



Food and  
Nutrition  
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DATE: June 16 2017

MEMO CODE: SP 35-2017

SUBJECT: Fresh Fruit and Vegetable Program (FFVP):  
Revised FY 2017 Funding Allocation  
and FY 2018 Funding Allocation

TO: Regional Directors  
Special Nutrition Programs  
All Regions

State Directors  
Child Nutrition Programs  
All States

This memorandum provides revised Fresh Fruit and Vegetable Program (FFVP) Fiscal Year (FY) 2017 funding allocations as discussed in SP 06-2017, *Fresh Fruit and Vegetable Program: Funding Allocation Distribution*. In addition, it provides the funding allocation for the upcoming FY 2018, providing information on deadlines, and reminders of important program requirements.

As discussed in memorandum SP 06-2017 *Fresh Fruit and Vegetable Program (FFVP) Funding Allocation Distribution*, issued on October 19, 2016, the FFVP will operate on a Federal Fiscal Year funding allocation structure beginning in FY 2018. Going forward, funds will be available on or around October 1st through September 30th of each year. During this year of transition, the FFVP is operating under a one-time 15 month grant period July 2016 through September 2017.

To ensure that adequate funding is available at the local level during the additional three months of this one-time 15 month grant award period, Food and Nutrition Service (FNS) previously planned to release to State agencies \$40 million in unexpired carryover funds so States could continue to operate the Program through September 2017. This funding was anticipated in addition to the \$184.5 million that was previously announced in memorandum SP 36-2016 (including \$163.5 in new funds available under Section 19 of the National School Lunch Act and \$21 million from previous year carryover).

However, additional analysis has revealed that this level of funding for the period of July through September is not reflective of historical spending by State agencies; historical data show significant recoveries of funds each year for this period. In addition, fewer unexpired carryover funds are available than originally anticipated by FNS. Therefore, in FY 2017, FNS will distribute an additional \$17.2 million in carryover funds. State agencies should keep in mind that the \$184.5 million originally distributed will still be available to them through the end of FY 2017.

It should be noted that the fluctuation in FFVP funding over the past several years has been due in major part to variation in the amount of available carryover amounts. Moving FFVP funding to a fiscal year is meant to streamline the allocation process to allow States to increase the efficiency of their FFVP spending. As a result, we expect carryover amounts to be more predictable in the future.

Additionally, FNS has received several questions regarding eligibility for FFVP. As was explained in SP 06-2017, the eligibility period for FFVP will continue to operate on a school year basis. As such, States will now use each fiscal year's grant funding to pay claims across two consecutive school years; the last three quarters of the school year already in effect on October 1st, and first quarter of the next school year which begins the following July 1st. To ensure that States are able to accurately predict how many schools may participate in FFVP during the next school year, FNS will annually publish the dollar amount to be received by each state from the upcoming fiscal year's grant award in a timely fashion.

The following table provides the revised FY 2017 additional funding allocations.

<b>Additional FY 2017 FFVP per state allocation, based on \$17.2 million</b>	
<b>State</b>	<b>Amount</b>
Alabama	\$297,420
Alaska	\$191,133
Arizona	\$350,746
Arkansas	\$249,064
California	\$1,184,223
Colorado	\$314,886
Connecticut	\$264,234
Delaware	\$196,553
District of Columbia	\$189,567
Florida	\$703,577
Georgia	\$437,895
Hawaii	\$208,841
Idaho	\$215,407
Illinois	\$502,140
Indiana	\$343,061
Iowa	\$252,841
Kansas	\$246,976
Kentucky	\$286,426
Louisiana	\$292,736
Maine	\$206,338

<b>Additional FY 2017 FFVP per state allocation, based on \$17.2 million</b>	
<b>State</b>	<b>Amount</b>
Maryland	\$327,159
Massachusetts	\$347,670
Michigan	\$428,042
Minnesota	\$314,355
Mississippi	\$249,077
Missouri	\$329,133
Montana	\$198,886
Nebraska	\$221,183
Nevada	\$247,822
New Hampshire	\$206,423
New Jersey	\$402,670
New Mexico	\$225,668
New York	\$681,214
North Carolina	\$433,677
North Dakota	\$191,547
Ohio	\$471,524
Oklahoma	\$273,185
Oregon	\$277,567
Pennsylvania	\$501,694
Rhode Island	\$199,244
South Carolina	\$299,943
South Dakota	\$194,319
Tennessee	\$343,528
Texas	\$890,552
Utah	\$250,688
Vermont	\$188,108
Virginia	\$388,933
Washington	\$359,951
West Virginia	\$219,223
Wisconsin	\$321,028
Wyoming	\$187,100
Puerto Rico	\$87,975
Guam	\$4,197
Virgin Islands	\$2,655
<b>TOTAL</b>	<b>\$17,200,004</b>

