

# EL Quarterly Webinar

December 15, 2022

10:00 a.m. - 11:15 a.m.

Join the webinar Via [Zoom](#)

or dial 13462487799

Meeting ID: 985 0660 6068

Passcode: 722244

# Welcome

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# Agenda

- New Items for the 2022–2023 School Year.
- Assessment.
- WIDA MODEL Interim Assessment.
- EL Reporting.
- Professional Development.
- Participate in WIDA Test Development Work.
- Upcoming Dates.
- Ways to Receive Information/Updates.
- Q&A Session.

# New for the 2022–2023 School Year

- [Desktop Monitoring Template](#).
- WDE ordered ACCESS Test Materials.
- [2022-23 WIDA AMS enhancements](#) webpage ([enhancements webinar](#)).
- [WIDA AMS](#); new clickable buttons.
- **The WIDA Test Monitoring Application (TMA).**
  - In AMS (an option when you add or edit test sessions).
  - You can start to use the Test Monitoring Application with ACCESS for ELLs Online when the 2022-23 test window opens.

# New for the 2022–2023 School Year Continued

- There are **two steps** to take to start using the **Test Monitoring Application**:
  - **First**, add or edit your test sessions so that the Test Monitoring drop down is set to Required.
    - All students in the test session will enter a monitoring code during the login process.
  - **On test day**, log in to WIDA AMS, and Test Monitoring dashboard and locate the monitoring code and provide to your students.
    - Students will enter the monitoring code after they enter their test ticket information.

# New for the 2022–2023 School Year Continued

- [Secure Materials Tracking Report \(SMTR\)](#).

- You can find the report in the WIDA AMS
  - My Applications > Report Delivery > Test Results. Note: There is a school version and district version of the report.

- **The Alternate ACCESS Field Test.**

- Field Test Window is February 14 - April 17, 2023.
- All students with the most significant cognitive disabilities in grades K–12 who are eligible to take the Alternate ACCESS for ELLs (Alternate ACCESS) Test are required to participate in the field test.

# Assessment

# Test Material Ordering Process

- Change this year.
- Test materials for the ACCESS for ELLs and ALT ACCESS for ELLs will be automatically ordered for all Active English Learners (ELs) based on the information provided in the October WDE684 submission.



# Additional Test Materials Ordering (AMO)

- If new Active EL students enroll between November and February, TAs can order materials during the AMO window from January 4-February 17, 2023.
- Accommodated test forms can also be ordered.
- Additional orders may only be placed by District Test Coordinators.
- WIDA AMS>Order and Manage ACCESS Materials tile>Additional Materials tab>the appropriate Administration and District filters.
- Always select the District-Level Additional Materials school for ordering additional materials and the Add Order button will activate.

# ACCESS Materials Arriving

## **Material Inventory for ACCESS for ELLs and ALT ACCESS**

- All materials are shipped securely and must be signed for upon delivery.
- The district and/or school shipment will include:
  - Testing materials.
  - The initial shipment included extra copies of materials.
  - A Packing List.
  - A Security Checklist.
  - A School Box Range Sheet.

# ALT ACCESS Field Test in 2022-2023

## Field Test Window is February 14 - April 17, 2023

- If you have Active ELs who also participate in the WY-ALT assessment or learn content aligned to the Wyoming Extended Standards, then you must administer the ALT ACCESS field test.
- Participation in the field test is in addition to the Alternate ACCESS test that is administered each year.
  - To administer the field test, you'll need to complete the Alternate ACCESS for ELLs: Administration and Scoring training course.

# ALT ACCESS Field Test in 2022-2023

- Kindergarteners must participate in the field test if it has been determined that Alternate ACCESS is the appropriate assessment.
- Meet with your student's IEP team and follow the alternate assessment participation criteria.
- For additional guidance, view the [Alternate ACCESS for ELLs Participation Criteria Decision Tree.](#)

# ALT ACCESS Field Test in 2022-2023

- There will be a Google form to order additional materials for the Alt ACCESS Field test (not in WIDA AMS).
- Beginning on February 7, 2023, add your information to the Additional Materials Order (AMO) form until April 10, 2023, to order more materials.
- Additional materials will be shipped to the same location that received the initial field test materials shipment. See the [ALT ACCESS field test webpage](#) for more information.

# Test Administration Preparation

[ACCESS for ELLs Checklist](#) in the Wyoming [WIDA webpage](#).

- Includes all steps (before, during, and after testing) needed to be prepared for ACCESS test administration.

## **Test Administration Training.**

- Test Administrators must be trained the first year of test administering.
- Training will be done every other year after the first year of training and TAs must review training every year.

# Test Administration Preparation

## Who are your ELs?

- Report on the WDE684 for English Learners.
  - Contact your WISE coordinator for current list.
  - WyEd Pro Coordinator.
  
- Under federal law, All Active English Learners must participate in the ACCESS English Language Proficiency Assessment until they meet the proficiency criteria.

# Test Administration Preparation Continued

There are tools that can be used to help students take the test and are in the [Accessibility and Accommodations Manual](#).

- **Administrative Considerations** are always available to any student who might benefit from some personalization of standard test procedures, such as a familiar test environment or an extra break.
- **Universal Tools** provide increased accessibility and can be used by any student at any time ([Preparing Students for ACCESS for ELLs Online document](#)).



# Test Administration Preparation Continued

There are tools that can be used to help students take the test and are in the [Accessibility and Accommodations Manual](#).

- **Accommodations** provide targeted support. Accommodations are typically available only to students with Individual Education Programs (IEPs) or 504 Plans.

# Mode of Testing in Wyoming

- The mode of testing for the ACCESS Assessment is encouraged to be online for the appropriate grades.
- However, Wyoming allows districts to determine when the paper option is needed as a support for any grade/student.
- This is something that you will include this in the student's IELP as a needed support.

