

Wyoming State Board of Education Agenda

The Wyoming State Board of Education will empower an educational system that will enable Wyoming students to have the knowledge, skills, and habits of mind to succeed.

January 25, 2016 8:00 a.m. – 11:00 a.m. GoToMeeting		
8:00 a.m.- 8:10 a.m.	State Board of Education	
	• Call to order	
	• Approval of agenda	Tab A
	• Minutes from November 12, 2015	Tab B
	• Treasurer's Report	Tab C
8:10 a.m.- 8:20 a.m.	State Superintendent Update	
8:20 a.m. - 8:50 a.m.	State Secretary Murray Reports on his Roundtable on Youth and Voter Turnout	Tab D
8:50 a.m. - 10:50 a.m.	Board Reports from SBE Coordinator and WDE to include:	
	• WDE Strategic Plan Update	Tab E
	• ESSA/NCLB Update	
	• State System of Support	Tab F
	• JAC Update	Tab G
	• NASBE Stipends	
	• Legislative Preview	Tab H
	• Old Business	
	Discussion Items:	
	• Admin Committee Report- Sue Belish	
	• Charter School Process- Mackenzie Williams	
	• Next SBE Meeting	
	Action Items:	
	• Communications- Pascal Public Relations	Tab I
	• Chapter 31 Rules Extension- Shelly Andrews	
10:50 a.m.	Public Comment, other issues, concerns and discussion	
11:00 a.m.	Adjournment	

**ACTION SUMMARY SHEET
STATE BOARD OF EDUCATION**

DATE: January 25, 2016

ISSUE: Approval of Agenda

BACKGROUND:

SUGGESTED MOTION/RECOMMENDATION:

To approve the Agenda for the January 25, 2016 State Board of Education meeting.

SUPPORTING INFORMATION ATTACHED:

- Agenda

PREPARED BY: Chelsie Oaks
Chelsie Oaks, Executive Assistant

ACTION TAKEN BY STATE BOARD: _____ **DATE:** _____

COMMENTS:

Wyoming State Board of Education Agenda

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**ACTION SUMMARY SHEET
STATE BOARD OF EDUCATION**

DATE: January 25, 2016

ISSUE: Approval of Minutes

BACKGROUND:

SUGGESTED MOTION/RECOMMENDATION:

To approve the minutes from the State Board of Education meeting on November 12, 2015

SUPPORTING INFORMATION ATTACHED:

- Minutes of November 12, 2015

PREPARED BY: *Chelsie Oaks*
Chelsie Oaks, Executive Assistant

ACTION TAKEN BY STATE BOARD: _____ **DATE:** _____

COMMENTS:

WYOMING STATE BOARD OF EDUCATION
November 12, 2015
GoToMeeting

Wyoming State Board of Education members present: Pete Gosar, Belenda Willson, Superintendent Balow, Nate Breen, Kathy Coon, Sue Belish, Kathryn Sessions, Scotty Ratliff, Ken Rathbun, Jim Rose and Walt Wilcox

Absent: Hugh Hageman

Also present: Paige Fenton Hughes, SBE Coordinator; Chelsie Oaks, WDE; Brent Young, WDE; Joel Dvorak, WDE contractor; Dicky Shanor, Chief of Staff, WDE; Mackenzie Williams, Attorney General's Office (AG)

CALL TO ORDER

Chairman Pete Gosar called the meeting to order at 8:11 a.m.

Chelsie Oaks conducted roll call and established that a quorum was present.

APPROVAL OF AGENDA

Ken Rathbun moved to approve the agenda as presented, seconded by Kathy Sessions; the motion carried.

APPROVAL OF MINUTES

The minutes from the October 28, 2015 State Board of Education meeting were presented for approval.

Kathryn Sessions moved to approve the meeting minutes from the October 28, 2015 meeting, seconded by Nate Breen; the motion carried.

TREASURER'S REPORT

Ken Rathbun, Board Treasurer, reviewed the budget summaries and the revised budget revision provided in the meeting packet and via email to board members.

Sue Belish moved to approve the Treasurer's Report, seconded by Nate Breen; the motion carried.

STATE SUPERINTENDENT UPDATE

State Superintendent Jillian Balow presented to the Board on having a discussion on "triggers" as they relate to standards review and the necessity of creating a process on

the review and development in all subject areas to reduce the reactionary responses. She requested that this topic be a discussion in a future State Board meeting.

Sue Belish said that this work has already been started as part of the grant application between the board and the National Association of State Boards of Education.

Superintendent Balow left the meeting and appointed Dicky Shanor as her proxy.

UPDATES FROM SBE COORDINATOR AND WDE LIAISON

State System of Support (SSoS)

Brent Young, WDE Liaison, gave a brief overview on the first SSoS Collaborative Council meeting that took place on November 8-9, 2015. The second meeting will be scheduled for either December or January.

Kathryn Sessions, who represents the board on this council, commented that she felt that the council was on its way to improving schools in Wyoming.

Sue Belish mentioned that she was eager to see a mission statement from the council.

Select Committee and JEC Meeting Follow Up & University Partnership Update

Paige Fenton Hughes, SBE Coordinator, reviewed her board report memo that highlighted on the Select Committee on Statewide Education Accountability and the Joint Education Committee meetings in Casper in late October. Additionally, a review of the Wyoming School-University Partnership meeting was also given.

Board members asked questions on the ACT and if the costs would now fall to families instead of the state. Proxy for the Superintendent, Dicky Shanor, mentioned that the State Superintendent expressed her concern of the optional ACT and WorkKeys at the Joint Education Committee meeting.

Sue Belish felt that a crosswalk between the Wyoming State Standards and the ACT standards needed to be done.

Dicky Shanor, proxy for Superintendent Balow, said that there is a crosswalk between ACT and the Common Core standards, but that the WDE would be looking into it at the state level.

Tribal Relations Committee Information

Paige Fenton Hughes reviewed the draft memo for the Tribal Relations Committee that was provided in the packet. Board members provided feedback and a few revisions. The meeting will be held in Lander on November 30th; all board members are invited to attend.

Definition of a High School Graduate

Paige Fenton Hughes reviewed the memo provided in the board packet on the definition of a high school graduate. The board agreed that getting a diverse group of stakeholders to weigh in is needed. It was decided that the draft definition will be distributed at the Wyoming School Board Association conference for input.

SBE Goals

Paige Fenton Hughes requested that the Board not address this topic at this meeting and revisit it at a later date.

Next SBE Meeting

A December state board meeting might be needed; board members should be on the lookout for a Doodle Poll.

LEGISLATIVE AGENDA/PRIORITIES

Paige Fenton Hughes requested that the Board formally vote on the legislative priorities of the board that was provided in the packet, but not necessarily on the format of the document.

Belenda Willson requested that a stronger statement with support on early learning be included.

Sue Belish moved to approve the legislative priorities and directed the SBE Coordinator to create a better format and to expand the priorities with more in depth explanations. Ken Rathbun seconded; the motion carried.

CHAPTER 31 RULES

Brent Young explained that the current emergency rules expire on December 15, 2015. W.S. 16-3-103 (b) allows the re-adoption of similar emergency rules for a second 120 day period. This is necessary to retain the authority to align graduation requirements with 2015 Senate Enrolled Act No. 87 which eliminates the tiered diploma requirement. In order to have available as much of the 240 days allowed for emergency rules as possible, the motion to re-adopt the emergency rules will direct the WDE to submit the request for approval to the governor on or before December 7, 2015.

Walt Wilcox moved to re-adopt Chapter 31 emergency rules as of December 10, 2015 for submission to the governor for approval of a second 120 day period. Scotty Ratliff seconded; the motion carried.

No public comment was given

The State Board of Education meeting adjourned at 10:11 a.m.

**ACTION SUMMARY SHEET
STATE BOARD OF EDUCATION**

DATE: January 25, 2016

ISSUE: Approval of Treasurer's Report

BACKGROUND: The State Board of Education budget for the period ending January 8, 2016 shows a balance of \$201,256.85

SUGGESTED MOTION/RECOMMENDATION:

To approve the Treasurer's Reports as submitted.

SUPPORTING INFORMATION ATTACHED:

- State Board Budget Summary ending January 8, 2016

PREPARED BY: Chelsie Oaks
Chelsie Oaks, Executive Assistant

ACTION TAKEN BY STATE BOARD: _____ **DATE:** _____

COMMENTS:

WYOMING DEPARTMENT OF EDUCATION

State Board of Education

FY15 Budget

1 JULY 2014 thru 8 JANUARY 2016

DESCRIPTION	BUDGETED	EXPENDED	ENCUMBERED	REMAINING BALANCE	Percentage
Personal Services (100 series)					
Salaries Temporary (0104) [A Unit 001]	54,000.00	40,275.00		13,725.00	
Employer Paid Benefits (0105) [A Unit 001]	6,000.00	3,375.18		2,624.82	
Salaries Temporary (0104) [A Unit 009]	244,000.00	189,377.39		54,622.61	
Employer Paid Benefits (0105) [A Unit 009]	6,000.00	16,212.42		(10,212.42)	
Supportive Services (200 series)					
Office Machines & Equipment Repair (0202.03) [A Unit 001]	300.00	124.99	0.00	175.01	58.34%
Teleconference (0203.07) [A Unit 001]	600.00	1,081.26	0.00	(481.26)	-80.21%
Communications Direct Freight (0204.06) [A Unit 001]	1,240.00	290.34	0.00	949.66	76.59%
Professional Development & Training (0207) [A Unit 001]	35,610.00	54,308.71	0.00	(18,698.71)	-52.51%
Advertising (0208) [A Unit 001]	2,000.00	0.00	0.00	2,000.00	100.00%
State Board, In-State Travel Reimbursement (0221) [A Unit 001]	69,415.00	44,459.59	0.00	24,955.41	35.95%
State Board, In-State Travel Reimbursement (0221) [A Unit 009]	50,000.00	34,234.58	0.00	15,765.42	31.53%
State Board, Out-of-State Travel Reimbursement (0222) [A Unit 001]	29,898.00	24,930.95	0.00	4,967.05	16.61%
State Board, Out-of-State Travel Reimbursement (0222) [A Unit 009]	0.00	35.14	0.00	(35.14)	NA
State Board, Out-of-State Travel Reimbursement (0227) [A Unit 001]	1,500.00	0.00	0.00	1,500.00	100.00%
State Board, Out-of-State Travel Reimbursement (0227) [A Unit 009]	0.00	1,407.84	0.00	(1,407.84)	NA
Supplies - Office, Printing, Reproduction & Stationery (0231.00) [A Unit 001]	1,575.00	1,635.09	0.00	(60.09)	-3.82%
Supplies - Office, Printing, Reproduction & Stationery (0231.00) [A Unit 009]	9,900.00	1,338.97	0.00	8,561.03	86.48%
Food & Food Service Supplies (0234.00) [A Unit 001]	6,905.00	622.58	0.00	6,282.42	90.98%
Food & Food Service Supplies (0234.00) [A Unit 009]	100.00	400.76	0.00	(300.76)	NA
Supplies - Education & Recreational (0236) [A Unit 001]	672.00	364.17	0.00	307.83	45.81%
Intangible Assets (0240) [A Unit 001]	50.00	917.37	0.00	(867.37)	-1734.74%
Office, Institutional & Household Equipment & Furnishings (0241) [A Unit 001]	22.36	22.36	0.00	0.00	NA
Data Processing & Other Computer Equipment (0242) [A Unit 001]	1,391.00	983.21	0.00	407.79	29.32%
Conference Room Rental (0251.04) [A Unit 001]	1,200.00	366.00	1,000.00	(166.00)	-13.83%
Conference Room Rental (0251.04) [A Unit 009]	20,000.00	1,387.00	0.00	18,613.00	93.07%
Awards, Prizes (0257.01 Monetary/Taxable) (0257.02 Non Monetary/Not Taxable) [A Unit 001]	100.00	76.97	0.00	23.03	23.03%
Awards, Prizes (0271.0) [A Unit 001]	2,361.64	0.00	0.00	2,361.64	100.00%
Data Processing Charges (0400 series)					
A&I Telecommunications (0420) [A Unit 001]	6,031.00	3,300.76	0.00	2,730.24	45.27%
Professional Services (0900 series)					
Contract Services (0901) [A Unit 001]	62,841.00	31,883.36	22,086.00	8,871.64	14.12%
Contract Services (0901) [A Unit 009]	120,000.00	55,957.16	0.00	64,042.84	53.37%
TOTAL	733,712.00	509,369.15	23,086.00	201,256.85	27.43%

WYOMING DEPARTMENT OF EDUCATION**State Board of Education****FY15 Biennium Budget****Personal Services (100 series) [Appr Unit 001]**

DATE	DESCRIPTION	AMOUNT
18-Dec-2014	Salaries	300.00
18-Dec-2014	Salaries	4,500.00
30-Jan-2015	Salaries	1,050.00
30-Jan-2015	Salaries	4,200.00
30-Jan-2015	Salaries	5,400.00
24-Feb-2015	Salaries	3,600.00
25-Mar-2015	Salaries	375.00
27-Mar-2015	Salaries	4,875.00
26-May-2015	Salaries	2,700.00
26-Jun-2015	Salaries	2,100.00
28-Jul-2015	Salaries	900.00
25-Aug-2015	Salaries	3,150.00
25-Sep-2015	Salaries	600.00
27-Oct-2015	Salaries	3,750.00
23-Nov-2015	Salaries	2,250.00
22-Dec-2015	Salaries	525.00
TOTAL		40,275.00

WYOMING DEPARTMENT OF EDUCATION**State Board of Education****FY15 Biennium Budget****Personal Services (100 series) [Appr Unit 009]**

DATE	DESCRIPTION	AMOUNT
25-Sep-2014	Salaries	300.00
25-Sep-2014	Salaries	1,877.87
11-Aug-2014	Salaries	4,500.00
11-Sep-2014	Salaries	10,416.64
11-Sep-2014	Salaries	10,416.64
28-Jul-2014	Salaries	10,416.64
28-Oct-2014	Salaries	10,416.64
24-Nov-2014	Salaries	10,416.64
18-Dec-2014	Salaries	-300.00
18-Dec-2014	Salaries	-4,500.00
23-Dec-2014	Salaries	10,416.64
24-Feb-2015	Salaries	10,416.64
27-Jan-2015	Salaries	10,416.64
25-Mar-2015	Salaries	10,416.64
27-Apr-2015	Salaries	10,416.64
26-May-2015	Salaries	10,416.64
26-Jun-2015	Salaries	10,416.64
28-Jul-2015	Salaries	10,416.64
25-Aug-2015	Salaries	10,416.64
25-Sep-2015	Salaries	10,416.64
27-Oct-2015	Salaries	10,416.64
23-Nov-2015	Salaries	10,416.64
22-Dec-2015	Salaries	10,416.64

TOTAL	189,377.39
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WYOMING DEPARTMENT OF EDUCATION

State Board of Education

FY15 Biennium Budget

Employer Paid Benefits [Appr Unit 001]

DATE	DESCRIPTION	AMOUNT
18-Dec-2014	Employer Paid Benefits	7.61
18-Dec-2014	Employer Paid Benefits	22.95
18-Dec-2014	Employer Paid Benefits	54.57
18-Dec-2014	Employer Paid Benefits	344.25
30-Jan-2015	Employer Paid Benefits	7.61
30-Jan-2015	Employer Paid Benefits	54.57
30-Jan-2015	Employer Paid Benefits	80.34
30-Jan-2015	Employer Paid Benefits	321.29
30-Jan-2015	Employer Paid Benefits	413.11
24-Feb-2015	Employer Paid Benefits	275.43
25-Mar-2015	Employer Paid Benefits	28.68
27-Apr-2015	Employer Paid Benefits	6.34
27-Apr-2015	Employer Paid Benefits	45.47
27-Apr-2015	Employer Paid Benefits	372.94
26-May-2015	Employer Paid Benefits	206.54
26-Jun-2015	Employer Paid Benefits	5.07
26-Jun-2015	Employer Paid Benefits	36.38
26-Jun-2015	Employer Paid Benefits	160.65
28-Jul-2015	Employer Paid Benefits	68.85
25-Aug-2015	Employer Paid Benefits	3.10
25-Aug-2015	Employer Paid Benefits	18.75
25-Aug-2015	Employer Paid Benefits	240.97
25-Sep-2015	Employer Paid Benefits	45.90
27-Oct-2015	Employer Paid Benefits	286.88
23-Nov-2015	Employer Paid Benefits	6.20
23-Nov-2015	Employer Paid Benefits	37.51
23-Nov-2015	Employer Paid Benefits	172.12
22-Dec-2015	Employer Paid Benefits	1.55
22-Dec-2015	Employer Paid Benefits	9.38
22-Dec-2015	Employer Paid Benefits	40.17
TOTAL		3,375.18

WYOMING DEPARTMENT OF EDUCATION
State Board of Education
FY15 Biennium Budget
Employer Paid Benefits [Appr Unit 009]

DATE	DESCRIPTION	AMOUNT
28-Jul-14	Worker's Compensation 30Jun14	164.16
27-Aug-14	Employer Paid Benefits	796.87
2-Sep-14	Employer Paid Benefits	7.61
2-Sep-14	Employer Paid Benefits	54.57
2-Sep-14	Employer Paid Benefits	344.25
2-Sep-14	Employer Paid Benefits	796.89
3-Sep-14	Worker's Compensation: 31Jul14	130.21
11-Sep-14	Employer Paid Benefits	22.95
25-Sep-14	Employer Paid Benefits	796.87
30-Sep-14	Worker's Compensation 31Aug14	130.21
28-Oct-14	Worker's Compensation: 30Sep14	130.20
28-Oct-14	Employer Paid Benefits	796.87
24-Nov-14	Employer Paid Benefits	796.87
4-Dec-14	Worker's Compensation: 31Oct14	130.21
18-Dec-14	GEM SBoE Members payroll	-344.25
18-Dec-14	GEM SBoE Members payroll	-54.57
18-Dec-14	GEM SBoE Members payroll	-22.95
18-Dec-14	GEM SBoE Members payroll	-7.61
23-Dec-14	Employer Paid Benefits	796.87
2-Jan-2015	Worker's Compensation: 11/30/14	130.21
27-Jan-2015	Employer Paid Benefits	796.87
29-Jan-2015	Worker's Compensation: 12/31/14	130.21
24-Feb-2015	Employer Paid Benefits	796.87
27-Feb-2015	Worker's Compensation:	130.21
25-Mar-2015	Employer Paid Benefits	796.88
27-Apr-2015	Employer Paid Benefits	796.88
25-Mar-2015	Worker's Compensation: 2/28/15	130.21
28-Apr-2015	Worker's Compensation: 3/31/15	130.21
26-May-2015	Employer Paid Benefits	796.87
27-May-2015	Worker's Compensation: 4/30/15	130.21
24-Jun-2015	Worker's Compensation: 5/31/15	130.21
26-Jun-2015	Employer Paid Benefits	796.87
28-Jul-2015	Worker's Compensation: 6/30/15	107.52
28-Jul-2015	Employer Paid Benefits	796.87
25-Aug-2015	Employer Paid Benefits	796.87
31-Aug-2015	Worker's Compensation: 7/31/15	113.54
25-Sep-2015	Employer Paid Benefits	796.88
29-Sep-2015	Worker's Compensation: 8/31/15	113.54
27-Oct-2015	Employer Paid Benefits	796.87
28-Oct-2015	Worker's Compensation: 9/30/15	113.54
23-Nov-2015	Employer Paid Benefits	796.87
1-Dec-2015	Worker's Compensation: 10/31/15	113.54

17-Dec-2015	Worker's Compensation: 11/30/15	113.54
22-Dec-2015	Employer Paid Benefits	393.90

TOTAL	16,212.42
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WYOMING DEPARTMENT OF EDUCATION

State Board of Education

FY15 Biennium Budget

Office Machines & Equipment Repair (0202)

