



Wyoming Education Trust Fund Grant Application

Applicant District Information

Applicant District: _____

Address: _____

Superintendent: _____

District Contact: _____
Name

_____ Email

_____ Phone

Grant Information

Grant Title: _____

Total Amount Requested: _____

Assurances

If successful in securing funds for an innovative education grant, applicant district agrees to the following:

1. Must abide by all district, state and federal laws applicable to the grant.
2. Must guarantee compliance to federal, state and local fiscal guidelines and reporting requirements applicable to the grant.
3. Must provide a written self-evaluation by June 1, 2025. Although you may develop and submit your own self-evaluation statement, an optional format is enclosed for your perusal.
4. Must agree to send a district representative to present the project overview and results at a state-level Conference.
5. Establishes separate district file for grant program to account for all expenditures on this grant.

Signature of Superintendent: _____

Date: _____

Phone: _____

Abstract**0-3 Points**

Describe in a clear and concise manner the scope and essence of the project. Including target population and objectives.

Statement of Need

0-3 Points

Describe in a clear and concise manner the need for and compelling nature of the project using valid data appropriate to the proposal, and explain why the project cannot be funded with local resources. Include history and sustainability of the project, if appropriate.

Project Goals

0-3 Points

Describe the goals of the project in a clear, organized manner, and explain how they are appropriate and attainable with the proposed project.

Measurable Objectives

0-3 Points

Describe objectives that specifically relate to project goals, are student-learning centered, and are traceable and measurable.

Activities

0-3 Points

Describe the activities to be used to reach the planned objectives as they relate to the goals of the project. Discuss how the activities address one or more of the program priority areas (listed in grant requirements).

Timelines

0-3 Points

Provide realistic timelines for objectives and activities to achieve stated goals within the grant period. Add additional lines if needed.

Project Timeline		
Objective	Activity	Anticipated Due Date

Evaluation

0-3 Points

Describe how each objective will be evaluated. Describe the measurement tool(s), expected results, and how the assessment data will be used.

Dissemination of Results

0-3 Points

Describe in a clear and concise manner how the results of the project will be disseminated and/or transferred at a local and state level.

Budget Narrative

0-3 Points

Describe how the budget supports the goals, objectives and activities of the project. If travel is planned, indicate the purpose and destination of travel. Identify any equipment to be purchased. Describe all budget line items.

Budget Accounting Structure

0-3 Points

Provide a list of expenses within a budget structure using the appropriate expenditure/accounting codes. The total in the budget must equal the overall grant request. **All budget items must be allowable by law.**

Proposed Project Expenses			
Series	Item	Quantity	Cost
		Total	

Innovation and Creativity

0-3 Points

Describe how grant funds will be used to provide innovation to public education through new, different, creative, or improved education opportunities. Explain how the innovations or improvements will assist students in meeting the Wyoming Content and Performance Standards.

Sustainability

0-3 Points

Describe how the project will be maintained and funded after the grant award period has ended. Include any and all additional funding streams that may be used to continue or improve the grant project/proposal after the grant period.

Emphasis on Computer Science

0-14 Points

Describe how the proposed project will implement computer science into the curriculum through the creation of computer science programs and initiatives or the integration of computer science tools and resources. Include descriptions of professional development that will be offered to educators and advisors to effectively implement computer science into the curriculum.

Job Descriptions

Not Scored

Attach job descriptions for any positions included in the budget and described as part of project activities. Job descriptions should indicate strong personnel leadership, support goals and objectives, and be sufficient to carry out designated activities.

Consortium Agreements

Not Scored

If the applicant is a consortium, a copy of the consortium agreement must be attached. The agreement must include signatures from representatives of all participating entities, must include at least one public school district, and must name the public school district that will act as the fiscal agent for the project.