

Fremont CSD #14

SNP Agreement #: 0714000

Review Date: 11/13/2019 - Review ID: 3963

This Review was conducted by Mia Donley with Dave Rushforth.
Records were reviewed for the month of . Site visit was conducted at Fremont CSD #14, Ethete, WY.
The findings referred to in this report indicate that the institution does not comply with

For each review Finding Listed in the report, explain in detail:

- how you will fix the problem,
- what procedure you will change,
- when the new procedure will be implemented and
- which staff member is responsible.

1000 - Local School Wellness Policy

Finding: Local School Wellness Policy requirements are not met.

SFAs are required to identify the official responsible for LWP oversight in the written policy. SFAs may elect to include the position/title of the individual instead of a specific name (i.e., superintendent.)

Corrective Action Plan:

Add the responsible official who will provide oversight to the LWP and upload to WDE.

Submitted Corrective Action:

This will also need Board action. Now with the Board looking for a new Supt It may not happen soon.

1200 - Professional Standards

Finding: Professional Standards requirements are not met.

12 hours of training was not documented by the food service director in the past year.

Corrective Action Plan:

Document 12 hours of training before June 30, 2020 Respond with the plan to meet this corrective action.

Submitted Corrective Action:

I am only responsible for the fiscal side of the District and have the title so we have an administrator over seeing the program. I spend at least 15 days a year at national conferences related to School operations in various School associations. This includes National Association of Federally Impacted Schools, State Business manager meeting and National Indian Impacted Schools Association. All these cover various aspects of Federal funding and federal program.

Finding: Professional Standards requirements are not met.

Arlene Trosper has not completed required annual training hours

Corrective Action Plan:

Complete the required annual 4 training hours by June 30, 2020 Submit a plan for how this requirement will be met. Document the training and submit to WDE.

Submitted Corrective Action:

Spends time reading the material for what she does with the Direct Cert stuff yearly for any changes.

700 - Resource Management

Finding: Resource Management requirements are not met.

Compliant Milk Solicitation was not performed..

Corrective Action Plan:

Solicitation for dairy/milk must be compliant and documentation maintained. SFA must issue a solicitation for sy 20-21. Template documents and issue dates must be provided to WDE as part of corrective action. Template IFB is attached to "Review Attachments".

Submitted Corrective Action:

Advertised in July of 2017. Got only one response from Meadow Gold.

800 - Civil Rights

Finding: Civil Rights requirements are not met.

Refer to WDE Nutrition Program contact as part of the district wide complaint policy .

Corrective Action Plan:

Add, after Dave's name and contact information, to also contact Wyoming Department of Education, Nutrition Programs State Director Tamra Jackson at tamra.jackson@wyo.gov, 307-777-6263 for any concerns or complaints regarding the National School Lunch Program.

Submitted Corrective Action:

This will be something that go through the Board of Trustees and will get it on the Board agenda.