DATE	DESCRIPTION	AMOUNT
11/14/2014	Aid RepairZoom - iPad glass repair/P Hughes	124.99

TOTAL		124.99
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WYOMING DEPARTMENT OF EDUCATION
State Board of Education
FY15 Biennium Budget
Utilities (0203)

DATE	DESCRIPTION	AMOUNT
14-Jul-2014	Leader Technologies LLC - Conference Calls	61.71
14-Jul-2014	Leader Technologies LLC - Conference Calls	93.34
3-Dec-2014	Leader Technologies LLC - Conference Calls	100.57
12-Jan-2015	Leader Technologies LLC - Conference Calls	56.11
3-Feb-2015	Leader Technologies LLC - Conference Calls	35.81
11-Mar-2015	Leader Technologies LLC - Conference Calls	39.54
12-May-2015	Leader Technologies LLC - Conference Calls	83.49
10-Jun-2015	Leader Technologies LLC - Conference Calls	30.59
9-Jul-2015	Leader Technologies LLC - Conference Calls	35.95
7-Aug-2015	Leader Technologies LLC - Conference Calls	84.84
15-Sep-2015	Leader Technologies LLC - Conference Calls	54.89
13-Oct-2015	Leader Technologies LLC - Conference Calls	212.09
13-Nov-2015	Leader Technologies LLC - Conference Calls	119.73
3-Dec-2015	Leader Technologies LLC - Conference Calls	72.60
TOTAL		1,081.26

WYOMING DEPARTMENT OF EDUCATION
State Board of Education
FY15 Biennium Budget
Freight & Postage (204)

DATE	DESCRIPTION	AMOUNT
16-Jul-2014	FEDEX - Direct Freight Charges	8.27
16-Jul-2014	FEDEX - Direct Freight Charges	10.98
4-Nov-2014	FEDEX - Direct Freight Charges	7.07
4-Nov-2014	FEDEX - Direct Freight Charges	8.87
3-Dec-2014	FEDEX - Direct Freight Charges	7.07
3-Dec-2014	FEDEX - Direct Freight Charges	13.74
3-Dec-2014	FEDEX - Direct Freight Charges	15.16
12-Jan-2015	FEDEX - Direct Freight Charges	16.52
6-Feb-2015	FEDEX - Direct Freight Charges	10.32
11-Mar-2015	FEDEX - Direct Freight Charges	32.19
5-May-2015	FEDEX - Direct Freight Charges	11.49
12-May-2015	USPS - Postage	49.00
6-Aug-2015	FEDEX - Direct Freight Charges	5.94
6-Aug-2015	FEDEX - Direct Freight Charges	6.44
6-Aug-2015	FEDEX - Direct Freight Charges	8.79
6-Aug-2015	FEDEX - Direct Freight Charges	11.49
12-Oct-2015	FEDEX - Direct Freight Charges	7.61
9-Dec-2015	FEDEX - Direct Freight Charges	6.35
9-Dec-2015	FEDEX - Direct Freight Charges	8.12
9-Dec-2015	FEDEX - Direct Freight Charges	13.36
5-Jan-2016	FEDEX - Direct Freight Charges	6.24
5-Jan-2016	FEDEX - Direct Freight Charges	11.86
5-Jan-2016	FEDEX - Direct Freight Charges	13.46
TOTAL		290.34

WYOMING DEPARTMENT OF EDUCATION
State Board of Education
FY15 Biennium Budget
Professional Development & Training (0207)

DATE	DESCRIPTION	AMOUNT
18-Aug-2014	1 Jul 14 - 30 Jun 15 NASBE, NCOSEA dues & Standards	9,431.71
7-Oct-2014	MATTHEW BENDER & CO - 2014 WY Education Laws/15 Books	504.00
16-Dec-2014	October 15 - 18, 2014 for Registrations NASBE Willson	675.00
16-Dec-2014	October 15 - 18, 2014 for Registrations NASBE Oaks	675.00
16-Dec-2014	October 15 - 18, 2014 for Registrations NASBE Fenton Hughes	675.00
16-Dec-2014	October 15 - 18, 2014 for Registrations NASBE Mackenzie	775.00
6-Mar-2015	EDUCATION WEEK - Subscription/SBoE/C Oaks/6 mo.	29.00
11-Mar-2015	NASBE/Conference registration for K Sessions	400.00
11-Mar-2015	NASBE Conference registration for B Willson	400.00
23-Apr-2015	2015 NASBE, NCOSEA, & Standard Subscription-For SBoE	20,072.00
24-Aug-2015	WSBA Associate Member Dues for 2015 Inv. March-2015	600.00
5-Jan-2016	2016 NASBE, NCOSEA, & Standard Subscription-For SBoE	20,072.00
TOTAL		54,308.71

WYOMING DEPARTMENT OF EDUCATION
State Board of Education
FY15 Biennium Budget
Advertising & Promotion (0208)

DATE	DESCRIPTION	AMOUNT
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TOTAL	0.00
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WYOMING DEPARTMENT OF EDUCATION
State Board of Education
FY15 Biennium Executive Order
State Board In-School

DATE _____

[illegible]

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DEPARTMENT OF EDUCATION**Education****Budget****State Travel Reimbursement (0221) [Appr Unit 001]**

DESCRIPTION	AMOUNT
Rawlins-6/30/14-7/1/14	99.68
Rawlins-6/30/14-7/1/14	99.68
Willson, Belenda - Rawlins-6/30/14-7/1/14	109.00
Rawlins-6/30/14-7/1/14	218.00
Oaks, Chelsie - M&IE/Rawlins, WY	34.50
Oaks, Chelsie - M&IE/Rawlins, WY	69.50
Oaks, Chelsie - Lodging/Rawlins, WY	179.28
Rawlins-6/30/14-7/1/14	87.92
Rawlins-6/30/14-7/1/14	87.92
Rawlins-6/30/14-7/1/14	109.00
Rawlins-6/30/14-7/1/14	218.00
Rawlins-6/30/14-7/1/14	109.00
Rawlins-6/30/14-7/1/14	113.12
Rawlins-6/30/14-7/1/14	113.12
Rawlins-6/30/14-7/1/14	218.00
Rawlins-6/30/14-7/1/14	100.24
Rawlins-6/30/14-7/1/14	100.24
Rawlins-6/30/14-7/1/14	109.00
Rawlins-6/30/14-7/1/14	218.00
Rawlins-6/30/14-7/1/14	83.44
Rawlins-6/30/14-7/1/14	83.44
Rawlins-6/30/14-7/1/14	109.00
Rawlins-6/30/14-7/1/14	218.00
Rawlins-6/30/14-7/1/14	58.24
Rawlins-6/30/14-7/1/14	58.24
Rawlins-6/30/14-7/1/14	109.00
Rawlins-6/30/14-7/1/14	218.00
Rawlins-6/30/14-7/1/14	109.00
Rawlins-6/30/14-7/1/14	175.84
Rawlins-6/30/14-7/1/14	175.84
Rawlins-6/30/14-7/1/14	218.00
Rawlins-6/30/14-7/1/14	56.00
Rawlins-6/30/14-7/1/14	56.00
Rawlins-6/30/14-7/1/14	109.00
Rawlins-6/30/14-7/1/14	218.00
Rawlins-6/30/14-7/1/14	68.88
Rawlins-6/30/14-7/1/14	68.88
Rawlins-6/30/14-7/1/14	109.00
Rawlins-6/30/14-7/1/14	218.00
Rawlins-6/30/14-7/1/14	65.52
Rawlins-6/30/14-7/1/14	65.52
Rawlins-6/30/14-7/1/14	109.00

Rawlins-6/30/14-7/1/14	218.00
Williams, Mackenzie - M&IE/Rawlins, WY	34.50
Williams, Mackenzie - M&IE/Rawlins, WY	69.50
Williams, Mackenzie - Lodging/Rawlins, WY	179.28
Fenton-Hughes, Paige - M&IE/Rawlins, WY	34.50
Fenton-Hughes, Paige - M&IE/Cheyenne, WY	69.00
Fenton-Hughes, Paige - M&IE/Cheyenne, WY	69.00
Fenton-Hughes, Paige - M&IE/Casper, WY	69.00
Fenton-Hughes, Paige - M&IE/Rawlins, WY	69.50
Fenton-Hughes, Paige - Mileage/Rawlins, WY	70.00
Fenton-Hughes, Paige - Mileage/Rawlins, WY	70.00
Fenton-Hughes, Paige - Lodging/Casper, WY	83.16
Fenton-Hughes, Paige - Lodging/Cheyenne, WY	91.30
Fenton-Hughes, Paige - Lodging/Cheyenne, WY	91.30
Fenton-Hughes, Paige - Mileage/Casper, WY	162.40
Fenton-Hughes, Paige - Mileage/Casper, WY	162.40
Fenton-Hughes, Paige - Mileage/Casper, WY	162.40
Fenton-Hughes, Paige - Lodging/Rawlins, WY	179.28
Fenton-Hughes, Paige - Mileage/Cheyenne, WY	304.64
Fenton-Hughes, Paige - Mileage/Cheyenne, WY	304.64
Fenton-Hughes, Paige - M&IE/Casper, WY	115.00
Fenton-Hughes, Paige - Lodging/Casper, WY	162.00
Fenton-Hughes, Paige - Mileage/Casper, WY	162.40
Fenton-Hughes, Paige - M&IE/Cheyenne, WY	69.00
Fenton-Hughes, Paige - Mileage/Casper, WY	163.85
Fenton-Hughes, Paige - Mileage/Cheyenne, WY	304.64
Casper-9/4/14	109.00
Casper-9/4/14	145.60
Casper-9/4/14	109.00
Casper-9/4/14	144.48
Casper-9/4/14	109.00
Casper-9/4/14	199.36
Casper-9/4/14	109.00
Casper-9/4/14	116.48
Casper-9/4/14	109.00
Casper-9/4/14	220.64
Casper-9/4/14	109.00
Casper-9/4/14	134.40
Casper-9/4/14	54.50
Fenton-Hughes, Paige - Mileage/Casper, WY	162.40
Fenton-Hughes, Paige - Mileage/Casper, WY	162.40
Fenton-Hughes, Paige - Mileage/Jackson, WY	179.20
Fenton-Hughes, Paige - Mileage/Cheyenne, WY	304.64
Oaks, Chelsie - M&IE/Casper, WY	174.00
Oaks, Chelsie - Lodging/Casper, WY	398.51
Reichardt, Gerald - Per Diem for SBE Meeting Casper-9/4/14	109.00
Reichardt, Gerald - Mileage for SBE Meeting Casper-9/4/14	122.08
Fenton-Hughes, Paige - M&IE/Cheyenne, WY	104.00

Fenton-Hughes, Paige - Mileage/Casper, WY	162.40
Fenton-Hughes, Paige - M&IE/Casper, WY	174.00
Fenton-Hughes, Paige - Mileage/Cheyenne, WY	304.64
Fenton-Hughes, Paige - Lodging/Casper, WY	332.64
Oaks, Chelsie - M&IE/Riverton, WY	69.00
Oaks, Chelsie - Lodging/Riverton, WY	90.47
Coon Kathy - Mileage for PJP Meeting Casper-9/23-25/14	116.48
Coon Kathy - Per Diem for PJP Meeting Casper-9/23-25/14	327.00
Williams, Mackenzie - M&IE/Riverton, WY	69.00
Williams, Mackenzie - Lodging/Riverton, WY	90.47
Belish Suzanne - Mileage for PJP Meeting Casper-9/23-25/14	181.44
Belish Suzanne - Per Diem for PJP Meeting Casper-9/23-25/14	436.00
Wilcox, Walt - Per Diem for PJP & Select Committee Meetings Casper-9/23-26	436.00
Willson, Belenda - Mileage for SBE Meeting Riverton-10/9/14	61.60
Willson, Belenda - Per Diem for Select Committee Meeting Casper-9/26/14	109.00
Willson, Belenda - Mileage for Select Committee Meeting Casper-9/26/14	145.60
Willson, Belenda - Per Diem for SBE Meeting Riverton-10/9/14	218.00
Sessions, Kathryn - Per Diem for SBE Meeting Riverton-10/9/14	218.00
Sessions, Kathryn - Mileage for SBE Meeting Riverton-10/9/14	302.40
Coon, Kathryn - Mileage for SBE Meeting Riverton-10/9/14	116.48
Coon, Kathryn - Per Diem for SBE Meeting Riverton-10/9/14	218.00
Rathbun, Kenneth - Per Diem for SBE Meeting Riverton-10/9/14	218.00
Rathbun, Kenneth - Mileage for SBE Meeting Riverton-10/9/14	346.08
Ratliff, Scott - Per Diem for SBE Meeting Riverton-10/9/14	218.00
Belish, Suzanne - Per Diem for SBE Meeting Riverton-10/9/14	218.00
Belish, Suzanne - Mileage for SBE Meeting Riverton-10/9/14	254.24
Wilcox, Walt - Per Diem for SBE Meeting Riverton-10/9/14	218.00
Micheli, Joseph - Per Diem for SBE Meeting Riverton-10/9/14	218.00
Micheli, Joseph - Mileage for SBE Meeting Riverton-10/9/14	239.68
Willson, Belenda - Mileage-In-State/Westminster-Denver, CO	116.48
Willson, Belenda - Mileage for SBE Meeting Clearmont-11/10-12/14	170.24
Oaks, Chelsie - M&IE/Clearmont, WY	74.00
Reichardt, Gerald - Mileage for SBE Meeting Clearmont-11/10-12/14	280.00
Sessions, Kathryn - Mileage for SBE Meeting Clearmont-11/10-12/14	357.28
Coon, Kathy - Mileage for SBE Meeting Clearmont-11/10-12/14	274.40
Rathbun, Kenneth - Mileage for SBE Meeting Clearmont-11/10-12/14	180.32
Gosar, Peter - Mileage for SBE Meeting Clearmont-11/10-12/14	323.68
Belish, Suzanne - Mileage for SBE Meeting Clearmont-11/10-12/14	49.28
Wilcox, Walt - Mileage for SBE Meeting Clearmont-11/10-12/14	157.92
Smith, Paula - M&IE/Clearmont, WY	74.00
Micheli, Joseph - Per Diem For for SBE Meeting Clearmont-11/10-12/14	109.00
Micheli, Joseph - Mileage for SBE Meeting Clearmont-11/10-12/14	489.44
Ratliff, Scott - Per Diem for SBE Meeting Clearmont-11/10-12/14	109.00
Ratliff, Scott - Mileage for SBE Meeting Clearmont-11/10-12/14	231.84
Motor Pool	204.00
Motor Pool	90.00
206MV9572	135.00
Motor Pool	135.00

Motor Pool	390.00
Motor Pool	135.00
Motor Pool	135.00
Motor Pool	300.00
Fenton Hughes, Paige - Mileage/Riverton, WY	28.00
Fenton Hughes, Paige - Mileage/Casper, WY	162.40
Fenton Hughes, Paige - Mileage/Cheyenne, WY	304.64
Motor Pool	180.00
Motor Pool	300.00
Fenton Hughes, Paige - Mileage-In/Denver, CO	304.64
Fenton Hughes, Paige - M&IE/Cheyenne, WY	69.00
Fenton Hughes, Paige - M&IE/Evanston, WY	76.50
Fenton Hughes, Paige - Lodging/Cheyenne, WY	91.30
Fenton Hughes, Paige - Lodging/Evanston, WY	96.12
Fenton Hughes, Paige - M&IE/Cheyenne, WY	115.00
Fenton Hughes, Paige - M&IE/Cheyenne, WY	161.00
Fenton Hughes, Paige - Mileage/Evanston, WY	225.12
Fenton Hughes, Paige - Lodging/Cheyenne, WY 18-20 Jan 2015	241.98
Fenton Hughes, Paige - Mileage/Cheyenne, WY	304.64
Fenton Hughes, Paige - Mileage/Cheyenne, WY	312.80
Fenton Hughes, Paige - Mileage/Cheyenne, WY	312.80
Fenton Hughes, Paige - Lodging/Cheyenne, WY	362.97
Willson, Belenda - Per Diem for SBE Meeting 5-6 Feb 2015 Cheyenne	327.00
Willson, Belenda - Mileage for SBE Meeting 5-6 Feb 2015 Cheyenne	355.35
Reichardt, Gerald - Mileage for SBE Meeting 5-6 Feb 2015 Cheyenne	80.50
Reichardt, Gerald - Per Diem for SBE Meeting 5-6 Feb 2015 Cheyenne	218.00
Hageman, Hugh - Mileage for SBE Meeting 5-6 Feb 2015 Cheyenne	119.60
Hageman, Hugh - Per Diem for SBE Meeting 5-6 Feb 2015 Cheyenne	218.00
Micheli, Joseph - Per Diem for SBE Meeting 5-6 Feb 2015 Cheyenne	327.00
Micheli, Joseph - Mileage for SBE Meeting 5-6 Feb 2015 Cheyenne	379.50
Coon, Kathy - Mileage for SBE Meeting 5-6 Feb 2015 Cheyenne	161.00
Coon, Kathy - Per Diem for SBE Meeting 5-6 Feb 2015 Cheyenne	327.00
Rathbun, Kenneth - Per Diem for SBE Meeting 5-6 Feb 2015 Cheyenne	218.00
Rathbun, Kenneth - Mileage for SBE Meeting 5-6 Feb 2015 Cheyenne	304.75
Fenton Hughes - Paige - M&IE/Jackson, WY 9-11 Dec 2014	140.00
Fenton Hughes - Paige - Mileage/Casper, WY	162.40
Fenton Hughes, Paige - Mileage/Jackson, WY 9-11 Dec 2014	179.20
Fenton Hughes, Paige - M&IE/Cheyenne, WY 25-30 Jan 2015	253.00
Fenton Hughes, Paige - Lodging/Jackson, WY 9-11 Dec 2014	262.82
Fenton Hughes, Paige - Mileage/Cheyenne, WY 25-30 Jan 2015	312.80
Fenton Hughes, Paige - Lodging/Cheyenne, WY 25-30 Jan 2015	659.95
Belish, Suzanne - Per Diem for SBE Meeting 5-6 Feb 2015 Cheyenne	327.00
Belish, Suzanne - Mileage for SBE Meeting 5-6 Feb 2015 Cheyenne	391.00
Wilcox, Walt - Mileage for SBE Meeting 5-6 Feb 2015 Cheyenne	204.70
Wilcox, Walt - Per Diem for SBE Meeting 5-6 Feb 2015 Cheyenne	327.00
Gosar, Pete - Per Diem for SB 2/5-6/15	218.00
Gosar, Pete - Mileage for SB 2/5-6/15	56.35
Fenton Hughes, Paige - Lodging 8-12 Feb 2015 Cheyenne	483.96

