Wyoming students.

#### Criteria

The following criteria will be utilized for current CTOS and CTE Organizations.

*Wyoming CTSO: Meets 12 of 12 deliverables.*

*Wyoming CTE Organization: Meets 8 of 12 deliverables.*

1. Offers programs that are integral to business and industry and co-curricular with CTE programs of study in Wyoming.
2. Includes a service component (Involvement in the community; volunteering).
3. Serves CTE students and teachers in one or more of the CTE programs of study with school district support.
4. Creates opportunities for middle school, junior high, and high school students to develop skills related to successful and meaningful careers.
5. Creates opportunities for leadership and personal growth through activities for students on local, state, and national levels, including Local and State officer opportunities.
6. Creates opportunities for students to participate in competitive events to demonstrate their knowledge and skills at district, state, and national conferences.

7. Creates opportunities to network with career professionals, which may lead to work-based learning opportunities, such as job shadows, internships, and apprenticeships.
8. Demonstrates guiding students in recognizing the value of pursuing work readiness with examples, including industry-recognized credentials, certifications, or college degrees within pathways.
9. Provides, at a minimum, an annual professional development workshop(s) for local chapter advisors.
10. Must be a student-led leadership organization affiliated with a parent national organization and aligned to its established structure. This structure must include locally chartered chapters and members, a formal membership tracking system, and governing documents such as a constitution, mission, bylaws, core values, and clearly defined policies and procedures.
11. Maintains at least 10 chapters statewide.
12. Be sanctioned by the Wyoming High School Activities Association (WHSAA) or supported by a state workforce association.

## **Funding**

### Full CTSO Funding:

- Meets 12 of 12 deliverables listed above.
- Base funding: \$60,000 per CTSO, per year.
- Incentive funding: Divided by membership numbers of the previous year, as verified by their national organizations.
- WDE will review each CTSO annually to ensure compliance with contract obligations.
  - Should any existing CTSO fall under the minimum of 12 criteria listed above, they would enter probationary status, with a review at the end of one year.

### CTE Organization Funding:

- Meets 8 of 12 deliverables listed above.
- Base funding: \$50,000 divided by the number of CTE Organizations, with a maximum of \$25,000 per organization, per year.
- Membership numbers of the previous year, as verified by their national organizations.
- WDE will review each CTE Organization annually to ensure compliance with contract obligations.
  - Should any existing CTE Organizations fall under the minimum of 8 criteria listed above, they would enter probationary status, with a review at the end of one year.

## **Changes in Categories**

For organizations intending to change categories, documentation must be submitted to the WDE by January 15 of each year.