

ALTERNATIVE SCHOOL APPLICATION CHECKLIST

School districts receiving approval will be required to report annually to the Wyoming Department of Education (WDE) regarding progress in meeting educational objectives. The district will use the school improvement plan submitted through the WDE accreditation process for this purpose. In addition, an evaluation of the effectiveness of at-risk programs must be conducted at least every two (2) years with results reported to the WDE.

Approved alternative schools will be funded through the Wyoming funding model starting the funding year following the first year of operation. Pursuant to W.S. 21-13-309(iv)(B), approved alternative schools will be resourced in accordance with [Attachment A](#) with data provided from the previous school year.

After two (2) evaluations demonstrating academic progress or success of the alternative school's educational program, the WDE will forward relevant documentation to the School Facilities Department for consideration of including the alternative school in the district's five (5) year plan under W.S. 21-15-116.

Directions: Submit online application [here](#).

The following checklist describes the documentation that will be required when completing the application online.

- Purpose of proposed alternative school
- Description of At-Risk Program
 - Criteria used to identify at-risk students
 - Individual learning plans
 - Research-based quality learning supports and classroom interventions
 - Strategies to address dropout prevention
 - Data-based predictors used to identify students at-risk of dropping out of school
- Evaluation of At-Risk Program
 - Evaluation process to determine effectiveness of at-risk program
 - Results of evaluation
 - Charts, graphs or other graphics to illustrate the data collected and analyzed

- Evaluation Plan
 - Description of how district will meet evaluation of effectiveness of continuum of learning supports and classroom interventions
 - Description of how district will evaluate the effectiveness of meeting the needs of the students attending the alternative school
- School Facility
 - Space to be used for the proposed alternative school
 - Evidence of approval by School Facility