Fenton Hughes, Paige - Mileage 8-12 Feb 2015 Cheyenne	312.80
Fenton Hughes, Paige - M&IE 8-12 Feb 2015 Cheyenne	207.00
Fenton Hughes, Paige - Lodging 2-6 Feb 2015 Ft Collins, CO/Cheyenne	483.96
Fenton Hughes, Paige - Mileage 2-6 Feb 2015 Ft Collins, CO/Cheyenne	312.80
Fenton Hughes, Paige - M&IE 2-6 Feb 2015 Ft Collins, CO/Cheyenne	207.00
Reichardt, Gerald W - Mileage for House Education Committee Meeting 1/16/15 Cheyenne	80.50
Move MVMS charge that posted to wrong budget	-135.00
Sessions, Kathryn - Per Diem for SBE Meeting 3/17-3/18/15 Saratoga	218.00
Coon, Kathy - Mileage for SBE Meeting 3/17-3/18/15 - Saratoga	280.60
Coon, Kathy - Per Diem for SBE Meeting 3/17-3/18/15 - Saratoga	327.00
Rathbun, Kenneth - Mileage for SBE Meeting 3/17-3/18/15 - Saratoga	70.15
Rathbun, Kenneth - Per Diem for WDE Capacity Meeting 3/12/15 - Cheyenne	109.00
Rathbun, Kenneth - Mileage for WDE Capacity Meeting 3/12/15 - Cheyenne	143.75
Rathbun, Kenneth - Per Diem for SBE Meeting 3/17-3/18/15 - Saratoga	218.00
Williams, Mackenzie - M&IE/Saratoga, WY	69.00
Ratliff, Scott - Mileage for SBE Meeting 3/17-3/18/15 - Saratoga	188.60
Ratliff, Scott - Per Diem for SBE Meeting 3/17-3/18/15 - Saratoga	327.00
Belish, Suzanne - Mileage for SBE Meeting 3/17-3/18/15 - Saratoga	135.70
Belish, Suzanne - Per Diem for SBE Meeting 3/17-3/18/15 - Saratoga	218.00
Wilcox, Walt - Mileage for SBE Meeting 3/17-3/18/15 - Saratoga	170.20
Wilcox, Walt - Per Diem for SBE Meeting 3/17-3/18/15 - Saratoga	218.00
Oaks, Chelsie - M&IE/Saratoga, WY	69.00
Micheli, Joseph - Per Diem for SBE Meeting - Saratoga- 3/17-3/18/15	218.00
Micheli, Joseph - Mileage for SBE Meeting - Saratoga- 3/17-3/18/15	254.15
Coon, Kathy - Per Diem for WDE Capacity Meeting - Cheyenne- 3/12/15	109.00
Coon, Kathy - Mileage for WDE Capacity Meeting - Cheyenne- 3/12/15	161.00
Fenton Hughes, Paige - M&IE/Cheyenne, WY	69.00
Fenton Hughes, Paige - Lodging/Cheyenne, WY	120.99
Fenton Hughes, Paige - M&IE/Cheyenne, WY	207.00
Fenton Hughes, Paige - Mileage/Cheyenne, WY	312.80
Fenton Hughes, Paige - Mileage/Cheyenne, WY	312.80
Fenton Hughes, Paige - Lodging/Cheyenne, WY	483.96
Gosar, Pete - Per Diem for WDE Capacity Meeting - Cheyenne - 3/12/15	54.50
Gosar, Pete - Mileage for WDE Capacity Meeting - Cheyenne - 3/12/15	56.35
Gosar, Pete - Mileage for SBE Meeting - Saratoga- 3/17-3/18/15	110.40
Gosar, Pete - Per Diem for SBE Meeting - Saratoga- 3/17-3/18/15	218.00
Ratliff, Scott - Mileage for SBE Meeting - Cheyenne- 2/5-2/6/15	310.50
Ratliff, Scott - Per Diem for SBE Meeting - Cheyenne- 2/5-2/6/15	327.00
Belish, Suzanne - Per Diem for SBE Meeting - Selection of Task Force 3/30/15 C	163.50
Coon, Kathy - Per Diem for SBE Meeting - Selection of Assessment Task Forc	109.00
Coon, Kathy - Mileage for SBE Meeting - Selection of Assessment Task Force	161.00
Wilcox, Walt - Per Diem for JEC Meeting Casper 10/23/14	54.50
Rathbun, Kenneth - Per Diem for Communication Committee Meeting 4/8/15 Casper	109.00
Rathbun, Kenneth - Mileage for Communication Committee Meeting 4/8/15 Casper	226.55
Fenton Hughes, Paige - Mileage/Cheyenne, WY	312.80

Fenton Hughes, Paige - M&IE/Cheyenne, WY	345.00
Fenton Hughes, Paige - Lodging/Cheyenne, WY	846.93
Ratliff, Scott - Per Diem for Communication Committee Meeting 4/8/15 Casper	109.00
Ratliff, Scott - Mileage for Communication Committee Meeting 4/8/15 Casper	138.00
Belish S, Rathbun K, Sessions K, Williams M, - State Plane Mar 17&18 2015	2,410.64
Willson, Belinda - Mileage/Casper, WY-Kearney, NE-Casper, WY	149.50
Motor Pool	240.00
Oaks, Chelsie - M&IE/Riverton, WY	104.00
Oaks, Chelsie - Lodging/Riverton, WY	158.62
Willson, Belenda - Mileage - May SBE Meeting, Riverton 5/12-5/14/15	63.25
Willson, Belenda - Per Diem - May SBE Meeting, Riverton 5/12-5/14/15	327.00
Sessions, Kathryn - Mileage - May SBE Meeting, Riverton 5/12-5/14/15	310.50
Sessions, Kathryn - Per Diem - May SBE Meeting, Riverton 5/12-5/14/15	327.00
Coon, Kathy - Per Diem - May SBE Meeting, Riverton 5/13-5/14/15	218.00
Coon, Kathy - Mileage - May 2015 SBE Meeting, Riverton 5/13-5/14/15	257.60
Breen, Nathan - Per Diem - May SBE Meeting, Riverton 5/13-5/14/15	218.00
Ratliff, Scott - Per Diem - May SBE Meeting, Riverton 5/13-5/14/15	109.00
Belish, Suzanne - Per Diem - May SBE Meeting, Riverton 5/13-5/14/15	218.00
Belish, Suzanne - Mileage - May SBE Meeting, Riverton 5/13-5/14/15	310.50
Wilcox, Walt - Lodging/Saratoga, WY	129.00
Wilcox, Walt -Mileage - May SBE Meeting, Riverton 5/13-5/14/15	138.00
Wilcox, Walt -Per Diem - May SBE Meeting, Riverton 5/13-5/14/15	218.00
Nicholas, Megan - Riverton - M&IE 5/12/15-5/14/15	104.00
Nicholas, Megan - Riverton - Lodging 5/12/15-5/14/15	230.82
Oaks, Chelsie - M&IE - Saratoga, WY	69.00
Oaks, Chelsie - Mileage - Casper, WY	133.50
Gosar, Peter - Mileage for SBE Meeting Cheyenne 5/6/15	56.35
Rathbun Kenneth - Per Diem for SBE Meeting Saratoga 6/4-6/5/15	109.00
Rathbun Kenneth - Mileage for SBE Meeting Saratoga 6/4-6/5/15	395.60
Gosar, Peter - Mileage for SBE Meeting Saratoga 6/4-6/5/15	90.85
Gosar, Peter - Per Diem for SBE Meeting Saratoga 6/4-6/5/15	109.00
Ratliff, Scott - Per Diem for SBE Meeting Saratoga 6/4-6/5/15	109.00
Ratliff, Scott - Mileage for SBE Meeting Saratoga 6/4-6/5/15	188.60
Wilcox, Walt - Per Diem for SBE Meeting Saratoga 6/4-6/5/15	109.00
Wilcox, Walt -Mileage for SBE Meeting Saratoga 6/4-6/5/15	170.20
Oaks, Chelsie - Mileage/Casper, WY	133.50
Willson, Belenda - Per Diem for Communication Meeting - Casper- 6/11/15	109.00
Willson, Belenda - Mileage Reimbursement for Communication Meeting - Casper- 6/	149.50
Micheli, Joseph - Per Diem for SBE Meeting - Saratoga- 6/4-6/5/15	109.00
Micheli, Joseph - Mileage for SBE Meeting - Saratoga- 6/4-6/5/15	257.60
Coon, Kathy - Per Diem for Communication Meeting - Casper - 6/11/15	109.00
Coon, Kathy - Mileage Reimb. for Communication Meeting - Casper - 6/11/15	119.60
Rathbun, Kenneth - Per Diem for Communication Meeting - Casper- 6/11/15	109.00
Rathbun, Kenneth - Mileage reimbursement for Communication Meeting - Casper- 6/	226.55

Breen, Nathan - Per Diem for Communication Meeting - Casper- 6/11/15	109.00
Breen, Nathan - Per Diem for SBE Meeting - Saratoga - 6/4-6/8/15	109.00
Breen, Nathan - Mileage Reimb. for SBE Meeting - Saratoga - 6/4-6/8/15	146.05
Fenton-Hughes, Paige - M&IE/Casper, WY	69.00
Fenton-Hughes, Paige - Lodging/Casper, WY	91.79
Fenton-Hughes, Paige - Mileage/Casper, WY	166.76
Fenton-Hughes, Paige - Mileage/Fort Washakie, WY	17.25
Fenton-Hughes, Paige - Mileage/Ethete-Fort Washakie, WY	22.43
Fenton-Hughes, Paige - Mileage/Arapahoe, WY	28.75
Fenton-Hughes, Paige - Mileage/Arapahoe, WY	28.75
Sessions Kathryn - Per Diem - SBE Communication Planning Meeting - Casper - 6/1	109.00
Sessions Kathryn - Mileage reimb- SBE Communication Planning Meeting - Casper -	204.70
Ratliff, Scott - Per Diem for Select Committee on Tribal Relations 6/11/15 Ri	109.00
Williams Mackenzie - M&IE/Saratoga, WY	69.00
Sessions Kathryn - Per Diem - SBE Meeting - Saratoga - 6/4-6/5/15	109.00
Sessions Kathryn - Mileage - SBE Meeting - Saratoga - 6/4-6/5/15	146.05
Gosar, Pete - Mileage for SBE mtg Cheyenne 27 Jul 2015	56.35
206MV9571	135.00
206MV9571 June '14	141.00
206MV9571	180.00
206MV9571	300.00
206MV9571	180.00
Oaks, Chelsie - M&IE Casper, WY	116.00
Oaks, Chelsie - Lodging Casper, WY	271.41
Williams, Mackenzie - M&IE - Casper, WY	69.00
Williams, Mackenzie - Lodging - Casper, WY	90.47
Sessions, Kathryn - Per Diem for SBE Meeting 8/13/15 Casper	109.00
Sessions, Kathryn - Per Diem - ATF Meeting - Laramie - 7/28-7/29/15	109.00
Sessions, Kathryn - Mileage - ATF Meeting - Laramie - 7/28-7/29/15	112.70
Sessions, Kathryn - Mileage for SBE Meeting 8/13/15 Casper	204.70
Ratliff, Scott - Mileage for SBE Meeting 8/13/15 Casper	138.00
Ratliff, Scott - Per Diem for SBE Meeting 8/13/15 Casper	218.00
Rathbun, Kenneth - Per Diem SBE Meeting 8/13/15 Casper	218.00
Rathbun, Kenneth - Mileage SBE Meeting 8/13/15 Casper	226.55
Breen, Nathan - Per Diem for SBE Meeting 8/13/15 Casper	109.00
Breen, Nathan - Mileage for SBE Meeting 8/13/15 Casper	204.70
Gosar, Pete - Per Diem for SBE Meeting 8/13/15 Casper	109.00
Gosar, Pete - Mileage for SBE Meeting 8/13/15 Casper	170.20
Belish, Suzanne - Per Diem for SBE Meeting 8/13/15 Casper	109.00
Belish, Suzanne - Mileage for SBE Meeting 8/13/15 Casper	186.30
Hageman, Hugh - Per Diem for SBE Meeting 8/13/15 in Casper	109.00
Hageman, Hugh - Mileage for SBE Meeting 8/13/15 in Casper	148.35
Fenton-Hughes, Paige - Mileage - Casper, WY	166.75
Fenton-Hughes, Paige - M&IE - Casper, WY	196.00

Fenton-Hughes, Paige - Lodging - Casper, WY	332.00
Belish, Suzanne - Per Diem for Advisory Committee Meeting 7/26-7/28/15 - Laram	327.00
Belish, Suzanne - Mileage for Advisory Committee Meeting 7/26-7/28/15 - Larami	356.50
206MV9571	135.00
206MV9571	276.00
206MV9571	375.00
Willson, Belenda - Mileage for SBE Meeting - Pinedale - 9/23-9/25/15	149.50
Sessions, Kathryn - Mileage for SBE Meeting - Pinedale - 9/23-9/25/15	408.25
Rathbun, Kenneth - Per Diem for SBE Meeting - Pinedale - 9/23-9/25/15	109.00
Rathbun, Kenneth - Mileage for SBE Meeting - Pinedale - 9/23-9/25/15	226.55
Ratliff, Scott - Mileage for SBE Meeting - Pinedale - 9/23-9/25/15	184.00
Belish, Suzanne - Per Diem for SBE Meeting - Pinedale - 9/23-9/25/15	109.00
Belish, Suzanne - Mileage for SBE Meeting - Pinedale - 9/23-9/25/15	186.30
Oaks, Chelsie - M&IE/Pinedale, WY	118.00
Williams, Mackenzie - M&IE/Pinedale, WY	118.00
Invoice #0000078421 Flight Payments FLT #092315 & 0925515	3,847.50
Oaks, Chelsie - Mileage/Casper, WY	133.50
Williams, Mackenzie - The Log Cabin Motel - Lodging 2 nights	285.69
Wilcox, Walt - The Log Cabin Motel - Lodging 2 nights	349.89
Oaks, Chelsie - The Log Cabin Motel - Lodging 2 nights	349.89
Fenton-Hughes, Paige - The Log Cabin Motel - Lodging 3 nights	445.12
Sessions, Kathryn - Per Diem for SBE Meeting October - Casper, WY 10/28/15	109.00
Sessions, Kathryn - Mileage for SBE Meeting October - Casper, WY 10/28/15	204.70
Coon, Kathy - Per Diem for SBE Meeting & JEC Meeting October - Casper, WY	218.00
Rathbun, Kenneth - Per Diem for SBE Meeting & JEC Meeting October - Casper, WY	218.00
Rathbun, Kenneth - Mileage for SBE Meeting & JEC Meeting October - Casper, WY	226.55
Breen, Nathan - Per Diem for SBE Meeting October - Casper, WY 10/28/15	109.00
Gosar, Pete - Mileage for SBE & JEC Meeting October - Casper, WY 10/28/15	170.20
Gosar, Pete - Per Diem for SBE & JEC Meeting October - Casper, WY 10/28/1	218.00
Ratliff, Scott - Mileage for SBE Meeting & JEC Meeting October - Casper, WY	138.00
Ratliff, Scott - Per Diem for SBE Meeting & JEC Meeting October - Casper, WY	218.00
Belish, Suzanne - Per Diem for SBE Meeting October - Casper, WY 10/28/15	109.00
Belish, Suzanne - Mileage for SBE Meeting October - Casper, WY 10/28/15	186.30
Reimburse WDE - Airline Tickets Purchased for SBE NASBE Conf	-2,663.61
Sessions, Kathryn - Mileage for SSoS Council Meeting 11/8/15, Casper	204.70
Sessions, Kathryn - Per Diem for SSoS Council Meeting 11/8/15, Casper	218.00
INTERNATIONAL RESORT - Saratoga - Lodging/SBE Members	1,746.28
Correct WAEA expenses to appropriation 009	-9,124.70
Correct WAEA expenses to appropriation 009	-6,930.41
Correct WAEA expenses to appropriation 009	-3,894.71
Correct WAEA expenses to appropriation 009	-916.04
Fenton-Hughes, Paige - Mileage/Hudson, WY	11.50
Fenton-Hughes, Paige - Mileage/Riverton, WY	28.75
Fenton-Hughes, Paige - Misc.-Parking Fee/Casper, WY-Baltimore, MD-Casper, WY	30.00
Fenton-Hughes, Paige - M&IE/Laramie, WY	69.00
Fenton-Hughes, Paige - M&IE/Saratoga, WY	104.00
Fenton-Hughes, Paige - Lodging/Laramie, WY	119.90
Fenton-Hughes, Paige - M&IE/Saratoga, WY	138.00

Fenton-Hughes, Paige - M&IE/Pinedale, WY	152.00
Fenton-Hughes, Paige - Mileage/Pinedale, WY	156.40
Fenton-Hughes, Paige - Mileage/Casper, WY	166.75
Fenton-Hughes, Paige - Mileage/Casper, WY	166.75
Fenton-Hughes, Paige - Mileage/Casper, WY-Baltimore, MD-Casper, WY	166.75
Fenton-Hughes, Paige - Mileage/Casper, WY	166.75
Fenton-Hughes, Paige - Mileage/Saratoga, WY	189.75
Fenton-Hughes, Paige - Mileage/Saratoga, WY	189.75
Fenton-Hughes, Paige - Mileage/Laramie, WY	255.30
Fenton-Hughes, Paige - Mileage/Cheyenne, WY	312.80
Fenton-Hughes, Paige - Mileage/Cheyenne, WY	312.80
Fenton-Hughes, Paige - Lodging/Saratoga, WY	482.76
Fenton-Hughes, Paige - Misc.-Parking Fee/Casper, WY-Washington, DC-Casper, WY	15.00
Fenton-Hughes, Paige - Mileage/Casper, WY-St Louis, MO-Casper, WY	166.75
Fenton-Hughes, Paige - Mileage/Casper, WY-Washington, DC-Casper, WY	166.75
Fenton-Hughes, Paige - M&IE/Casper, WY	127.50
Fenton-Hughes, Paige - Mileage/Casper, WY	166.75
Fenton-Hughes, Paige - Mileage/Casper, WY	166.75
Fenton-Hughes, Paige - Lodging/Casper, WY	180.94
Fenton-Hughes, Paige - Mileage/Cheyenne, WY	312.80
Correct expenditures from 15-1001-001 to 15-1001-009	-2,414.43
Correct expenditures from 15-1001-001 to 15-1001-009	-2,072.65
Correct expenditures from 15-1001-001 to 15-1001-009	-1,923.75
Correct expenditures from 15-1001-001 to 15-1001-009	-1,695.27

TOTAL	44,459.59
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WYOMING DEPARTMENT OF EDUCATION**State Board of Education****FY15 Biennium Budget****State Board In-State Travel Reimbursement (0221) [Appr Unit 009]**

DATE	DESCRIPTION	Amount
3-Sep-2015	Coon, Kathy - Mileage for PJP and SBE Meetings 8/10-8/13/15 Casper	119.60
3-Sep-2015	Coon, Kathy - Per Diem for PJP and SBE Meetings 8/10-8/13/15 Casper	436.00
3-Sep-2015	Wilcox, Walt - Per Diem for PJP and SBE Meetings 8/11-8/13/15 Casper	163.50
8-Sep-2015	Jensen, Jed - M&IE - Casper, WY	104.00
8-Sep-2015	Jensen, Jed - Mileage - Casper, WY	156.40
8-Sep-2015	Jensen, Jed - Lodging - Casper, WY	166.00
8-Sep-2015	Bramlet, Jill - M&IE - Casper, WY	69.00
8-Sep-2015	Bramlet, Jill - Mileage - Casper, WY	125.35
8-Sep-2015	Bramlet, Jill - Lodging - Casper, WY	152.59
8-Sep-2015	Larsen, Lloyd - M&IE - Casper, WY	104.00
8-Sep-2015	Larsen, Lloyd - Lodging - Casper, WY	166.00
8-Sep-2015	Larsen, Lloyd - Mileage - Casper, WY	166.75
10-Sep-2015	Tracy, Lona - M&IE - Casper, WY	104.00
10-Sep-2015	Tracy, Lona - Lodging - Casper, WY	166.00
14-Sep-2015	Ferguson, Kimberley - M&IE - Laramie, WY	104.00
14-Sep-2015	Ferguson, Kimberley - Lodging - Laramie, WY	198.00
14-Sep-2015	Ferguson, Kimberley - Mileage - Laramie, WY	338.10
21-Sep-2015	Fenton-Huges, Paige - M&IE - Laramie/Lander, WY	150.00
21-Sep-2015	Fenton-Huges, Paige - Lodging - Laramie/Lander, WY	217.80
21-Sep-2015	Fenton-Huges, Paige - Mileage - Laramie/Lander, WY	255.30
28-Sep-2015	Oaks, Chelsie - Mileage - Casper, WY	133.50
28-Sep-2015	Pryor, Mary - M&IE - Casper, WY	69.00
28-Sep-2015	Pryor, Mary - Lodging - Casper, WY	89.64
28-Sep-2015	Pryor, Mary - M&IE - Laramie, WY	104.00
28-Sep-2015	Pryor, Mary - Lodging - Laramie, WY	217.80
28-Sep-2015	Pryor, Mary - Mileage - Casper, WY	246.10
28-Sep-2015	Pryor, Mary - Mileage - Laramie, WY	412.85
26-Oct-2015	Pryor, Mary - M&IE/Casper, WY	69.00
26-Oct-2015	Pryor, Mary - Lodging/Casper, WY	92.64
26-Oct-2015	Pryor, Mary - Mileage/Casper, WY	246.10
16-Nov-2015	Coon, Kathy - Mileage for SBE Meeting & JEC Meeting October - Casper, WY	119.60
14-Dec-2015	Correct WAEA expenses to appropriation 009	916.04
14-Dec-2015	Correct WAEA expenses to appropriation 009	3,894.71
14-Dec-2015	Correct WAEA expenses to appropriation 009	6,930.41
14-Dec-2015	Correct WAEA expenses to appropriation 009	9,124.70
7-Jan-2016	Correct expenditures from 15-1001-001 to 15-1001-009	1,695.27
7-Jan-2016	Correct expenditures from 15-1001-001 to 15-1001-009	1,923.75
7-Jan-2016	Correct expenditures from 15-1001-001 to 15-1001-009	2,072.65
7-Jan-2016	Correct expenditures from 15-1001-001 to 15-1001-009	2,414.43
Total		34,234.58

