Schedule of Events

Test Dates

Test only on the dates shown in the table below.

Test	Type of Testing	Date/Window
ACT® WorkKeys®—Online	Testing window—online Standard Time and Accommodations	April 16 – 30, 2019
Test	**Type of Testing**	**Date/Window**
ACT WorkKeys—Paper	Testing window—paper Standard Time and Accommodations	April 16 – 30, 2019

Schedule

Follow the schedule below to complete actions for testing. ACT communicates with the district test coordinator (DTC) and/or school test coordinator (TC) throughout the testing period. ACT does not communicate with the room supervisor (RS), or proctor (P), or technical coordinator (Tech). The test coordinator is responsible for including other staff in activities and training opportunities.

For additional resources, go to www.act.org/stateanddistrict/wyoming

Items that are shaded indicate the following: = Online Testing

Open Date	Deadline Date	Who Takes Action	Event
PREPARE FOR SPRING TESTING			
March 4, 2019	March 8, 2019	DTC	**Order materials for ACT WorkKeys paper testing.**
March 21, 2019		TC	**Receive** online testing realm information by email.
April 1, 2019	April 5, 2019	TC	**Receive** paper test materials.
April 16, 2019	April 30, 2019	TC, RS, P	**Administer** ACT WorkKeys online.
April 16, 2019	April 30, 2019	TC, RS, P	**Administer** ACT WorkKeys on paper.
May 1, 2019	May 3, 2019	TC	**Return** test booklets, answer documents, and test administration forms from Spring testing. **Receipt deadline at ACT: May 14, 2019** *Note: Late-arriving answer documents will not be scored.*

Updated 2018.10.18