

ANNUAL ACCREDITATION

Each district develops an evidence web page or submits links to the department through a spreadsheet annually by November 1. This evidence, and an internal verification process with Wyoming Department of Education program managers, is used to verify adherence to statute and make an annual accreditation recommendation to the Wyoming State Board of Education. The evidence requirements may be updated annually to reflect changes in statute.

01. DISTRICT BOARD

- Board members and board governance documents
- Strategic plan or posted mission, vision, and district goal statement
- Up-to-date and publically available board policies and documents
- Superintendent is named on the website
- Superintendent evaluation model

02. DISTRICT LEADERSHIP

- District leader evaluation model
- Designated school improvement representative

03. SCHOOL LEADERSHIP

- Principal roles and responsibilities
- Teacher evaluation model

04. STAKEHOLDER COMMUNICATIONS

- District communications plan

05. STAFF EMPLOYMENT

- District human resources staff member(s)
- Job description samples
- Appropriately certified staff

- Employee handbook

- List of compliance trainings

06. PROFESSIONAL DEVELOPMENT

- Staff development plan

07. STATE ACCOUNTABILITY

- WAEA school performance ratings

08. SCHOOL IMPROVEMENT AND SUPPORT

- School improvement plans (if required) posted on website

09. PROGRAMS, STANDARDS & CURRICULUM

- Curriculum in all content areas and/or documented curriculum adoption process
- Early literacy program description
- Math program description
- College and career guidance availability

10. DISTRICT ASSESSMENT SYSTEM

- Assessment system plan Curriculum or curriculum maps
- Graduation policy
- High school grading policy

11. INSTRUCTIONAL METHODS

- Instructional framework or teacher evaluation model (District instructional priorities).

12. LEARNING SUPPORTS

- Multi-tiered support/RTI/BIT/DBI process description
- District reading plan
- Special education staff and description of available special education services
- Description of how gifted students' learning needs are met
- English learner plan that includes hiring qualified staff

13. AT-RISK AND DROPOUT PREVENTION

- District dropout prevention plan or description of services provided for at-risk student

14. CULTURE, CLIMATE, AND SAFETY

- Description of programs that promote a positive climate and culture
- Stakeholder survey results
- Crisis management plan
- List of trainings and/or drills

15. STUDENT ACTIVITIES

- Available clubs and organizations
- Available sports
- List of events that extend learning beyond the classroom

16. HIGH SCHOOL GRADUATION

- District graduation requirements

17. TECHNOLOGY AND MEDIA

- District technology plan
- Description of technology, library, and media services

18. VIRTUAL EDUCATION

- District virtual education program description (if offered)
- Program approval (WDE internal check)

19. BUILDINGS AND FACILITIES

- District infrastructure plan or facility planning document
- Maintenance department/staff

20. STUDENT HEALTH

- Nurses and counselors are employed
- Immunization records are collected
- Description of mental and physical health prevention programs and services

21. CALENDARS AND SCHEDULES

- Current year district calendar

22. TRANSPORTATION

- Assurance that the district provides transportation to and from school and interscholastic activities

23. FOOD SERVICES

- District adheres to sanitation guidelines (WDE internal check)
- District offers free and reduced lunch

24. FINANCE AND DATA

- District is routinely audited
- Accurate data is reported to WDE (WDE internal check)

25. STUDENT INFORMATION

- Student data privacy policies