WYOMING DEPARTMENT OF EDUCATION**State Board of Education****FY15 Biennium Budget****State Board Out-of-State Travel Reimbursement (0222) [Appr Unit 001]**

DATE	DESCRIPTION	AMOUNT
23-Oct-2014	Oaks, Chelsie - Mileage/Denver, CO	74.88
23-Oct-2014	Oaks, Chelsie - M&IE/Denver, CO	177.00
23-Oct-2014	Oaks, Chelsie - Lodging/Denver, CO	502.89
4-Nov-2014	Willson, Belenda - M&IE/Westminster-Denver, CO	177.00
4-Nov-2014	Willson, Belenda - Mileage-Out-of-State/Westminster-Denver, CO	346.08
4-Nov-2014	Willson, Belenda - Lodging/Westminster-Denver, CO	503.29
4-Nov-2014	Williams, Mackenzie - Mileage/Westminster-Denver, CO	74.88
4-Nov-2014	Williams, Mackenzie - M&IE/Westminster-Denver, CO	177.00
4-Nov-2014	Williams, Mackenzie - Lodging/Westminster-Denver, CO	814.47
3-Feb-2015	Fenton Hughes, Paige - Mileage-Out/Denver, CO	116.48
3-Feb-2015	Fenton Hughes, Paige - M&IE/Denver, CO	177.00
3-Feb-2015	Fenton Hughes, Paige - Lodging/Denver, CO	502.89
27-Feb-15	Fenton Hughes, Paige - Mileage-Out/Ft Collins, CO 2-6 Feb 2015	54.06
10-Apr-2015	Willson, Belinda - AGENT FEE - New Horizons	30.00
10-Apr-2015	Sessions, Kathy - AGENT FEE - New Horizons	30.00
10-Apr-2015	Willson, Belinda - UNITED - Airline Ticket	1,044.70
10-Apr-2015	Sessions Kathy - UNITED - Airline Ticket	1,138.20
13-Apr-2015	Other Transportation-Taxi/Cody, WY-Arlington, VA-Cody, WY	60.00
13-Apr-2015	Mileage/Cody, WY-Arlington, VA-Cody, WY	96.60
13-Apr-2015	M&IE/Cody, WY-Arlington, VA-Cody, WY	188.50
13-Apr-2015	Misc.-Baggage Fee/DIA-Washington, DC-DIA	25.00
13-Apr-2015	Other Transportation-Taxi/DIA-Washington, DC-DIA	35.00
13-Apr-2015	M&IE/DIA-Washington, DC-DIA	164.50
13-Apr-2015	Lodging/DIA-Washington, DC-DIA	924.03
4-May-2015	Misc.-Baggage Fees/Cody, WY-Washington, DC-Cody, WY	50.00
4-May-2015	Other Transportation-Taxi/Cody, WY-Washington, DC-Cody, WY	87.31
4-May-2015	Mileage/Cody, WY-Washington, DC-Cody, WY	96.60
4-May-2015	M&IE/Cody, WY-Washington, DC-Cody, WY	258.50
4-May-2015	Lodging/Cody, WY-Washington, DC-Cody, WY	1,324.20
8-May-2015	Misc.-Baggage Fee/Casper, WY-Kearney, NE-Casper, WY	25.00
8-May-2015	M&IE/Casper, WY-Kearney, NE-Casper, WY	97.00
8-May-2015	Lodging/Casper, WY-Kearney, NE-Casper, WY	189.66
11-May-2015	AGENT FEE - New Horizons/B Willson	30.00
11-May-2015	UNITED - Airline Ticket/B Willson	645.70
9-Jun-2015	Coon, K - New Horizons agent fee	30.00
9-Jun-2015	Fenton Hughes, P - New Horizons agent fee	30.00
9-Jun-2015	Breen N - New Horizons agent fee	30.00
9-Jun-2015	Fenton Hughes, P - United Airlines	434.20
9-Jun-2015	Coon, K - United Airlines	434.20
9-Jun-2015	Breen N - United Airlines	661.20
8-Jul-2015	Willson, B - New Horizons agent fee	30.00
8-Jul-2015	Willson, B - United Airlines	639.20
31-Aug-2015	Willson, B - M&IE - Washington, D.C.	206.50
31-Aug-2015	Willson, B - Lodging - Washington, D.C.	389.02
12-Nov-2015	Williams, Mackenzie - AGENT FEE - New Horizons	30.00
12-Nov-2015	Oaks, Chelsie - AGENT FEE - New Horizons	30.00
12-Nov-2015	Willson, Belinda - AGENT FEE - New Horizons	30.00
12-Nov-2015	Fenton-Hughes, Paige - AGENT FEE - New Horizons	30.00
12-Nov-2015	Breen, Nathan - AGENT FEE - New Horizons	30.00

12-Nov-2015	Gosar, Pete - AGENT FEE - New Horizons	30.00
12-Nov-2015	Gosar, Pete - UNITED -Airline Ticket	294.70
12-Nov-2015	Williams, Mackenzie - SOUTHWEST - Airline Ticket	384.00
12-Nov-2015	Oaks, Chelsie - SOUTHWEST - Airline Ticket	384.00
12-Nov-2015	Breen, Nathan - SOUTHWEST - Airline Ticket	420.01
12-Nov-2015	Fenton-Hughes, Paige - UNITED - Airline Ticket	613.70
12-Nov-2015	Wilson, Belinda - UNITED - Airline Ticket	801.20
16-Nov-2015	Williams, Mackenzie - M&IE/DIA-Baltimore, MD-DIA	244.50
16-Nov-2015	Williams, Mackenzie - Lodging/DIA-Baltimore, MD-DIA	919.40
16-Nov-2015	Breen, Nathan - Mileage/DIA-Baltimore, MD-DIA	67.85
16-Nov-2015	Breen, Nathan - Other Transportation-Early-Bird Check in & Shuttle/DIA-Balti	114.38
16-Nov-2015	Breen, Nathan - M&IE/DIA-Baltimore, MD-DIA	213.50
16-Nov-2015	Breen, Nathan - Lodging/DIA-Baltimore, MD-DIA	919.40
24-Nov-2015	Wilson, Belenda - Taxi- Baltimore, MD.	20.00
24-Nov-2015	Willson, Belenda - Baggage Fees- Baltimore, MD.	50.00
24-Nov-2015	Willson, Belenda - Mileage - Baltimore, MD.	96.60
24-Nov-2015	Willson, Belenda - M&IE- Baltimore, MD.	335.50
24-Nov-2015	Willson, Belenda - Lodging - Baltimore, MD.	1,236.46
24-Nov-2015	Gosar, Pete - Taxi - Baltimore, MD.	40.00
24-Nov-2015	Gosar, Pete - Parking - Baltimore, MD.	52.00
24-Nov-2015	Gosar, Pete - Mileage - Baltimore, MD.	150.65
24-Nov-2015	Gosar, Pete - M&IE - Baltimore, MD.	213.50
24-Nov-2015	Gosar, Pete - Lodging - Baltimore, MD.	689.55
3-Dec-2015	Oaks, Chelsie - Other Transportation-Taxi/DIA-Baltimore, MD-DIA	40.00
3-Dec-2015	Oaks, Chelsie - Misc.-Parking & Tolls/DIA-Baltimore, MD-DIA	78.80
3-Dec-2015	Oaks, Chelsie - Mileage/DIA-Baltimore, MD-DIA	88.50
3-Dec-2015	Oaks, Chelsie - M&IE/DIA-Baltimore, MD-DIA	213.50
3-Dec-2015	Oaks, Chelsie - Lodging/DIA-Baltimore, MD-DIA	689.55
9-Dec-2015	Fenton-Hughes, Paige - AGENT FEE - New Horizons	30.00
9-Dec-2015	Fenton-Hughes, Paige - UNITED - Airline Ticket	754.70
14-Dec-2015	Correct WAEA expenses to appropriation 009	-35.14
21-Dec-2015	Fenton-Hughes, Paige - Misc.-Baggage Fees/Casper, WY-Baltimore, MD-Casper, WY	50.00
21-Dec-2015	Fenton-Hughes, Paige - M&IE/Casper, WY-Baltimore, MD-Casper, WY	266.50
21-Dec-2015	Fenton-Hughes, Paige - Lodging/Casper, WY-Baltimore, MD-Casper, WY	919.40
30-Dec-2015	Fenton-Hughes, Paige - Misc.-Baggage Fee/Casper, WY-Washington, DC-Casper, WY	25.00
30-Dec-2015	Fenton-Hughes, Paige - M&IE/Casper, WY-Washington, DC-Casper, WY	108.50
30-Dec-2015	Fenton-Hughes, Paige - M&IE-Out/Casper, WY-St Louis, MO-Casper, WY	138.00

TOTAL	24,930.95
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WYOMING DEPARTMENT OF EDUCATION

State Board of Education

FY15 Biennium Budget

State Board Out-of-State Travel Reimbursement (0222) **[Appr Unit 009]**

DATE	DESCRIPTION	AMOUNT
14-Dec-2015	Correct WAEA expenses to appropriation 009	35.14
		TOTAL
		35.14

WYOMING DEPARTMENT OF EDUCATION**State Board of Education****FY15 Biennium Budget****State Board Out-of-State Travel Reimbursement (0227) [Appr Unit 001]**

DATE	DESCRIPTION	AMOUNT
22-Oct-2014	Bramlet, Jill - M&IE for PJP Meeting Casper-9/23-25/14	104.00
22-Oct-2014	Bramlet, Jill - Mileage for PJP Meeting Casper-9/23-25/14	122.08
22-Oct-2014	Griffith, Ken - M&IE for PJP Meeting Casper-9/23-25/14	97.00
22-Oct-2014	Griffith, Ken - Lodging for PJP Meeting Casper-9/23-25/14	169.48
22-Oct-2014	Tracy Lona - M&IE for PJP Meeting Casper-9/23-25/14	139.00
22-Oct-2014	Tracy Lona -Lodging for PJP Meeting Casper-9/23-25/14	249.48
24-Nov-2014	Jensen, Jed - M&IE Reimbursement PJP Meeting Casper-9/23-25/14	125.00
24-Nov-2014	Jensen, Jed - Mileage Reimbursement PJP Meeting Casper-9/23-25/14	152.32
24-Nov-2014	Jensen, Jed - Lodging Reimbursement PJP Meeting Casper-9/23-25/14	249.48
14-Dec-2015	Correct WAEA expenses to appropriation 009	-668.44
14-Dec-2015	Correct WAEA expenses to appropriation 009	-465.00
14-Dec-2015	Correct WAEA expenses to appropriation 009	-274.40
TOTAL		0.00

WYOMING DEPARTMENT OF EDUCATION

State Board of Education

FY15 Biennium Budget

State Board Out-of-State Travel Reimbursement (0227) [Appr Unit 009]

DATE	DESCRIPTION	AMOUNT
14-Dec-2015	Correct WAEA expenses to appropriation 009	668.44
14-Dec-2015	Correct WAEA expenses to appropriation 009	465.00
14-Dec-2015	Correct WAEA expenses to appropriation 009	274.40
TOTAL		1,407.84

State Board of Education

Supplies-Safety-Security-Law Enforcement (0230.24)

		TOTAL		0.00
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WYOMING DEPARTMENT OF EDUCATION**State Board of Education****FY15 Biennium Budget****Supplies-Office Supplies, Printing (0231) [Appr Unit 001]**

DATE	DESCRIPTION	AMOUNT
14-Jul-2014	Office Depot - Office Supplies	10.99
5-Aug-2014	WM Supercenter - Office Supplies for June/July SBE meeting	4.97
5-Sep-2014	Office Depot-Office Supplies	8.89
5-Sep-2014	Office Depot-Offices Supplies	14.99
6-Oct-2014	Wal-Mart - Supplies for SBE Sept meeting	2.97
6-Oct-2014	Office Depot - Office Supplies	21.84
6-Oct-2014	Wal-Mart - Supplies for PJP Meeting	24.28
6-Oct-2014	Office Depot - Office Supplies	33.52
14-Nov-2014	Little Ol' Printshop - Spiral Binding for Law Books	110.25
14-Nov-2014	Officemax Ct* - HP Toner 78A/P Atkinson	111.17
3-Dec-2014	Office Depot - Office Supplies	9.29
3-Dec-2014	Office Depot - Office Supplies	14.04
3-Dec-2014	FedExOffice - Printing of Report to the Select Committee	395.33
23-Dec-2014	Brother MFCJ470DW ink	56.95
23-Dec-2014	Brother MFCJ470DW printer w/1yr ext. warranty for State Board	79.98
12-Jan-2015	Office Depot - Office Supplies	15.19
3-Feb-2015	Office Depot - Office Supplies	10.44
11-Mar-2015	Wyoming Trophy & Engra - Plaques of service for R Micheli &	112.90
8-Apr-2015	Office Depot- Office Supplies	7.19
8-Apr-2015	Amazon MktPlace - lamp bulbs	7.55
8-Apr-2015	Office Depot- Office Supplies	8.99
8-Apr-2015	Office Depot- Office Supplies	10.49
8-Apr-2015	Office Max - Office Supplies for March SBE meeting	148.48
10-Jun-2015	Office Depot - Office Supplies	6.98
13-Jul-2015	Correct Expenditures charged to Montgomery Trust Fund	49.99
7-Aug-2015	Wyoming Trophy & Engra - Name Plates/N Breen, B Young & J Ba	24.96
2-Oct-2015	Officemax/Office - Binding Law Books/SBE	29.76
13-Oct-2015	Wyoming Trophy & Engra - Name Badges & Plate/S Belish & N Br	38.80
12-Nov-2015	Amazon Mktplace - Case/iPad/Greatshield/State Board	6.89
12-Nov-2015	Amazon Mktplace - Screen Protector & wipes for iPad/State Board	14.94
13-Nov-2015	Wyoming Trophy & Engra - Name tag/P Gosar	9.75
13-Nov-2015	Office Depot-Office Supplies	17.98
13-Nov-2015	Office Depot-Office Supplies	38.36
3-Dec-2015	Office Depot - Office Supplies	7.59
3-Dec-2015	WM Supercenter - Office Supplies	9.94
3-Dec-2015	Office Depot - Office Supplies	14.99
14-Dec-2015	Correct WAEA expenses to appropriation 009	-24.28
4-Jan-2016	SFI*TINYPRINTS - Tax Reimbursement	-8.57
4-Jan-2016	SFI*TINYPRINTS - SBoE Cards	176.32
TOTAL		1,635.09

WYOMING DEPARTMENT OF EDUCATION

State Board of Education

FY15 Biennium Budget

Supplies-Office Supplies, Printing (0231) [Appr Unit 009]

DATE	DESCRIPTION	AMOUNT
15-Sep-2015	Walmart - Office Supplies	3.36
13-Nov-2015	FEDEXOFFICE - Printing October 15th Report to LSO (Legislati	1,311.33
14-Dec-2015	Correct WAEA expenses to appropriation 009	24.28

TOTAL		1,338.97
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WYOMING DEPARTMENT OF EDUCATION**State Board of Education****FY15 Biennium Budget****Supplies-Food&Food Service (0234) [Appr Unit 001]**

DATE	DESCRIPTION	AMOUNT
5-Aug-14	WM Supercenter - Snacks for June/July ABE meeting	95.88
6-Oct-2014	Wal-Mart - Snacks for SBoE Sept meeting	28.62
6-Oct-2014	Wal-Mart - Snacks for PJP Meeting	78.24
4-Nov-2014	Wal-Mart - Water for SBoE Meeting	3.48
3-Dec-2014	Walgreens - Candy	9.98
11-Mar-2015	Wal-Mart - Supplies for SBoE Feb 2015 meeting	7.61
11-Mar-2015	Wal-Mart - Snacks for SBoE Feb 2015 meeting	82.37
8-Apr-2015	WM Supercenter - Snacks for March SBoE Meeting	19.51
8-Apr-2015	WM Supercenter - Snacks for March SBoE Meeting	35.76
12-May-2015	Jimmy John's - Food for SBoE Assessment Task Force Committee	78.38
10-Jun-2015	Papa Murphy's-Food for SBoE Meeting	49.00
10-Jun-2015	Wal-Mart - Food for SBoE Meeting	66.30
15-Sep-2015	Wal-Mart - Food Supplies for SBE Meeting	7.52
15-Sep-2015	Wal-Mart - Food for SBE Meeting	39.26
24-Nov-2015	Food for SBE Meeting 10/28/15 - Casper Invoice 5004	242.07
3-Dec-2015	WM Supercenter - Food	59.53
14-Dec-2015	Correct WAEA expenses to appropriation 009	-182.27
14-Dec-2015	Correct WAEA expenses to appropriation 009	-1.83
7-Jan-2016	Correct expenditures from 15-1001-001 to 15-1001-009	-96.83

TOTAL	622.58
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WYOMING DEPARTMENT OF EDUCATION**State Board of Education****FY15 Biennium Budget****Supplies-Food&Food Service (0234) [Appr Unit 009]**

DATE	DESCRIPTION	AMOUNT
9-Jul-2015	WM Supercenter - Snacks for Assessment Task Force Mtg	39.84
15-Sep-2015	WM Supercenter - Food for Mtg	79.99
14-Dec-2015	Correct WAEA expenses to appropriation 009	1.83
14-Dec-2015	Correct WAEA expenses to appropriation 009	182.27
7-Jan-2016	Correct expenditures from 15-1001-001 to 15-1001-009	96.83
TOTAL		400.76

Supplies-Educational & Recreational (0236)

DATE	DESCRIPTION	AMOUNT
3-Dec-2014	Walgreens - Book for Non-State Employee	21.99
07-Aug-15	Amazon.com - Books for SBE members	342.18
TOTAL		364.17

State Board of Education
FY15 Biennium Budget
Intangible Assets (0240)

	TOTAL	917.37
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WYOMING DEPARTMENT OF EDUCATION

State Board of Education

FY15 Biennium Budget

Office, Warehouse, Institutional & Household Equipment & Furnishings (0241)

DATE	DESCRIPTION	AMOUNT
8-Apr-15	Amazon mktplace - table lamp	22.36
TOTAL		22.36

WYOMING DEPARTMENT OF EDUCATION**State Board of Education****FY15 Biennium Budget****Data Processing & Computer Equipment (0242)**

