



Military Family Advance Enrollment Checklist

1. Initial Advance Enrollment

- Official Military Orders: Copy of Permanent Change of Station (PCS) orders to a Wyoming installation.
- Online Registration: Complete the district's digital enrollment form.
- Course Requests: Submit preferred course selections for middle/high school students.

2. Academic & Support Records

- Unofficial Transcripts: Most recent report cards or unofficial high school transcripts.
- Specialized Services:
 - Current IEP or 504 Plan (unofficial copies accepted for initial placement).
 - Most recent evaluation reports.
- Testing Data: Results from recent state or standardized assessments.

3. Health & Identity

- Birth Certificate: Copy of student's legal birth certificate.
- Immunization Records: Current records (Note: 30-day grace period for military transfers).
- Proof of Identity: Parent/Guardian government-issued ID.

4. Finalizing Residency

- Physical Residence Proof: Provide a lease, mortgage, or utility bill within 10 days of the student's first day of physical attendance.