# Quality Assurance Monitoring

## Desktop Monitoring

- Submit a completed [Test Security and Statewide Assessment Administration Procedures Manual](#) to WDE.
  - Test Security Agreements, Annual Training Procedures, Testing Schedule, Device Policy, Secure Materials Procedures, Communications Plans.
- Test schedules are due to WDE by December 19.
- Test Security and Statewide Assessment Administration Procedures Manual due to WDE by January 9, 2023.

# Quality Assurance Monitoring

## Onsite Monitoring

- The second step of the process is to WDE's onsite visit.
  - During the visit, a WDE Assessment staff member will use the [Quality Assurance Checklist to monitor test administration.](#)
- After both steps are completed, a findings report will be sent to the EL District Assessment Coordinator and to the building principal.

# Assessment Administration Training

- Login to Secure Portal for required Training Courses.
- Communicate roles, responsibilities, and training requirements to Test Administrators.
- Test Administrators must be trained the first year of test administration.
- Training will be done every other year after the first year of training.
- TAs must review training every year and on all WIDA modules.

# Translation of Test Directions

## Allowed during ACCESS Test Administration

- Wyoming's testing policy allows for the translation of test directions into the student's home language when needed.
- Don't rephrase, read aloud, or translate test items or response options.

# Testing Irregularities

## Contact WDE immediately if an irregularity is suspected

- TA must pause the test and follow school's communication plan.
- DTC must report the possible irregularity to WDE by calling or emailing Cat Palmer, [catherine.palmer@wyo.gov](mailto:catherine.palmer@wyo.gov) or call 307-777-8568.
- Example of irregularities include but are not limited to:
  - Communication device found on student or teacher.
  - Accommodations not appropriately provided to student.
  - Suspected cheating.

# Student Transfers during Testing

## What to do if a student moved out of your district during the Assessment window.

- A transfer must be completed in the WIDA AMS when a student transfers to another WY district and has not completed the ACCESS for ELLs test and has completed at least one test session (domain).
- If a student did not begin the ACCESS and transferred to a Wyoming district, you will not need to transfer the student in the WIDA AMS because there is no testing information.



# Student Transfers during Testing

## What to do if a student moved out of your district during the Assessment window.

- Students who transfer to another state can not be transferred to another state in the WIDA AMS.
- Students who transfer out of a district can be removed from test sessions after it has been verified that the student will not complete a test session at the end of the testing window.

# Early Kindergarten Screening

## Screening no earlier than May

- If a student does not meet the ELP standards during the early screener, the district must re-screen the student after the school year begins to see if the student has reached ELP in the months between enrollment and the beginning of school.

# WIDA MODEL Interim Assessment

# WIDA MODEL Interim Assessment

## Would you like an interim English Language Proficiency Assessment for your English Learners?

- The optional interim would be for ELs in grades K-12 and would be available on-demand throughout the school year.
- Interim data will not be monitored or used for accountability.
- For more information about the MODEL Interim Assessment, watch this [video](#) or visit [WIDA MODEL](#).
- Complete the [WIDA MODEL Interim Interest Survey](#) to help inform WDE's decision.

# EL Reporting

# WDE684 Reporting

## Collection 3 times a year.

- Compares information from WDE684 report & district records for compliance issues:
- Important EL student information is collected three times a year.
  - Collection times:
    - October 684 collection.
    - March 684 collection.
    - June 684 Collection.

# Professional Development

# Upcoming Professional Development

**Wyoming continues to provide professional development for districts.**

- Districts are able to choose from a variety of topics listed in the Professional Learning list on the EL Webpage.
- All offerings have participant minimum and maximum participation requirements.



# Upcoming Professional Development

- Public WIDA PL 2022-23.
- [Planning with the WIDA ELD Standards Framework](#) eWorkshop.
  - Webinar 1: 1/10.
  - Webinar 2: 1/17.

# Participate in WIDA Test Development Work

# Contribute to WIDA Test Development Work

## Let WIDA know you are interested by completing the survey

- WIDA invites educators to participate in review of test content in development.
- WIDA works to do these things throughout test development via events such as bias, sensitivity and content reviews, classroom observations, surveys, expert panels, and field testing.
- If you are interested in participating in an assessment event, fill in the [assessment events participation survey](#) to be considered.
- Visit the [Building a WIDA Assessment page](#) to learn more.

# Upcoming Dates-[WIDA WY Webpage](#)

- 11/30/22-2/24/23 WIDA AMS test setup available for test sessions
- 1/3/23 ACCESS test materials will be delivered on or before.
- Additional Materials Ordering (AMO) Window; Wednesday, 1/4/23- 2/17/23.
- 1/17/23-2/24/23 Test Window.
- 2/28/23 Deadline for shipping completed test materials to DRC.
- 3/17/23-3/30/23 Pre-reporting data validation – LEAs in AMS.
- 5/3/23 Districts receive reports – Online.
- 5/19/23-5/23/23 Districts receive reports – Printed.
- 6/15/23 Updated data posted in WIDA AMS.

# Ways to Receive Information/ Updates

- [EL Monthly Newsletter.](#)
- [Assessment Newsletter.](#)
- [\*\*Sign Up link here\*\*](#) for EL Newsletter and more.
- [WIDA Wyoming Website.](#)
- [ACCESS for ELLs Checklist.](#)
- [WIDA Monday News.](#)
- [EL Quarterly Webinars.](#)

# Questions

# Thank You!

**If you have any questions, please contact us.**

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- Cat Palmer, [catherine.palmer@wyo.gov](mailto:catherine.palmer@wyo.gov).