DATE	DESCRIPTION	AMOUNT
5-Aug-2014	AMAZON MKTPLACE - iPad Chargers	30.25
5-Aug-2014	AMAZON MKTPLACE - Mobile Scanner	169.99
13-Oct-2014	OFFICEMAX - Logitech K750 Keyboard & M705 Mouse	64.99
16-Dec-2014	November 21, 2014 1 iPad & 2 Yr. Apple Care	667.00
6-Apr-2015	AMAZON MKTPLACE - Bluetooth Adapter/Medialink/C Oaks	12.99
6-Apr-2015	Amazon.com - Logitech Wireless Presenter R400/C Oaks	37.99
TOTAL		983.21

Education, Recreational & Technical Equipment (0246)

53

Equipment Rental (0251) [Appr Unit 001]

DATE	DESCRIPTION	AMOUNT
16-Oct-2014	Room Rental McMurry Training Ctr PJP meeting-Casper Sept	600.00
26-May-2015	Conference room Rental- May SBE Meeting, Riverton 5/13/15	200.00
10-Jun-2015	Regional Training Ctr-Meeting Room Rental-SBoE	40.00
7-Aug-2015	Regional Training Ctr-Meeting Room Rental-SBoE	150.00
14-Dec-2015	Correct WAEA expenses to appropriation 009	-624.00
TOTAL		366.00

WYOMING DEPARTMENT OF EDUCATION**State Board of Education****FY15 Biennium Budget****Equipment Rental (0251) [Appr Unit 009]**

DATE	DESCRIPTION	AMOUNT
9-Jul-2015	Regional Training Ctr (Casper) Room Rental for Assessment Task for	200.00
28-Sep-2015	Conference Room Rental for SBE Assessment Task Force 9/9/15	163.00
13-Oct-2015	Regional Training Ctr - Room Rental	400.00
14-Dec-2015	Correct WAEA expenses to appropriation 009	624.00
TOTAL		1,387.00

WYOMING DEPARTMENT OF EDUCATION
State Board of Education
FY15 Biennium Budget
Equipment Rental (0252)

[illegible]

WYOMING DEPARTMENT OF EDUCATION

State Board of Education

FY15 Biennium Budget

Awards & Prizes (0257.01 Monetary/Taxable 0257.02 Non Monetary/Not Taxable)

DATE	DESCRIPTION	AMOUNT
3-Dec-2014	Walgreens - Prizes	76.97

TOTAL	76.97
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WYOMING DEPARTMENT OF EDUCATION
State Board of Education
FY15 Biennium Budget
Awards & Prizes (0271)

DATE	DESCRIPTION	AMOUNT
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PLEASE ONLY USE 0257 FOR AWARDS

TOTAL		0.00
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PLEASE ONLY USE 0257 FOR AWARDS

WYOMING DEPARTMENT OF EDUCATION
State Board of Education
FY15 Biennium Budget
Maintenance Agreements (0292)

DATE	DESCRIPTION	AMOUNT
		TOTAL
		0.00

WYOMING DEPARTMENT OF EDUCATION
State Board of Education
FY15 Biennium Budget
A&I Telecommunications (0420 series)

DATE	DESCRIPTION	AMOUNT
30-Jul-2014	Telecommunications (206TC5125)	205.07
22-Aug-2014	Telecommunications (206TC5125)	209.61
23-Sep-2014	Telecommunications (206TC5125)	210.33
21-Oct-2014	Telecommunications (206TC5125)	210.60
21-Nov-2014	Telecommunications (206TC5125)	207.81
17-Dec-2014	Telecommunications (206TC5125)	265.24
23-Feb-2015	Telecommunications (206TC5125)	505.45
20-Mar-2015	Telecommunications (206TC5125)	463.25
15-Apr-2015	Telecommunications (206TC5125)	255.04
19-May-2015	Telecommunications (206TC5125)	258.38
17-Jun-2015	Telecommunications (206TC5125)	256.73
20-Jul-2015	Telecommunications (206TC5125)	253.25
TOTAL		3,300.76

WYOMING DEPARTMENT OF EDUCATION
State Board of Education
FY15 Biennium Budget
Contract Services (0901) [Appr Unit 001]

DATE	DESCRIPTION	AMOUNT
17-Jul-2014	Randi Tanner - Catering for SBE Meeting Rawlins-7/1/14	200.00
17-Jul-2014	Randi Tanner - Catering for SBE Meeting Rawlins-6/30/14	336.00
20-Sep-2014	Gegis LLC - Catering for SBE Meeting Casper-9/4/14	225.00
6-Oct-2014	Catering for WY Professional Judgment Panel Meeting Casper-	1,500.00
16-Oct-2014	Catering & Clean up Fee McMurry Training Center PJP Meetng	255.00
28-Oct-2014	Cleaning of SBE Table Cloths Inv.#13850 Inv.Date-9/19/14	188.80
18-Dec-2014	November 9 - 12, 2014 Catering State Board of Education	1,722.09
18-Dec-2014	November 9 - 12, 2014 Sleeping & Meeting Rooms for State Board	2,772.00
11-Mar-2015	VINOS LIQUORS - Catering for SBoE Feb 2015 meeting	900.00
8-Apr-2015	HUGUS AND CO - Catering for SBoE meeting	900.00
9-Apr-2015	Dr. Mark J Stock - Facilitation SBoE Retreat in Saratoga, WY	1,500.00
10-Apr-2015	International Resort/Saratoga Resorts & Spa - Lodging for 13	2,064.00
10-Jun-2015	Regional Training Ctr (Casper)-Catering For SBoE-Meeting	75.00
10-Jun-2015	Gourmet Catering-SBoE Meeting	920.00
7-Aug-2015	Regional Training Ctr - Food	180.00
24-Aug-2015	Catering services for SBE members and staff 8/12/15 (20 @ \$1	210.00
26-Aug-2015	Catering services for SBE Lunch 8/13/15 (25 @ \$17 plus \$35 d	460.00
26-Aug-2015	June 2015 Guidance on Future-Focused Communication Plan Invo	7,018.75
26-Aug-2015	July 2015 Guidance on Future-Focused Communication Plan Invo	8,081.25
24-Sep-2015	August 2015 Guidance on Future-Focused Communication Plan In	6,964.00
3-Dec-2015	ID International Resort - Food	726.00
14-Dec-2015	Correct WAEA expenses to appropriation 009	-3,065.49
14-Dec-2015	Correct WAEA expenses to appropriation 009	-1,699.08
14-Dec-2015	Correct WAEA expenses to appropriation 009	-216.00
7-Jan-2016	Correct expenditures from 15-1001-001 to 15-1001-009	-333.96
TOTAL		31,883.36

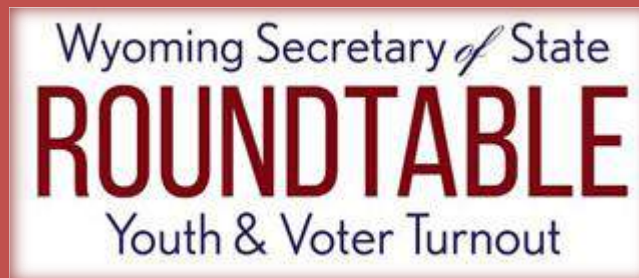
Contract Services (0901) [Appr Unit 009]

DATE	DESCRIPTION	AMOUNT
9-Jul-2015	Regional Training Ctr (Casper) Catering for Assessment Task Force	510.00
26-Aug-2015	Catering services for Wyoming Assessment Task Force 7/28/15	690.00
28-Sep-2015	Catering for SBE Assessment Task Force Meeting 9/9/15, Caspe	744.63
5-Oct-2015	3/1/15 - 8/31/15 write rules and/or regulations related to W	7,500.00
13-Oct-2015	Regional Training Ctr - Catering	960.00
13-Oct-2015	UW Cashier - Catering	1,388.00
15-Oct-2015	October 10, 2015 PJP Statewide Ed Accountability Services In	38,850.00
14-Dec-2015	Correct WAEA expenses to appropriation 009	216.00
14-Dec-2015	Correct WAEA expenses to appropriation 009	1,699.08
14-Dec-2015	Correct WAEA expenses to appropriation 009	3,065.49
7-Jan-2016	Correct expenditures from 15-1001-001 to 15-1001-009	333.96
TOTAL		55,957.16

JANUARY 14TH, 2016



Wyoming Secretary *of* State
ROUNDTABLE
Youth & Voter Turnout



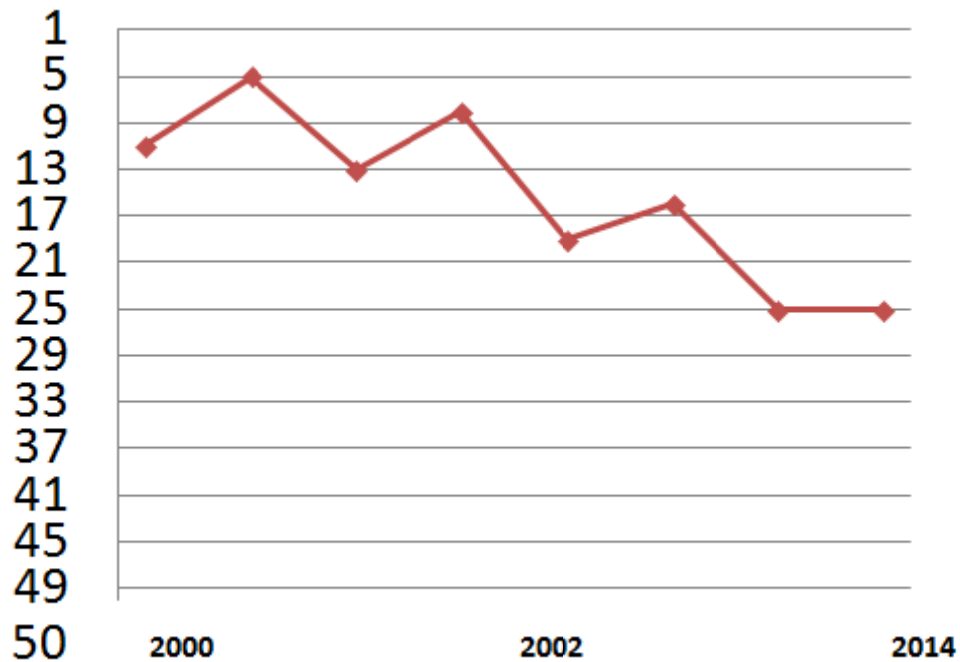
SECRETARY OF STATE CONTACT INFORMATION

<p>ED MURRAY, SECRETARY OF STATE (307) 777-7378 ED.MURRAY@WYO.GOV</p>		<p>KAREN WHEELER, DEPUTY SECRETARY OF STATE (307) 777-5333 KAREN.WHEELER@WYO.GOV</p>
<p>KAI SCHON, ELECTIONS DIRECTOR (307) 777-3416 KAI.SCHON@WYO.GOV</p>	<p>JENNIFER TRABING, ELECTION SPECIALIST (307) 777-7186 JENNIFER.TRABING@WYO.GOV</p>	<p>WILL DINNEEN, PUBLIC INFORMATION & COMMUNICATIONS OFFICER (307) 777-5365 WILL.DINNEEN@WYO.GOV</p>

WYOMING SECRETARY OF STATE
2020 CAREY AVENUE, SUITE 600
CHEYENNE, WY 82002

Wyoming: Historical National Rank

2000-2014 General Elections

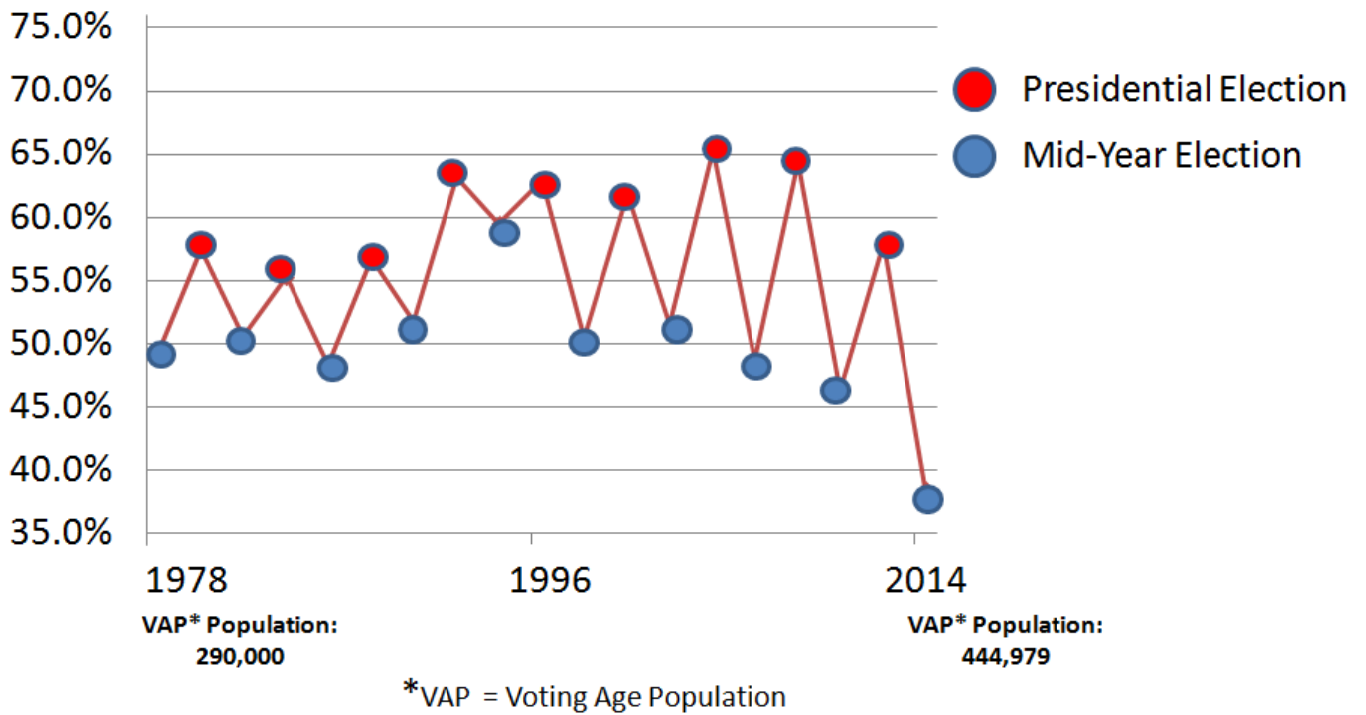


Year	National Rank
2008	19 th
2010	16 th
2012	25 th
2014	25 th

Source: University of Florida, United State's Election Project
(VAP Turnout, votes for highest office)

Wyoming: Historical State Voter Turnout

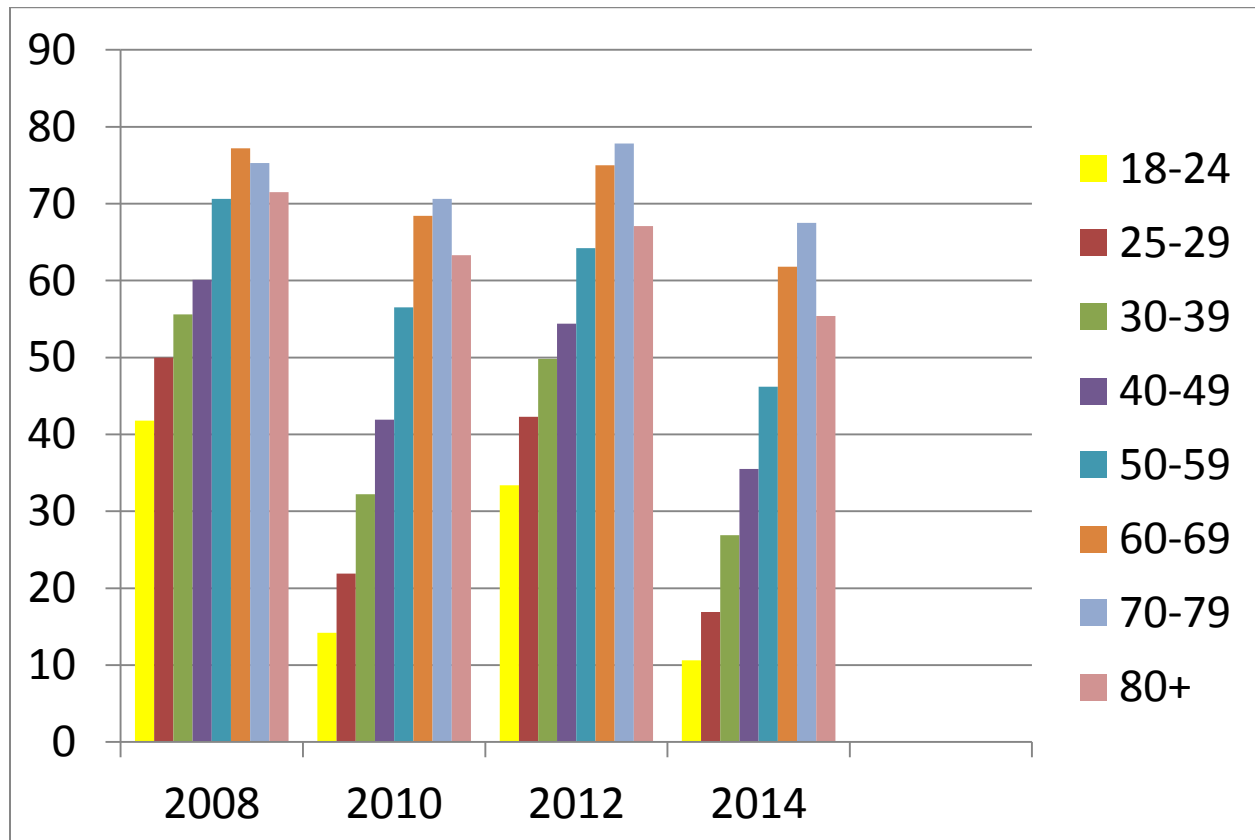
1978 – 2014 General Elections



- Within the last 4 election cycles (8 years), the state's voter turnout has dropped over both the presidential and mid-term elections.
- The turnout for mid-term elections is consistently lower than in presidential years. This trend has grown in significance over the last 8 years.

Wyoming Voter Turnout by Age Demographic

2008-2014



- The turnout of 18-24 year olds in the 2010 mid-term election was less than 1/3 of the turnout in the 2008 presidential election. The same applies to the 2012 and 2014 elections.
- Over the last 4 election cycles, those aged 60-79 consistently have the highest voter turnout rates.
- The voting age was lowered from 21 to 18 after Congress passed the 26th Amendment in March of 1971. Those same 18 year olds would now fall into the 60-69 age demographic.

