



Positive School Climate Grant Application

Grant Period: 2021-2023

Positive School Climate Grant Program

The Wyoming Department of Education (WDE) is helping districts and schools acquire and operate programmatically mature and evidence-based programs or innovative programs with the intent of making the largest possible impact for reducing school bullying and increasing positive school culture and climate. Schools can request funding to specifically improve their school climate. The grant period for this grant opportunity is December 2021 – December 2023. Upon completion of the selection process and award notification, allocations will be posted in December 2021. The funds must be expended by December 30, 2023. In order to keep accurate records and to assist any awarded schools or districts to ensure all funds are expended, the grant will be closed out on November 16, 2023. The requests may take the form of continuing with prior work related to developing a positive school climate, or new initiatives with the same objective.

Application Requirements

The application must describe:

1. How funding will be utilized (max. 55 points)
2. Estimated itemized expenditures (max. 25 points)
3. Expected Outcomes (max. 15 points)

To be considered for funding, complete and submit the three application requirements in a narrative format by **October 5, 2021**.

Eligibility Requirements

Any Wyoming school or district may apply. It is necessary to have a grant administrator such as a teacher or staff member who is responsible for carrying out or overseeing the actual work of the grant.

Important Grant Expectations for Recipients

1. The grant administrator will update the WDE quarterly beginning in February 2022 about the work being completed with the grant funds and must detail the expenditure used in each quarterly report.
2. Grant recipients are expected to spend the full amount of the grant.
3. If actual grant expenditures are lower than the approved amount by the end of the school year, then the district is automatically authorized to extend expenditures up to the amount originally requested. The expenditures must be spent on activities or programming that align with what was originally awarded in the grant application.

During the Grant Period and At the End of the Grant Period

Districts will be reimbursed annually for an updated accounting of the originally awarded grant amount by submitting the following:

1. Single itemized district invoice.
2. Grant "to date" summary report. Both are due together by October, 2022.

At the end of the Grant Period, districts will be reimbursed for the remaining portion of the originally approved grant amount by submitting two items:

1. The final single itemized district invoice with previous invoice entries included; and
2. Final grant summary report. Both are due together by December, 2023.

Each grant summary report shall include the following items:

1. Program name, district, grant administrator, and contact information.
2. At least one metric used in the grant and how the metric value(s) changed over the time the program was in effect (examples: discipline referrals, class disruptions, fights, etc.).
3. An evaluation of the program. At a minimum, the evaluation should compare the actual outcomes to the intended outcomes and expected benefits from the grant application.

Email the reimbursement request, invoice, and grant summary report to Jo Ann Numoto at jo-ann.numoto@wyo.gov.

Application period timeline for 2021-2023 Grant Recipients

September 7-October 5, 2021: Program application period

February 2022: Recipients check-in with the WDE on grant progress and costs

Timeline for 2021-2023 Grant Application

September 7, 2021-October 5, 2021: Grant application period

October 7, 2021-November 2, 2021: Grant applications reviewed

November 9, 2021: Award letters mailed

January 2022 - December 2023: Program operation period

February 2022: Recipients check-in with WDE on grant progress and costs

QUARTERLY progress and cost check-ins/reports dates:

May 12, 2022; August 18, 2022; November 17, 2022; February 16, 2023; May 18, 2023; August 17, 2023; November 16, 2023

Between November and December 2023 is a month's leeway for unforeseen circumstances that will need addressing and possible modification of the original grant application. The close-out date is November 16, 2023. Funds need to be obligated by December 15, 2023 and spent by December 30, 2023.

Reimbursement will be made within forty-five days after the final submission and report.

Scoring Rubric:

The rubric describes how the grant application will be scored. Higher scores are awarded first. Awards continue downward until the funding runs out. Adjustments can be made for extended efforts put into the grant application.

Each submitted application will be evaluated according to the target areas shown below:

1. How funding will be utilized (Max. 55 points)

Target: Answer relates to the needs of students and addresses the particular climate problem the school or district is experiencing. The long-term goals of the school or district should be addressed.

Reasoning should be provided, relevant statistics used.

Grant administrator is listed including name, title, phone, and email address (max. 5 points)

2. Estimated itemized expenditures (max. 25 points)

Target: Answer relates to an explanation of how funding will effectively be used along with a basic line-by-line list of expected expenditures. This might include, but not limited to: books, materials, travel costs, training fees, speaker fees, reimbursed time for school staff, printing costs. Proposed expenses indirectly related to the mission of the program including food or tee shirts may or may not be approved depending on the grant request load for any given year.

3. Expected Outcomes (max. 15 points)

Target: Answer relates to a complete list of direct or indirect net results, positive consequences, or end products that are designed or expected.

The total possible points are 100. The scoring of applications is done using an independent group of evaluators. Since the purpose of the grant is to maximize school climate statewide, the evaluators reserve the right to take into account geographic dispersal in the case of close scores.