**FFVP Allocation of Fiscal Year 2018 Funds to State Agencies**

For FY 2018, the total amount of new FFVP funding available to State agencies through Section 19 of the NSLA is \$167.5 million. In addition, FNS will also distribute \$7 million in carryover funds from previous years. Therefore, in FY 2018, FNS will distribute a total of \$174.5 million.

Per Section 19 of the NSLA, FNS will apply the following allocation formula for FFVP funding:

- 1) All 50 States and the District of Columbia will receive an annual grant equal to one percent of the funds made available for a year; and
- 2) Remaining funds will be based on the proportion of the State population bears to the population of the United States.

All funds are allocated using this formula. Please refer to the Attachment for the total FFVP funds available for each State.

**Annual Allocation**

Funds available through Section 19 of the NSLA will be made on or about October 1, 2017 (FY 2018). Carryover funds will be distributed as they become available to FNS and before the end of 3<sup>rd</sup> quarter of FY 2018. State agencies may continue to obligate these funds for State administrative costs through September 30, 2018.

**Funds for State Administrative Costs**

Section 19 permits State agencies to retain a portion of their total FFVP grant allocation for State administrative costs. The amount of funds retained for State administrative costs is the lesser of: (1) five percent of the State agency's total grant for the year; or (2) the amount required to pay the costs of one full-time coordinator for the FFVP in the State. Each State agency should identify the appropriate level and resulting salary for a FFVP coordinator within the State agency personnel structure. As a reminder, this provision serves to assist State agencies in determining the FFVP administrative funds they can retain from their total grant and does not require State agencies to employ a coordinator for the FFVP.

The amount retained for State administrative costs must be determined upfront, since State agencies must subtract funds used for State administrative costs prior to making school selections and determining school allocations. FFVP state administrative funds are subject to the same cost accountability and management principles applied to State Administrative Expense funds in the National School Lunch Program. State agencies can determine how much of the FFVP allocation, if any, they will retain for administrative expenses. State agencies taking the entire portion of State administrative allocation must obligate these funds by September 30, 2018.

**General Program Reminders**

- The statutory requirements for school selection are prescriptive and require that schools with the highest level of free and reduced price enrollment receive priority in selection. For more detailed information regarding school targeting, outreach to needy schools and the application process, please refer to FNS memorandum SP 10-2010, Fresh Fruit and Vegetable Program (FFVP) Targeted School Selection and Outreach Process (December 1, 2009). See also the manual Fresh Fruit and Vegetable Program: A Handbook for Schools, found at: <http://www.fns.usda.gov/sites/default/files/handbook.pdf>
- As stated in Section 19 of the NSLA, only elementary schools are eligible to participate in the FFVP. Secondary schools are not allowed to participate at this time.
- Total enrollment of all schools selected by the State agency must result in a per-student allocation of \$50 to \$75 per year.
- The application process must be conducted yearly, however returning schools do not have to submit a new application each year; instead they are permitted to update their application on file, at the discretion of the State agency.
- All elementary schools are expected to operate the FFVP when classes resume for the school year.
- Financial reporting for the FFVP will be conducted via the Food Programs Reporting System (FPRS). State agencies must submit the Federal Financial Report SF-425 electronically for four quarters and also submit a final report. Instructions for reporting on the SF-425 can be found at the “Help” option at the FPRS main menu under “OMB Forms and Forms Instructions.”

The following table provides some key FFVP dates.

<b>Key Dates to Remember</b>	
June 30, 2017	State agencies select SY 2017-2018 FFVP eligible schools
October 1, 2017	State agencies receive annual allocation for FY 2018
September 30, 2018	<u>State agencies</u> and <u>schools</u> must obligate all allocated October 2017 funds by this date
December 31, 2018	Closeout for FY 2018 funds; State agencies submit final SF-425, Federal Financial Report, via FPRS

State agencies with questions regarding FFVP should contact their respective Regional Offices.