Wyoming: Age Demographic Percentage Breakdown

2008 – 2014 General Elections

18-24yr olds				
	2008	2010	2012	2014
VAP*	57,016	56,247	57,962	57,443
Voted	23,817	7,996	19,361	6,087
%voted	41.8%	14.2%	33.4%	10.6%
25-29yr olds				
VAP*	38,873	41,216	41,093	41,382
Voted	19,420	9,024	17,400	6,993
%voted	50.0%	21.9%	42.3%	16.9%
30-39yr olds				
VAP*	66,057	70,234	73,913	77,327
Voted	36,748	22,590	36,800	20,812
%voted	55.6%	32.2%	49.8%	26.9%
40-49yr olds				
VAP*	74,243	72,577	69,872	66,664
Voted	44,613	30,404	38,045	23,670
%voted	60.1%	41.9%	54.4%	35.5%
50-59yr olds				
VAP*	82,123	85,051	86,070	83,555
Voted	57,977	48,017	55,230	38,587
%voted	70.6%	56.5%	64.2%	46.2%
60-69yr olds				
VAP*	50,576	55,541	61,441	66,530
Voted	39,038	37,969	46,077	41,124
%voted	77.2%	68.4%	75.0%	61.8%
70-79yr olds				
VAP*	28,418	29,086	30,582	33,168
Voted	21,401	20,538	23,785	22,385
%voted	75.3%	70.6%	77.8%	67.5%
80yr old-over				
VAP*	17,284	18,030	19,339	19,761
Voted	12,361	11,406	12,973	10,979
%voted	71.5%	63.3%	67.1%	55.6%

*VAP = Voting Age Population

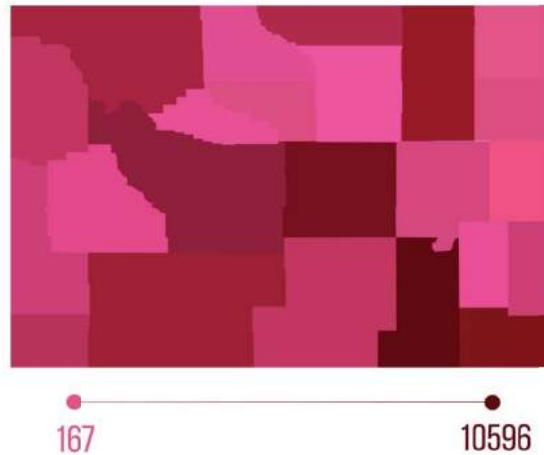
Wyoming: Voter Turnout of 18-24 year olds

2008 – 2014 General Elections

18-24yr olds				
	2008	2010	2012	2014
VAP*	57,016	56,247	57,962	57,443
Voted	23,817	7,996	19,361	6,087
%Voted	41.8%	14.2%	33.4%	10.6%

*VAP = Voting Age Population

2014 TOTAL POPULATION PER COUNTY 18-24



County	Total Population (18-24 year old)	% of Wyoming 18-24 year olds	# who voted	# not voted	%Voted
Albany County	10,596	18.5%	982	9614	9.27%
Big Horn County	915	1.6%	167	748	18.25%
Campbell County	4,292	7.5%	387	3905	9.02%
Carbon County	1,262	2.2%	144	1118	11.41%
Converse County	1,128	2.0%	170	958	15.07%
Crook County	523	0.9%	83	440	15.87%
Fremont County	3,359	5.9%	429	2930	12.77%
Goshen County	1,365	2.4%	172	1193	12.6%
Hot Springs County	279	0.5%	52	227	18.63%
Johnson County	577	1.0%	70	507	12.13%
Laramie County	9,590	16.7%	784	8806	8.17%
Lincoln County	1,282	2.2%	162	1120	12.63%
Natrona County	7,622	13.3%	860	6762	11.28%
Niobrara County	167	0.3%	38	129	22.75%
Park County	2,535	4.4%	259	2276	10.21%
Platte County	610	1.1%	128	482	20.98%
Sheridan County	2,422	4.2%	196	2226	8.09%
Sublette County	679	1.2%	79	600	11.63%
Sweetwater County	4,076	7.1%	414	3662	10.15%
Teton County	1,439	2.5%	172	1267	11.95%
Uinta County	1,641	2.9%	202	1439	12.30%
Washakie County	546	1.0%	68	478	12.45%
Weston County	538	0.9%	69	469	12.82%

Source: Wyoming Statewide Voter Registration System
(Census Data 2014)



WYOMING
DEPARTMENT OF EDUCATION

*Creating Opportunities
for Students to Keep
Wyoming Strong*

Jillian Balow

Superintendent of Public Instruction

Dicky Shanor

Chief of Staff

Brent Bacon

Chief Academic Officer

Brent Young

Chief Policy Officer

Dianne Bailey

Chief Operations Officer



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Riverton, WY 82501
Phone: (307) 857-9250
Fax: (307) 857-9256

On the Web

edu.wyoming.gov
wyomingmeasuresup.com

01/19/2016

Chairman Gosar:

The following items will be discussed at the January 25, 2016 meeting of the Wyoming State Board of Education on behalf of the Wyoming Department of Education:

Statewide System of Support:

Dr. Joel Dvorak will present the update on the system of support. He will provide information related to the Collaborative Council that is providing strategic direction for the system. He will also provide members with information gathered from his visit to the twelve districts that have priority schools. His supporting materials also include information on the work that I have done with the priority schools so I can provide information on that work if needed.

ESSA Update

I will be travelling to Washington D.C. with seven other staff members from the WDE to attend an ESSA event with the Council of Chief State School Officers (CCSSO). We will be working for an additional day in D.C. with staff from CCSSO to begin our initial planning for the future submission of a Wyoming plan. I will update the Board on what that planning may include.

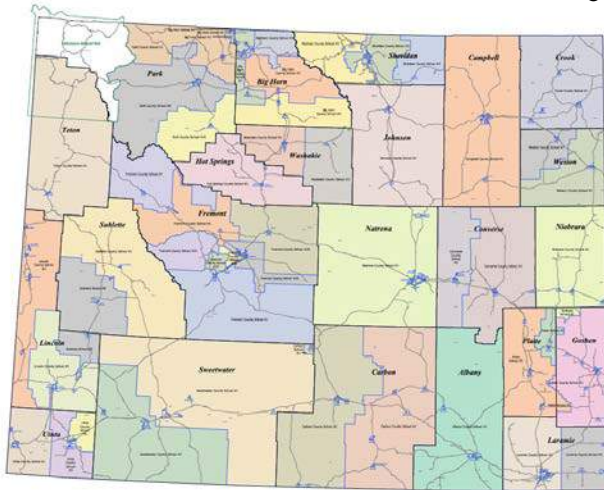
Superintendent's Update

Chief of Staff Dicky Shanor will provide a review of the S5S Summit as well as an update on the WDE Strategic Plan.

System of Support Tier One – All Schools

2015-2016 School Year

- PLC Regional Events
 - The basic PLC overview
 - Transforming school culture
 - Developing authentic collaborative teams
 - Agreeing on what all students should know and be able to do
 - Assessing whether students have learned those ideas
 - Providing additional support for students that need interventions or enrichments
- **November 9, 2015 through April 7, 2016**

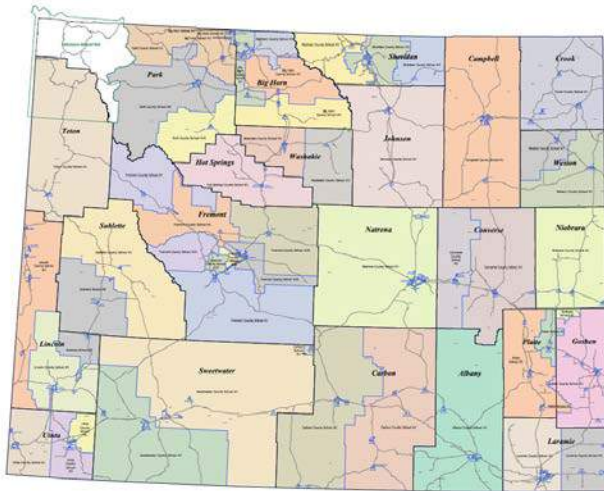


System of Support

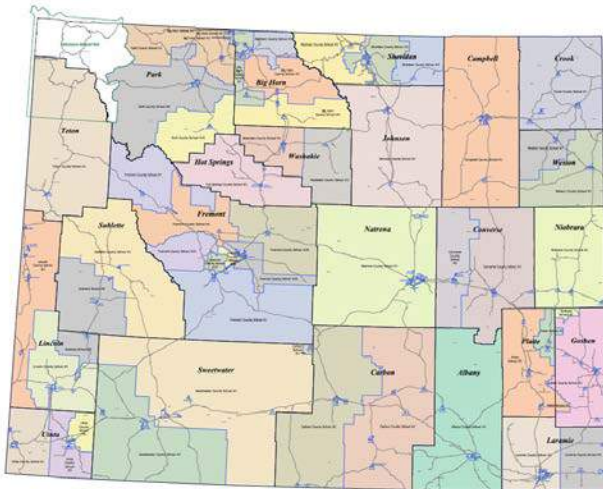
Tier One – All Schools

2015-2016 School Year

- Project ECHO
 - UW ECHO in Educational Leadership will build the capacity of school district superintendents and leaders to improve district and student outcomes. Utilizing the four core components of the ECHO model, the project works to:
 - increase the capacity of superintendents and school leaders to implement best practices in educational leadership,
 - increase the application of evidence-based and best practices with superintendents and school leaders,
 - increase leaders self-efficacy in leadership activities within district and state,
- establish an effective platform for distance educational leadership training and district mentoring/co-management, and
- contribute to the field of education leadership by determining the impact of school leadership on student outcomes in education in Wyoming.
- **December 8, 2015 through the end of the 2015-2016 School Year**



System of Support

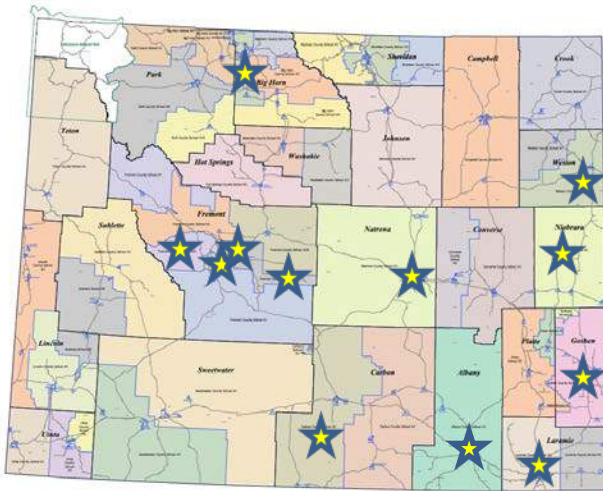


Tier One – All Schools

2015-2016 School Year

- **Comprehensive Support and Improvement Plan**
 - Meets all plan requirements in 21-2-204 (f)
 - Provides platform for shared practices in Teaching and Learning, Leadership, and Resource Utilization
 - Clearly defines school improvement strategies
 - Shared Collaboratively
 - The plan flags the need for additional WDE representative assistance
- **March 2015 – Ongoing with annual reviews**

System of Support



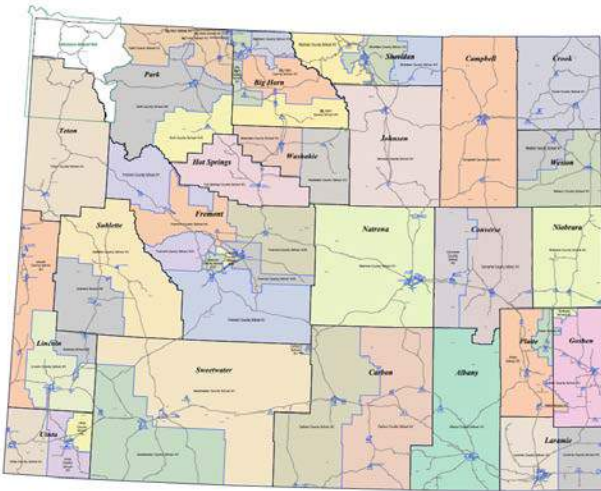
*ESSA places much of these requirements upon the local school districts

Tier Two – Priority Schools

2015-2016 School Year

- **Comprehensive Support and Improvement Plan**
 - Technical assistance provided to priority schools
- **Regional or Statewide Data Retreats with school leadership teams**
 - Utilizing local and state level reports/information
- **Root Cause Analysis**
 - Structured protocol designed to identify a school's focus for improvement
 - Will include an initial look at the district's assessment system
- **Identification of Resources and Intervention**
 - Differentiated support system based upon selected focus area(s)
- **Monitoring for evidence of continuous improvement**
 - Benchmarks
 - Currently required in 21-2-204 (f)
- **Places priority schools into a three to four year cohort**

System of Support



Tier Three – Turnaround Schools

2018 - 2019 or 2019 - 2020 School Year

- **Requirement of Every Student Succeeds Act**
 - After a state-determined period of years (not to exceed four (4) years Wyoming must take more rigorous state determined action if a school identified for comprehensive support and intervention has not met the established exit criteria.
- **This currently has not been identified for Wyoming's Statewide System of Support**

State Board of Education

Update from Joel Dvorak

Statewide System of Support Collaborative Council

1-15-16

The following is a general overview of work performed on the Statewide System of Support from November, 2015 to present. It is my intent to use this document as a summary of the work and for the granularity of the detail to be large. I am including multiple attachments to this document to provide detail at a smaller grain size for those members of the State Board who would like to understand the work at a deeper level. I am also excited to share with you at your next meeting and answer any questions you may have as to process, product and progress of this important work.

Timeline, Action Steps and Products:

1. October, 2015: Recruit and garner commitments from partner organizations: See attachment "Collaborative Council Roster", October 10th Work Summary, Anthony Mohammed Schedule
2. November 7th and 8th: First meeting of the Collaborative Council in Casper: See attachments: Nov. 7th and 8th Agenda, Nov. 7th and 8th Meeting Summary, Meeting Feedback Document, Mission, Goal, Strategies Document, Nov. 10th Work Summary
3. December, 2015: Personal contact with the leadership of the 12 districts with the 17 schools identified as "not meeting expectations" for two consecutive years: See attachment: "Report on District Visits", December 10th Work Summary
4. January 7th and 8th, 2016: Second meeting of the Collaborative Council in Casper: See attachments: "January 7th and 8th Agenda", "Mission, Goal, Strategies Document", January Work Summary, WyCEL Update

Some of the documents that need to be produced from our January 7th and 8th meetings have not been completed at the time of this submittal. I will be getting them to you as they are completed.

The work of the Council is moving forward at as fast a pace as possible. This hard working group of volunteers are doing a very good job of constructing a collaborative, resilient, and enduring Statewide System of Support. At the same time, I am working to help those most struggling districts/schools in a "hands-on" manner. I am in the process of scheduling my next round of follow-up January/February visits to the 12 districts. One way I know we are being successful in these first steps with the Collaborative Council is that they come back to continue the hard work.

The help and support the Council has had from WDE has been stellar! Brent and Shelly Andrews have both been great partners in helping the work happen. I have every confidence that we will meet our timelines for you and have a product that will exceed your expectations.

If you have questions or clarifications after reviewing this summary and the supporting documents please don't hesitate to give me a call at 307-262-6555 or email me at: jkdvorak@gmail.com.

Wyoming Statewide System of Support

Collaborative Council Roster

November 17, 2015

- 1. University of Wyoming College of Education**
 - a. Audrey Kleinsausser, Ex. Director of School/University Partnership
 - b. Leslie Rush, Assoc. Dean
- 2. Wyoming Center for Educational Leadership**
 - a. Mark Stock, Director
- 3. Wyoming Association of School Administrators**
 - a. Kevin Mitchell, Supt. Park County SD#1
 - b. Gerry Chase, Supt. Johnson County SD#1
 - c. Diana Clapp, Supt. Fremont County SD#6
 - d. Owen St. Clair, Supt. Fremont County SD#14
- 4. Wyoming Community College Commission**
 - a. Jim Rose, Executive Director
- 5. Wyoming State Curriculum Directors**
 - a. Kelly Hornby, Asst. Superintendent, Campbell County
 - b. Joanne Flanagan, Asst. Superintendent, Fremont 25
- 6. Wyoming Association of Secondary Principals**
 - a. Ken Griffith, Ex. Director
- 7. Wyoming Association of Elementary Principals**
 - a. Scott Schiller, Southside Elementary, Powell
- 8. Wyoming Education Association**
 - a. Dirk Andrews, Elementary Teacher, Evansville Elem., Casper
 - b. Jeff Jelskey, High School Teacher, NCHS, Casper
- 9. Wyoming State Board of Education**
 - a. Paige Fenton Hughes, SBE Liaison
 - b. Pete Gosar, Chairman, or designee
 - c. Kathryn Sessions, Board Member
- 10. Wyoming Department of Education**
 - a. Brent Young, Chief Policy Officer
 - b. Jillian Balow, Supt. of Public Instruction or designee
 - c. Shelly Andrews, WDE
- 11. Professional Teacher Standards Board**
 - a. Andrea Bryant, Ex. Director
 - b. Nicholas Bellack, Asst. Director
- 12. Wyoming School Boards Association**
 - a. Brian Farmer, Ex. Director
 - b. Janine Teske, President WSBA
- 13. Instructional Facilitator**
 - a. Mick Wiest, Instructional Facilitator, Sheridan (2014 Wyoming Teacher of the Year)
- 14. Advanced**
 - a. Geri Fitzgerald, Wyoming Director

SSOS Work Summary for Joel Dvorak
September 10 through October 10, 2015

September 10th through September 18th Work Summary

The first week of work was spent making connections and setting appointments with the leadership of several partner organizations. I was able to have productive conversations and/or meetings with the following partners: Dan Stephan, WASA; Brian Farmer, WSBA; Michelle Sullivan, UW Trustee; Mark Stock, WYCEL Director; Sue Belish, SBE; RJ Kost, Pres. WCD; Walt Wilcox, SBE; Ray Ruetzel, Dean UW College of Education; Paige Fenton Hughes, Liaison SBE; and Pete Gosar, Pres. SBE. The results of these contacts was unanimous agreement to participate in the process of building a SSOS Strategic Plan, Implementing the Plan and helping to govern the plan.

September 21, 2015: Meeting with Dan Stephan in Gillette

Dan and I met to discuss WASA's proposal to bring Anthony Mohammed to Wyoming for regional trainings in the 2015-16 school year and to identify participants from WASA on the Collaborative Council for the SSOS. Dan shared the Wyoming schedule for Anthony Mohammed as well as the six unique foci for his trainings. (I have included a copy of Anthony Mohammed's Wyoming schedule as a part of this submittal.) Districts will be able to differentiate the trainings based on local needs. It was also determined that Gerry Chase, Johnson County, Kevin Mitchell, Park #1, and Dianna Clapp, Fremont #6 would be good choices to participate from WASA on the Collaborative Council. I contacted each of them and they all have agreed to be a part of the Council.

September 22, 2015: Meeting with Dean Ray Ruetzel, UW College of Education

Ray and I met in Laramie to discuss the direction he intends to take the College of Education during his tenure at UW and to connect the college and his thinking to the SSOS. Much of Ray's intentions for the College of Education are in alignment with the work of the SSOS. I shared with Ray how important it was to have the college represented on the Collaborative Council. The connection of the College of Education with K-12 schools is currently weak and must be much better if students in Wyoming are going to improve their academic achievement. Ray agreed to have two professors on the council. They are Audrey Kleinsasser, Director of the School/University Partnership and Leslie Rush, Associate Dean of Undergraduate Studies.

September 22, 2015: Meeting with Jim Rose, Community College Commission

Jim and I met over dinner in Pinedale and discussed his participation on the Collaborative Council. He agreed to be an active participant and represent the community colleges on the council. We also discussed the community colleges being regional hubs for professional development deployed by the SSOS. His role as the director of the Community College Commission and also his role as a member of the State Board will be very helpful in creating a positive link with both of these organizations.

September 23-24, 2015: Meeting with the State Board of Education in Pinedale

I attended the State Board of Education Meeting in Pinedale and was able to report on the work accomplished and the journey yet to come. The Board was receptive to my report and thinking but

shared their frustration with how slowly the work on the SSOS had progressed over the past three years. We discussed SSOS options and strategies for struggling schools in the 2015-16 school year and they shared their thinking on strategic planning. We also spent time on what was needed for the report to the Joint Education Committee and the Joint Appropriations Committee in late October. Their direction was unclear so I will be working with Brent Young and Paige Fenton Hughes to clarify what is needed for those reports. On the afternoon of the 24th I received a call that my wife's mother had passed away suddenly. I then left Pinedale to take care of my family.

September 25, 2015 through October 4, 2015: Out of Wyoming for Funeral

October 5, 2015 to October 10, 2015

Spent much of the week reconnecting and rescheduling the meetings I had to postpone due to my absence. I was successful in setting meeting dates with most of the remaining partner organizations leaders. The next two weeks will involve traveling to meetings with leaders of partner organizations to finalize their commitment to be a part of the collaborative council. I am including in this packet the current roster of participants in the SSOS Collaborative Counsel.

