



Performance Improvement Plans

What Prompts a Performance Improvement Plan?

If a local subrecipient fails to meet at least 90 percent of an agreed upon Local Performance Indicator (LPI) target for any of the indicators, the local subrecipient shall develop and implement a performance improvement plan in consultation with various groups (with special consideration to performance gaps between subgroups) during the first program year succeeding the program year for which the local subrecipient failed to meet the performance level.

The WDE CTE Perkins Team will work with the local subrecipient to implement the improvement plan. ([Page 10 Perkins Policies & Procedures Manual](#))

First, Review Student Data

Review your data in the [WDE Confidential Portal](#). List any disparities or gaps in student performance. This will answer question #2 in the Disaggregated Data portion of the End of the Year report.

What Should Be Included in a Performance Improvement Plan?

For question #3, in the Disaggregated Data, the performance improvement plan should describe how or what you'll do to increase your scores for each indicator where a performance gap exists.

Sample Sentence Starters For Disaggregated Data Response(s)

For disaggregated where there are no students reflected with 0:

The disaggregated data shows no students in this category consequently a plan is not required to address this gap.

For disaggregated data that shows a low denominator number of students (less than 10 overall):

The disaggregated data shows less than 10 students in this category resulting in a small number of students causing large variations in the data. Our plan to address this gap is to...

For disaggregated data that shows a gap where the denominator number of students is over 10:

Our plan to address the gap shown in our disaggregated data for LPI (*2S2 Example*) in the following special populations is as follows:

Native American students, females, and teen parents: Offer additional tutoring before and after school, winter break and spring break homework hours for tutoring, individualized remediation, and peer tutoring.

Sample Sentence Starter To Begin Improvement Plan:

Recognizing that we did not meet our performance indicators in (*2S2*), our plan is to...

The Wyoming Department of Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. 1 The following person has been designated to handle inquiries regarding the non-discrimination policies:

Title IX Coordinator - Title VI Coordinator - ADA/504 Coordinator

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For further information on notice of non-discrimination,

Denver Office, Office for Civil Rights
U.S. Department of Education
Cesar E. Chavez Memorial Building
1244 Speer Boulevard, Suite 310
Denver, CO 80204-3582

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