**Original Signed**

Sarah E. Smith-Holmes  
Director  
Program Monitoring and Operational Support Division  
Child Nutrition Programs

Attachment

<b>ATTACHMENT</b>			
<b>FFVP Allocations by State for Fiscal Year 2018</b>			
<b>State</b>	<b>Base Amount, based on \$167.5 million available</b>	<b>Carryover, based on \$7 million available</b>	<b>Total per state allocation based on a total of \$174.5 million available</b>
Alabama	\$2,896,389	\$121,043	\$3,017,432
Alaska	\$1,861,322	\$77,787	\$1,939,109
Arizona	\$3,415,697	\$142,746	\$3,558,443
Arkansas	\$2,425,481	\$101,363	\$2,526,844
California	\$11,532,407	\$481,951	\$12,014,359
Colorado	\$3,066,475	\$128,151	\$3,194,626
Connecticut	\$2,573,205	\$107,537	\$2,680,741
Delaware	\$1,914,105	\$79,992	\$1,994,098
District of Columbia	\$1,846,072	\$77,149	\$1,923,221
Florida	\$6,851,691	\$286,339	\$7,138,030
Georgia	\$4,264,388	\$178,213	\$4,442,601
Hawaii	\$2,033,773	\$84,995	\$2,118,767
Idaho	\$2,097,711	\$87,666	\$2,185,376
Illinois	\$4,890,030	\$204,359	\$5,094,389
Indiana	\$3,340,852	\$139,618	\$3,480,469
Iowa	\$2,462,259	\$102,900	\$2,565,160
Kansas	\$2,405,148	\$100,514	\$2,505,662
Kentucky	\$2,789,319	\$116,569	\$2,905,888
Louisiana	\$2,850,772	\$119,137	\$2,969,909
Maine	\$2,009,393	\$83,975	\$2,093,368
Maryland	\$3,185,995	\$133,146	\$3,319,141
Massachusetts	\$3,385,738	\$141,494	\$3,527,231
Michigan	\$4,168,433	\$174,203	\$4,342,636
Minnesota	\$3,061,303	\$127,935	\$3,189,238
Mississippi	\$2,425,601	\$101,368	\$2,526,969
Missouri	\$3,205,221	\$133,950	\$3,339,170
Montana	\$1,936,823	\$80,942	\$2,017,765
Nebraska	\$2,153,961	\$90,016	\$2,243,977
Nevada	\$2,413,378	\$100,858	\$2,514,236
New Hampshire	\$2,010,226	\$84,009	\$2,094,235
New Jersey	\$3,921,350	\$163,877	\$4,085,227
New Mexico	\$2,197,634	\$91,841	\$2,289,476

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<b>State</b>	<b>Base Amount, based on \$167.5 million available</b>	<b>Carryover, based on \$7 million available</b>	<b>Total per state allocation based on a total of \$174.5 million available</b>
New York	\$6,633,911	\$277,238	\$6,911,149
North Carolina	\$4,223,305	\$176,496	\$4,399,801
North Dakota	\$1,865,355	\$77,955	\$1,943,310
Ohio	\$4,591,880	\$191,899	\$4,783,780
Oklahoma	\$2,660,379	\$111,180	\$2,771,559
Oregon	\$2,703,049	\$112,963	\$2,816,013
Pennsylvania	\$4,885,682	\$204,178	\$5,089,860
Rhode Island	\$1,940,315	\$81,088	\$2,021,403
South Carolina	\$2,920,955	\$122,070	\$3,043,025
South Dakota	\$1,892,354	\$79,083	\$1,971,437
Tennessee	\$3,345,408	\$139,808	\$3,485,216
Texas	\$8,672,524	\$362,434	\$9,034,958
Utah	\$2,441,295	\$102,024	\$2,543,319
Vermont	\$1,831,863	\$76,555	\$1,908,419
Virginia	\$3,787,575	\$158,287	\$3,945,862
Washington	\$3,505,338	\$146,492	\$3,651,829
West Virginia	\$2,134,870	\$89,218	\$2,224,089
Wisconsin	\$3,126,288	\$130,651	\$3,256,939
Wyoming	\$1,822,045	\$76,145	\$1,898,190
Puerto Rico	\$856,729	\$35,804	\$892,533
Guam	\$40,872	\$1,708	\$42,580
Virgin Islands	\$25,856	\$1,081	\$26,936
<b>TOTAL</b>	<b>\$167,500,000</b>	<b>\$7,000,000</b>	<b>\$174,500,000</b>