On October 8th I was able to meet Brian Farmer, Executive Director of WSBA, in Casper to visit with him about WSBA's participation on the counsel. Brian and I met for two hours and had a very productive conversation about the strategic direction he is taking his organization and how WSBA's key objectives align with the work needing to be done by the SSOS to improve outcomes for students in Wyoming. Brian has agreed to participate on the counsel and he will ask one of his board members to participate as well when they meet later in October. Brian's participation on and enthusiasm for the work of the SSOS will be very helpful as we move forward.

I also met with Walt Wilcox, SBE while in Casper on Thursday. Walt and I visited about possible participants from the State Board of Education on the Collaborative Counsel. Sue Belish and I also visited about names of SBE participants. I will be asking Paige Fenton Hughes to put this item on the agenda for the next SBE meeting. After visiting with Paige, it was clarified that the SBE does indeed want me to invite the leaders of the partner organizations to Joint Education Committee meeting in October. Pete Gosar thinks it would be good to have them in the audience so they could be recognized and could comment if the chairmen of the committee were so inclined. I will visit with these folks and encourage them to come to the meeting.

**Wyoming Statewide System of Support
Collaborative Council Meeting
Casper, Wyoming
Sunday, November 8th and Monday, November 9th, 2015**

Central Services Facility of Natrona County School District, Jefferson Room
970 North Glenn Road, Casper, Wyoming
(enter on Sunday at the East Door of the facility)

Agenda

Sunday, November 8, 2015

- | | | |
|------------|---|------------------|
| 1. | Welcome and Introductions | 1:00-1:15 |
| 2. | Background and Clarification of the Work of the Council | 1:15-1:45 |
| 3. | Sharing of Strategic Priorities/Goals from each Organization | 1:45-2:45 |
| 4. | Short Break/Networking | 2:45-3:00 |
| 5. | Triz: Making Space for Innovation | 3:00-3:45 |
| 6. | Determining and Clarifying the Mission of the SSOS | 3:45-4:45 |
| 7. | Goal Area #1: A Differentiated Intervention Model | 4:45-5:30 |
| a. | Logic Model Presentation: Brent Young, WDE | |
| 8. | Dinner Break | 5:30-6:15 |
| 9. | Goal Area #1 cont. | 6:15-6:45 |
| 10. | Goal Area #2: Raising Student Achievement of All Students | 6:45-7:45 |
| a. | Kevin Mitchell, "Park County SD#1's Story" | |
| b. | Scott Schiller, "Southside Elementary's Story" | |
| 11. | First Day Checkout and Feedback | 7:45-8:00 |

Agenda, Continued

Monday, November 9, 2015

- | | | |
|-----|---|-------------|
| 12. | Check-in, “Reflections after Sleep”, Table Talk | 8:30-8:45 |
| 13. | Goal Area #2, Continued | 8:45-10:15 |
| 14. | Morning Break/Networking | 10:15-10:30 |
| 15. | “Raising Student Achievement in our Native American Schools” A Discussion | 10:30-11:30 |
| 16. | Lunch Break | 11:30-12:15 |
| 17. | Goal Area #3, Representative Agencies Support and Sustainability | 12:15-2:15 |
| 18. | Next Steps and Checkout | 2:15-2:45 |
| 19. | Evaluation Form Completion | 2:45-2:50 |

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**Meeting Summary
Sunday, November 8, 2015**

Members in attendance: Audrey Kleinsausser, Leslie Rush, Mark Stock, Kevin Mitchell, Gerry Chase, Diana Clapp, Owen St. Clair, Kelly Hornby, Joanne Flanagan, Scott Schiller, Dirk Andrews, Jeff Jelskey, Paige Fenton Hughes, Kathryn Sessions, Brent Young, Shelly Andrews, Nicholas Bellack, Brian Farmer, Janine Teske, Mick Wiest.

Members unable to attend: Ken Griffith, Jim Rose

Welcome and Introductions: Joel welcomed all members and thanked them for their willingness to serve on this council. Each member introduced themselves and identified the organization they were representing.

Background and Clarification of the Work of the Council: Paige provided information on the SSoS. Though the SSoS is the responsibility of the State Board of Education (SBE), the Wyoming Department of Education (WDE) is responsible for the work. We need to put a system in place that supports all schools and helps to “move the needle” on all indicators. Emphasis will be placed on providing differentiated support for schools rated as “not meeting expectations” by the Wyoming Accountability in Education Act (WAEA) measures. The plan must be presented to the SBE; the Advisory Committee to the Select Committee on Education Accountability; and the Joint Education Committee (JEC) for approval and/or consideration.

Brent spoke briefly about the work currently being done by the department. The Comprehensive School Plan was finalized in the early months of Superintendent Balow’s administration. This single plan has reduced the reporting burden for districts by combining the requirements of 16 individual reports into one. The Accreditation Team (led by Bill Pannell) has presented this document across the state. When the districts are asked about who they turn to when they need support, they say “each other”. They also find experts in the field when necessary. Moving forward, the WDE developed support for districts and schools with this in mind.

Joel explained that we would focus our work with three areas in mind:

1. Statutory requirements of a differentiated system of support addressing the WAEA school performance ratings
 - a. Exceeding Expectations
 - b. Meeting Expectations
 - c. Partially Meeting Expectations
 - d. Not Meeting Expectations
2. Raising the overall performance for all students
3. Building the collective capacity and impact of the 13 member organizations

Sharing of Strategic Priorities/Goals from each Organization: Joel asked each organization to provide a brief overview of the strategic priorities and goals as they related to education and the relationship to SSOS. The following provides the highlights of each presentation:

- **Paige – SBE:**
 - Two priorities
 - Strategic collaborative partnerships
 - Statewide system of support
 - Vision - Wyoming education partners support a student centered learning system in which all Wyoming students graduate prepared and empowered to create and own their futures
 - Mission – Lead collaborative partnerships in which students achieve college and career readiness and Wyoming becomes a national leader among states.
- **Gerry Chase – WASA:**
 - The organization has been actively bringing PLC training into the state.
 - Discussed the need to have a coherent target and understand the “Why”. This group will help to develop the “Why”.
- **Kelly Hornby and JoAnne Flanagan – WCDA:**
 - Continued work around a viable curriculum in the content areas. This includes development around formative and summative assessment systems.
 - Performance based assessment approach is also a topic the organization is discussing.
 - Primary focus of the group is finding ways to increase student achievement.
 - Relying on the alignment piece is critical
- **Scott Schiller – Wyoming Association of Elementary Principals:**
 - The organization helps ensure people have a voice. Communication is key.
 - The focus is on closing the achievement gaps – it is always about the kids.
- **Audrey Kleinsausser – UW – School/University Partnership:**
 - The goal of the partnership is to have all counties within the state be partnership members
 - The Partnership has created nine (9) initiatives to improve professional development for leadership. Member counties have helped.
- **Leslie Rush – UW College of Education:**
 - There are a number of programs designed to provide support in schools
 - Trustees pass a resolution – education initiative to bring the college of education to pre-eminent status. A grant proposal to the Daniels Fund has been submitted and if awarded, this will provide necessary funding.
 - The University is in the midst of the accreditation process. The site visit will take place next spring. The timing of this process is good in that the University is considered an NCATE legacy. They will be able to reimagine how they are meeting accreditation standards.
- **Mark Stock – WyCEL:**
 - ECHO – This program was originally designed to support rural healthcare. It is being adapted to support the rural nature of education in Wyoming. There is a 30-minute didactic training. This is followed by a case presentation and concludes with a question and answer session. There is a follow-up tele-mentoring piece.
 - WyCEL – This is a leadership program for principals that is being developed – Principal Leadership Academy. The structure is similar to the Washington State model.

- McREL Contract – Training for coaches. Will go into schools to provide coaching and graduate students will support the review of the program including writing the report.
- All programs will become fully active in January 2016
- **Nicholas Bellack – PTSB:**
 - Three major functions of PTSB
 - PTSB approved programs
 - Approve programs such as UW College of Education
 - Discipline people
 - Focusing on being a known and positive resource for the educational community. Working to de-monopolize the data and operate collaboratively instead of in silos.
- **Jeff Jelskey and Dirk Andrews – Wyoming Education Association:**
 - The mission of the Wyoming Education Association is to advance public education at all levels by creating equitable educational opportunity for all learners; promoting the highest quality standards for the profession; expanding the rights and furthering the interests of educational personnel.
 - **Student Achievement**
Students with the skills and knowledge to function successfully in school settings and as citizens
 - **Staff Quality**
Schools and colleges staffed with highly qualified personnel in all positions
 - **School System Capacity**
Structures, resources, and personnel to support student achievement
 - **Public Support**
Public, parental, business, and legislative support for public education resulting in the financial, technical, and political environment that promotes student achievement
- **Brian Farmer and Janine Teske – Wyoming School Boards Association:**
 - WSBA is in its 81st year; began with people coming together with a primary focus around student achievement
 - School boards are the connection between the public and the educational system.
 - School boards create a vision for their school districts; hire superintendents to lead the district to direct and implement the vision
- **Mick Wiest – Instructional Facilitators:**
 - Working to create a climate of collaboration
 - Using the concept of PLCs at the school level and develop it at the district level
 - Working to create an attitude “all of Wyoming kids are our kids”

Small group work: The committee broke into small groups of four. The group answered the following three questions:

1. What can we do that will absolutely guarantee that the Statewide System of Support fails?
2. Is there anything we are currently doing that resembles items on the first list?
3. Go through the second list and decide what steps you will take to eliminate things you know will produce undesirable results.

Individual committee members also answered the question – “Why is this work important to you?” This exercise concluded with developing a purpose statement – and how we take this to practice.

Determining and Clarifying the Mission of the SSOS: Groups were reconfigured and asked to create a mission statement. The group asked for clarification on whether or not we were determining the mission statement for the Collaborative Council or a mission statement for the Statewide System of Support. Joel directed the groups to create a mission statement for the Collaborative Council. Each group developed a statement and the collaboratively agreed upon the following mission statement for the collaborative council:

The Collaborative Council exists to provide strategic direction for the purpose of unifying and aligning the efforts of multiple education stakeholders to develop and deploy an effective SSOS for all Wyoming students.

The meeting closed with a request for feedback on our work. One comment addressed the need to organize and work collaboratively to identify our purpose and accomplish the work. We do not want to become like some other collaborative committees that dissolve for lack of purpose and progress.

Meeting Summary (continued)
Monday, November 9, 2015

Check-in, “Reflections after Sleep”, Table Talk: Committee members commented on the previous day’s work. The committee was comfortable with the progress made, but anxious to get support in place for the 17 schools identified by the WAEA as “not meeting expectations” for two consecutive years.

Logic Model Presentation: Brent presented the SSOS logic model developed and previously presented to the SBE. The following highlights each component:

- School Identification – we have designated those schools not meeting expectations for two consecutive years as on the list for specific support. Seventeen (17) schools have been identified.
- Initial Contact with Schools – The WDE and Joel will make the initial contact with the schools identified. We will review the Comprehensive Plan during the initial contact, with a target date of December 7 to complete all initial meetings. We will review the plan they have in place – we will not be asking them to re-do the plan. The WDE has a good data system in place that will allow us to look at end of year data.
- Initial Inquiry with Schools – One of the first documents for review will include the Comprehensive Plan to determine alignment of the goals on the plan to the content and indicators that are below targets. If a recent accreditation visit and corresponding score is available, this would also be a piece of information to consider relative to the Comprehensive Report and improvement plan. Committee members also offered the following comments/suggestions:
 - The root cause analysis should follow a professional and proscribed process, but it may not be necessary to have an extremely technical review.
 - The person or team providing the follow-up on the AdvancED external review needs to be identified.
 - The process begins when the school does not meet expectations for two years. The school should be able to call the WDE with a question and the department should be able to proactively provide a resource for the school/district.
 - The SBE has directed the department to initiate “the ask” – what do you need?
 - It may be necessary to provide a coach or mentor for each school.

- The first goal will be written around this logic model with the WDE being responsible for accomplishing the first three steps by April 1, 2016.

“Raising Student Achievement in our Native American Schools” A Discussion: Owen St. Clair, Superintendent, Fremont County School District #14 provided information on Native American Schools and the impact the Native American culture and customs may have on providing support for schools. The following highlights summarize his comments:

- There are very few Native American teachers in the classroom, and very few of the teachers understand the culture. Providing more professional development around different instructional strategies would be helpful.
- It is very difficult to engage parents. It is difficult to get them to come to school.
- The notion of the historic trauma and the boarding schools and the impact this had on parents was discussed.
- In working to support the Tier 2 and Tier 3 students, the Tier 1 students do not receive the challenge and support they would like to provide. There are very few students in this category.
- Adding a requirement for Native American history would increase the education and awareness of all students as it relates to the Native American culture and the impact this has on the Native students.
- The superintendent is looking at adding something to the curriculum in the district.
- There are success stories for some schools and we need to communicate what has been done and the successes of these schools.

What is happening now across the state that supports schools? The committee worked in small groups and developed lists of professional development and organizations that exist to provide support. The following represents the list developed:

- Assessment literacy
- Literacy center training
- WyCEL – Supts/CD ECHO Principal Academy/mentoring
- Big Horn Basin leadership/Fremont
- McREL – balanced leadership
- Anthony Muhammad
- PEBC – Public Education Business Coalition
- CLI – Curriculum Leadership Institute
- Krenek/ShIPLEY/Baldrige – CI training
- Professional Conferences – social justice, law, literacy, evolution, ESL
- WASA, WSBA, CD, principals, Wapitogalopolis, WEA
- National conferences
- STEM – Science, Technology, Engineering, Math
- Science partnership – teaching center
- Cognitive coaching
- CEL – Center for Educational Leadership – Washington State
- AdvancED Conference
- WDE – WIDA (World-class Instructional Design and Assessment)
- WDE – Homeless Education
- WDE – Writing PD
- PTSB clearing house
- Jim Knight training – instructional facilitator training

- Complete College Wyoming – CCs and the University – a national push. There is a TRIO connection.
- Summer PLC conference – Sheridan, Rock Springs
- Community Non-profits - Teton Literacy
- Wyoming food for thought – bike program for students
- Wyoming writing project
- Wyoming After School Alliance – have developed courses with Central Wyoming College
- BOCES and BOCHES (Board of Cooperative Education Services and Board of Cooperative Higher Education Services)
- Wyoming Injury Prevention

Raising Student Achievement of All Students: Scott Schiller, Principal, Southside Elementary in Powell, and Kevin Mitchell, Superintendent, Park County School District #1 shared stories about Southside Elementary and Park County School District #1, respectively. The following highlights the content of their presentations:

Southside Elementary: Using the PLC model

- Southside Elementary operates as a professional learning community. Teachers who are working at Southside provided comments about the success of using the PLC model with fidelity:
 - Southside Elementary is a perfect example of what a true professional learning community (PLC) should represent.... (Dori Trustem)
 - I was quite impressed with the focused interventions that gave kids more time to master a skill. Learning is a journey that I see daily at Southside..... (Christy Landwehr)
 - The PLC framework has empowered a large group of people to become a very successful team..... (Phoebe Cox)
 - As the senior member of the staff (that translates to many years in the job), the power of PLC's is that I will end my career in the best job I could imagine for both myself and for the students I have and will serve..... (Dan Kifer)
 - See handout for more comments.

Park County School District #1

- The Park County School District Superintendent and his central office personnel support the development, implementation and continuous efforts of each school to become a recognized Professional Learning Community (PLC.) The following excerpts are taken from the handout provided by Superintendent Mitchell:
 - Become familiar with what a PLC is and how they can work
 - There are three big ideas around student learning
 - The four critical questions provide the framework
 - What is it we want our students to learn
 - How will we know if our students are learning?
 - How will we respond when students do not learn?
 - How will we enrich and extend the learning for students who are proficient?
 - All principals and relevant central office staff as a group should attend a Solution Tree PLC at Work Institute or Summit
 - Read related professional materials
 - Keep the Board of Trustees informed
 - Providing support for implementation is a continuous effort that includes monitoring and listening frequently. See handout for more details.

Next Steps and Checkout: The meeting concluded with a brief recap of the work done by the committee during the two-day period as follows:

- The committee should communicate a common message about our work. Need to have a written script.
 - Drafted a mission statement
 - Kept our focus on the 17 schools around -
 - Goal
 - Protocol
 - Logic model
 - Set a timeline
 - Became informed and developed some foundational knowledge
 - Learned a lot in the first two hours
 - Laid groundwork of the priorities of the 13 member organizations
 - Identified the statement
 - All students will learn – the belief is all Wyoming students will learn
 - Need to build trust, cooperation, look first at the work schools/districts have been doing, evaluate existing work, identify resources
 - Created a play list of things that are happening now
 - Created some momentum and need to keep that going
 - Offered to present to different groups/organizations on what is being done
 - Discussed the idea of being intentional of addressing our own legislators about what is being done.
 - The logic model presented by Brent added value to our work and was an important piece.
 - Draft of Goal #1 includes the following:
 - The WDE will complete steps 1 – 3 of the Statewide System of Support Logic Model by April 1 for all 17 schools not meeting expectations for two consecutive years
 - The first priority will be to establish a trusting relationship
 - Simultaneously developing a needs analysis
 - Get a +/-Delta list from each of the visits and get this information back to the committee

Action Items: The following action items were identified:

- Joel will follow up with draft documents of the mission statement and the identified goal.
- Talking points will be developed and distributed to the committee members. It is important that we are delivering a consistent message to the organizations we represent.
- Joel will present information to WASA on November 18.
- Joel will find the next meeting date for the committee. We may meet face-to-face, or we may consider using the Zoom technology available at the University.
- We are on track to deliver a draft strategic plan document to the State Board of Education at the March 2016 meeting.
- Joel asked the participants to complete a brief survey providing feedback on the content and process of the meeting.

SSOS Collaborative Council Feedback

November 8th and 9th, 2015

Central Services Facility, Natrona County SD#1

1. Please give feedback on what went well for you during our work together.

"I was able to reach a better understanding of what needs to be done for SSOS. However, it is not finalized"

"Great folks here, wonderful experience and dedication. Great credibility (this is social capital). Thanks for the comforts and attending to us."

"I thought you facilitated the group well. Your sensitivity to the groups needs was evident and paramount in the success."

"All voices heard. Diverse opinions brought new perspectives."

"Communicating what needs improvement, ways in which it can be improved, and a timeframe to achieve these improvements"

"Information sharing and opportunity for input. Collective efficacy – clarity of purpose after some struggle."

"Great opportunity for people from different perspectives to get together."

"Excellent group, high trust, smart people. Good plan for facilitation."

"The discussions were powerful to start the work that is ahead of us. The mission will guide our work."

"Room set up and time given to talk at our tables."

"Small groups interactions as a prelude to large group sharing works well."

"I enjoyed the opportunity to collaborate with others."

"Structures used were effective. Collaboration among people was good. Hard questions – good questions – handled well."

"Coming to a common understanding of the purpose of our work. Being able to network and learn from colleagues. Having a wide variety of educational entities present."

"The willingness to share – offer ideas- work together. Very little negative thoughts."

2. In the spirit of continuous improvement, please give feedback on how our meeting could be improved.

"Maybe pre-meeting work. Let's come together with a target."

"Maybe a little better preparation, prior readings to get us on same page (grounding)"

"I have no suggestions – well done!"

“Provide research on effective systems in either states or school districts”

“More concrete specifics on agenda”

“Perhaps a backup plan for when timing does not go as planned – pretty minor – only thing I could think of”

“Let’s not recreate the wheel. We can take from other states – the logic model based on Minnesota is a good example. Perhaps something on Root Cause Analysis and other tools can be garnered from elsewhere.”

“Get into goals quicker – this will work well next time – we are ready now.”

“The discussions were so important to the work, however, I wonder if more of time keeper might help us accomplish the work in a more timely manner.”

“Flexible agenda but staying closer to the planned work.”

“Might be helpful to look briefly at 2 or 3 other models of SSOS’s from other states – not to imitate but to stimulate idea generation and refinement.”

“Background resources might help provide perspective.”

“May need to outline the day and time and stick to schedule. However, this first meeting needed to allow relationship building.”

“Timeline for tasks that matches the amount of time we have together. What are the critical outcomes that we need to accomplish and do we have enough time.”

“Continue discussion and identify strategies. Grass root learning on how to build trust through communication”

3. Any other comments?

“We will learn together.”

“Thank you – I’m full in!”

“Thank you for the opportunity.”

“Appreciate pre-planning”

“Very excited to relay the commitment and passion this group has to improving Wyoming’s education system.”

“Thanks, it’s exciting to consider the possibilities.”

“Thank you for the opportunity!”

“This was a good initial meeting with a rather large group and voices were allowed to be heard. I am leaving feeling as though the work needs to move to a more action orientation now. The work and ideas need to come together in some concrete ways. Thanks for the hard work and hospitality.”

“We’ve done a partial S.W.O.T. analysis. It might not hurt to complete that process as a team.”

“Good progress! Exciting!”

“Good work!”

SSOS Collaborative Council Communication

November 11, 2015

Talking Points:

1. Members of the Council shared and discussed the strategic priorities of the 13 member organizations
2. The Mission of the Collaborative Council was determined
3. A short term goal to intervene in the 17 schools “not meeting expectation for two consecutive years” was determined with a clear protocol, action steps and timelines
4. The values of trust, cooperation and collaboration were determined as critical to the success of the SSOS
5. A “playlist” of current, viable supports was created and is being refined
6. Momentum has been created and a commitment to the SSOS from all organizations is strong
7. All in attendance affirmed that “all students will learn” – “The Powell Story”
8. The Collaborative Council will be an advocate for legislative funding for the SSOS
9. The Collaborative Council met for two days (Nov. 8th and 9th) in Casper

District Visits Summary

December 30, 2015

Submitted by: Joel Dvorak

11/30/15

Carbon SD#1, Rawlins: Meeting with Supt. Fletcher Turcato

Needs/Interests:

1. Leadership stability and growth
2. Staff Stability, (Teacher turnover is high)
3. Need Common Formative Assessments to inform instruction (next step on PLC journey)
4. Discussed coaching for Superintendent and work with the Board

12/1/15

Fremont SD#21, Ft. Washakie: Meeting with Supt. Terry Ebert

Needs/Interests

1. AdvancED Accreditation Visit Feedback, improvement of instruction (transitions, urgency, etc.)
2. Asked me to send him dates in January for our next meeting with leadership team
3. Work on Common Formative Assessment is needed

Fremont SD#14, Wyoming Indian: Meeting with Supt. Owen St. Claire and leadership team

1. Teacher and Principal Mentoring
2. Action Research from UW using local district data
3. Training for IF's and Principals
4. Stated "that the neediest schools/districts should get the most expertise"
5. Need IF network in Fremont County and in the State
6. Expertise from Practitioners: specifically, "gradual release"

Fremont SD#28, Arapahoe: Meeting with Supt. Kenneth Crowson

1. Engaging in PLC book study
2. Working with Jim Knight on instructional strategies
3. Engaged in new math materials adoption
4. Using Mountain States Math – Petey McCarty and Kurt Kinsey
5. Kenneth is a good match for Arapahoe and its Board

12/2/15

Needs/Interests

Niobrara County SD#1, Lusk: Meeting with Supt. Aaron Carr

1. Highly focused on "Leader in Me" program implementation – Affective skills program
2. Needs to win staff over to work on prioritized, guaranteed and viable curriculum in Math and LA

3. Would like a regional PLC for small districts and schools
4. Wyoming Virtual Academy – K-12 is provider, “are right kids getting in”, low achievement

12/3/15

Needs/Interests

Weston County SD#1, Newcastle: Meeting with Supt. Brad LaCroix and his leadership team

1. They feel good about their guaranteed and viable curriculum
2. Want to collaborate with other small schools
3. Need: content and assessment knowledge to help in developing common formative assessments
4. Need: Data Analysis Training

12/7/15

Albany County SD#1, Laramie: Meeting with Supt. Jubal Yennie

1. PLC technical expertise
2. Supt. and Board Training
3. Mark Stock will be working with Dave Hardesty, Principal at Linford Elementary
4. Built positive relationship

12/8/15

Goshen County SD#1, Torrington: Meeting with Supt. Jean Chrostoski

1. Can't find quality Sp.Ed. teachers and Directors
2. How are districts making time for collaboration in their schedules?
3. Would like to network her teachers with teachers in other districts
4. Need: training in school law for principals, specific to principals (annually)

Laramie County SD#1, Cheyenne: Meeting with Supt. John Lyttle

1. Need: to connect to WY folks who have executed quality models with results
2. Will connect Principal Balow at Johnson Jr. High to Principal Mitch Kraft, Sheridan MS. (partnering on PLC's)
3. Would be willing to share best practice at Cheyenne Central regarding ACT improvement

12/11/15

Natrona County SD#1, Casper: Meeting with Supt. Steve Hopkins and C and I Leadership Team

1. Work through Ex. Director Rick Skatula, to help Cottonwood Elementary
2. Connect Principal at Cottonwood to Mark Stock for one on one coaching
3. ECCO link to Rick for Jason Hillman's presentation on PLC's
4. Coordinate Anthony Mohammed's schedule with Cottonwood's leadership team
5. Schedule another visit in January

Fremont 25, Riverton: Meeting with Supt. Terry Synder

1. On their way to becoming higher performing as a PLC (working on common formative assessment)
2. Use 45 minute late starts for PLC's each Wednesday
3. Need: clarify conflicting policies from the state level
4. Good discussion on Board relations and governance

12/18/15

Big Horn County SD#1, Cowley: Meeting with Supt. Shon Hocker

1. Freshman participation under 95% on ACT test is cause of Rocky Mtn HS "not meeting expectations" rating
2. Outlying freshman could not make it in to take test (only 88% participation)
3. 350 students online (Connections Academy) only 30 in county
4. Achievement from online students is very good, many times exceeding the achievement of "brick and mortar" students
5. Would like to help Aaron in Lusk with his K-12 distance learning model.
6. Shon shared that he believes his district is one year away from being a showcase for PLC's in Wyoming!

General Learnings and Commonalities from Visits

1. All districts are working to become better at using social capital (mostly PLC's) to improve student achievement. However, most are only beginning!
2. Most district leaders shared that common formative assessments were not implemented systemically and with fidelity. (Math and Lang. Arts)
3. Some districts did not have a prioritized, guaranteed and viable curriculum in Math and Lang. Arts.
4. Relationship building and a willingness to expect and accept help from the "State" needs continued effort and work!
5. If Supts didn't know me well I just met with them, when they knew me well I met with them and their leadership team.
6. Each district's culture and needs were unique. Each school's needs were unique.
7. Building a quality, credible relationship with the superintendent is the first step in any attempt to positively add value to the work of the district/school.
8. Superintendents want to be connected to any work that is done with their schools.
9. Having leadership answer DuFour's "4 Questions" is a quality start at a needs assessment.
10. Finally, we will need all of our partner organizations on the Council to be contributors to the SSOS because the issues districts and schools face are many and varied. From the boardroom to the classroom, we must be able to add capacity at every level to become the highest functioning learning system possible!

SSOS Work Summary for Joel Dvorak

October 11 through November 10, 2015

October 11th through 20th

This week was spent calling and meeting with potential members of the Collaborative Council. WEA President Kathy Vetter, Assoc. Dean Leslie Rush, School/University Partnership Director Audrey Kleinsasser, WASSP Director Ken Griffith, WAEMSP Director Kenny Jones, PTSB Director Andrea Bryant, PLC Coordinator Mick Wiest, Supt. Gerry Chase, and SBE Liaison Paige Fenton Hughes were contacted and meetings were set up to visit with them to solicit their participation on the Council.

Trips to Laramie, Cheyenne, Guernsey and Buffalo were productive as I was able to meet with and secure the participation of representatives from the following organizations: Wyoming Education Assn.; University of Wyoming College of Education; Wyoming School/University Partnership, Wyoming Assn. of Secondary Principals; Professional Teaching Standards Board and a representative from instructional facilitators. While in Cheyenne, I was also able to meet with Brent Young and Shelly Andrews to plan and prepare for the State Board of Education meeting on October 28th.

In addition, I was able to spend a day at the WDE Assessment Workshop in Buffalo in an effort to understand on a first-hand basis the professional development provided to hundreds of teachers and leaders across the state. This was a quality workshop on formative assessment and it continues to receive high marks from participants across Wyoming.

October 21 through October 23

A majority of my time for the remainder of this week was spent on planning and preparation for the facilitation of the first meeting of the Collaborative Council. Agenda, logistics, and material preparation were all carefully considered to help ensure a productive and high quality experience for the participants of our first meeting. Participant calendars were compared to help select dates that had the fewest conflicts. Coordinating 25 busy professionals' calendars to find two days where they could all meet was challenging. Meetings with Supt. Craig Dougherty and PLC coordinator Mick Wiest were also held during these days.

October 26th and 27th

On October 26th I drove to Powell to meet with RJ Kost, president of the State Curriculum Directors Assn.; Kevin Mitchell, Supt. of Park SD#1; and Kenny Jones, director of the Elementary and Middle School Principals' Association. As a result of the meeting with RJ Kost he recommended that Joanne Flanagan and Kelly Hornby be contacted to represent the curriculum directors on the council. When Kenny Jones and I met Kenny recommended that Scott Schiller, Principal at Southside Elementary in Powell be the elementary principal representative on the council. Kevin and I met and he agreed to tell the "Powell Story" as a part of the agenda for our first meeting of the council.

The following day I contacted Scott Schiller and he agreed to not only participate on the council but agreed to tell "Southside's Story" as a part of the agenda for our first meeting. Contact with Kelly Hornby and Joanne Flanagan was made and both agreed to be on the council. Also, I was able to contact

the two representatives from the Wyoming Education Assn., high school social studies teachers Dirk Andrews and elementary teacher Jeff Jelskey, both from Casper. They agreed to be the teacher representatives on the council.

October 28th through October 30th

On October 28th I attended the SBE meeting in Casper. I was able to report on the progress I was making in putting together the Collaborative Council and our plans to meet on November 8th and 9th in Casper. Brent Young and I gave the board and update on our work which included a logic model for intervention with schools that will be vetted by the council at our meeting in November. The Board gave good direction and positive suggestions to help us meet their expectations on timelines and communication protocols.

On October 29th and 30th I attended the Education Accountability Select Committee Meeting and the Joint Education Committee meeting, both in Casper. Both of these meetings were very informative and allowed me to network with many educators and legislators in Wyoming.

November 2nd through November 6th

Much of this week was spent in final preparation for the two-day meeting for the collaborative council. This preparation took most of my time this week, however, I was able to make some more connections for the SSOS. On Nov. 3rd I was able to meet with Rep. Mark Kinner from Sheridan who is on the House Education Committee and participate in the meeting for the UW Ed. Leadership ECHO Project planning group. On Nov. 4th, I drove to Casper to share the work being done on the Statewide System of Support with the School/University Partnership members. Thanks to Audrey Kleinsasser for the opportunity. In addition, I met with support personnel at the Central Services Facility to complete logistics for our meeting on Sunday and Monday. Big thanks to Michelle Wallace Frank and Frank Longtine for their help on making the meeting successful.

November 8th and 9th

The first meeting of the Collaborative Council started at 1 p.m. on Sunday in Casper. The only organizations that were unable to have representatives attend were the Secondary Principals Assn. and the Community College Commission. Ken Griffith and Jim Rose both had hard conflicts and very much want to be active members on the council. The council met until 8 p.m. on Sunday and met again on Monday from 8:30 a.m. until 3 p.m.

Our time together was productive. We were able to come together and clearly articulate a mission for the council as well as set a goal with supporting strategies to help our most underperforming schools as identified by the state's accountability model. Efforts will commence immediately to connect with these districts and begin the work of building relationships with and adding value to the work of these schools and districts.

All participants agreed to meet again to continue to the work of making the Council a high functioning group who will lead the strategic development and deployment of the Statewide System of Support. I am now working with Brent and Shelly to produce documents that we will share the work of the council with all stakeholders.

SSOS Work Summary for Joel Dvorak
November 11 through December 10, 2015

Wednesday, November 11th through Wednesday, November 18th

This week began with preparing communications as a result of the Collaborative Council Meeting that occurred on November 8th and 9th in Casper. Feedback forms from meeting participants with Plus/Deltas were analyzed and compiled into a document that was shared with members of the Council by email. The Mission and Goal 1 document was prepared and also shared with the Council. A third communication that was prepared was the “talking points” document that was discussed at the end of the meeting. This document was intended to help participants communicate to their respective organizations the work of the Council and to keep the messaging consistent across the state and with all organizations. Finally, the meeting summary that was penned by Shelly Andrews and reviewed by Brent Young and myself was emailed out to Council members.

As a result of conversation with the Council, I contacted Geri Fitzgerald, Director of AdvancED Wyoming, and asked her to be a member of the Council. Geri agreed and will be reporting and attending our next meeting. I am pleased that she wants to be an active member of the council as we work to align our work with the AdvancED process.

On November 12, I was able to join the SBE Go to Meeting and give a report on the work being done on the SSOS. Brent Young and Katherine Sessions were also able to report on the Collaborative Council meeting and the work done. The SBE asked that I prepare a short written summary of my work to be shared with them before each of their meetings. Dan Stephan, WASA Executive Director, asked me to attend the WASA Fall Conference and report to the superintendents on the SSOS and the Collaborative Council. This meeting went well and allowed me to get the message out on the construction of the SSOS.

Thursday, November 19th through Friday, November 27th

Much of my time this week was spent on contacting superintendents of the 12 districts that oversee the 17 schools that have been identified as “not meeting expectations” for two consecutive years as measured by the Wyoming Accountability Model. I was able to reach all of the superintendents and they all agreed to a meeting. It was predictable that the superintendents who knew me well planned the meeting to include their leadership team and those who did not know me as well planned to meet with me one on one. This underscores the value of relationship as a theme that flows through the SSOS. These meetings were scheduled as a direct result of the goal set by the Council that required a meeting with all twelve districts containing the 17 schools “not meeting expectations” for two consecutive years by December 20, 2015. I will complete a personal visit with each district before December 20th.

The remainder of my time this week was spent on research, logistics, and Thanksgiving. I have researched several models of SSOS from a variety of states. I will be bringing some of that research to the next meeting of the Collaborative Council to help inform our next steps in the strategic planning process. Models used for root cause analysis in education was the second focus of my research. I continue to search for quality models/processes that are applicable to Wyoming and do not create an unnecessary burden for either the district/school or the person using the process.

I continue to be impressed by the amount of time required to coordinate schedules of and efficiently travel to 12 districts in Wyoming in a two-week period. Thanks to lots of good work by administrative assistants, superintendents, and other school leaders this process was successful and I begin my road trip on Monday, November 30th.

Monday, November 30th to Thursday, December 10, 2015

During this timeframe I traveled to and visited the following districts:

- Carbon County SD #1 (Rawlins)
- Fremont County SD #21 (Ft. Washakie)
- Fremont County SD #14 (Ethete)
- Fremont County SD #38 (Arapahoe)
- Niobrara County SD #1 (Lusk)
- Albany County SD #1 (Laramie)
- Goshen County SD #1 (Torrington)
- Laramie County SD #1 (Cheyenne)
- Weston County SD #1 (Newcastle)

I will complete my visits to Natrona SD #1, Fremont SD #25, and Big Horn SD #1 by the end of next week.

The purpose and intent of these meetings are and were to:

1. Build and foster positive relationships
2. hear where each district was on their journey to raise student achievement
3. hear their challenges/barriers
4. ask what help they might need from a statewide system of support “the ask”

When my initial meetings are completed, I will prepare a summary of the notes I took from each visit in preparation for our next meeting of the Collaborative Council on January 7 and 8, 2016 in Casper. The summary will include raw data as well as an analysis of the information collected to help inform the strategic planning process.

This was/is a very worthwhile exercise. Building relationship through listening, hearing and asking cannot be over-emphasized. One critical learning that I have taken away from my initial visits is that significant, systematic, and intentional effort needs to continue to improve relationships, credibility and trust with school district leadership. This is a great and achievable challenge for all of us as we work to build and implement a world-class Statewide System of Support.

SSOS Work Summary for Joel Dvorak

December 11, 2015 through January 10, 2016

December 11th through December 18th

This week began with traveling to Casper and Riverton to meet with Supt. Steve Hopkins and the NCSD#1 Leadership Team and then driving to Riverton to meet with Supt. Terry Snyder of Fremont County SD#25. Both meetings were very productive. In Casper, Steve requested that I continue to meet with him when I am in Casper. We usually meet each month. Steve also designated Rick Skatula as my central services contact when working with Cottonwood Elementary. I worked to connect the principal of Cottonwood with Mark Stock's initiative to have one-to-one coaching for principals of schools "not meeting expectations". Cottonwood Elementary Principal Brian Donner is now a part of that effort and will have a coach to help him make improvements in his school. I also encouraged Steve and his team to connect to the ECHO project. They have modified their cabinet agenda times to allow them to be active participants in the weekly ECHO Leadership Trainings. We will meet again in January.

Terry and I met and spent 3 hours together. Since Terry and I did not know each other well, we spent a good amount of our time together getting to know and understand each other and our professional journeys. Fremont 25 is making good progress in moving to a high functioning learning system. Joanne Flanagan is the district representative for Riverton High School as they work on improving the achievement in their school.

I also met with Supt. Shon Hocker on Dec. 17th. Shon and I discussed the reason for Rocky Mountain High School's "not meeting expectations" designation. The percent of 9th graders taking the state assessment was only 88% and this caused a drop in RMHS's rating. We also discussed the effectiveness of the distance learning program in Big Horn #1. We discussed protocols and procedures they have in place that support the distance learners in his program. We also discussed getting Big Horn #1 and Niobrara #1 folks together to improve distance learning outcomes for students in Wyoming.

Much of the rest of the week was spent preparing reports and planning for the next collaborative council meeting. I am including the "Report on District Visits" to this work summary. Please refer to that document to see a summary of each visit along with some general observations/learnings from the visits. I also reviewed a curriculum audit for Niobrara County SD#1 completed by Paige Fenton Hughes in 2012. I will use this audit to inform first steps in helping Lusk improve outcomes for students.

December 21st through December 28th

Much of this Christmas week was spent following up with Superintendents representing the 12 districts visited the previous week and researching different models of support systems in other states. It was also a good time to research and work with Brent and Shelly on root cause analysis protocols. In addition, I began framing the agenda for the January 7th and 8th collaborative council meeting. Christmas eve and Christmas day was spent enjoying the holiday with family and friends.

December 29th through January 3rd

This week was spent working on logistics for the council meeting, arranging presenters for the council meeting, prepping the annotated agenda, working with WDE on root cause analysis processes, and connecting with Mark Stock to recruit principals for his coaching model. Big kudos to Nadia from WDE for her help in making food arrangements for our meetings in Casper. Also, thanks to Brent Young, Audrey Kleinsasser, Mark Stock, Jim Rose, Geri Fitzgerald, Gerry Chase, and Kevin Mitchell for preparing and presenting at the council meeting.

January 4th through January 10th

The second two-day workshop for the collaborative council occurred this week. Final preparation and coordination for the event filled the last three days before the event. Coordination with Brent and Shelly from WDE occurred to help make the event go smoothly.

The January 7th and 8th meeting of the council went very well. The meeting was well attended and we had representation from all partners except PTSB. I will include copies of the agenda, annotated agenda, and handouts used during the meeting to this report.

We did not complete our agenda. Much discussion occurred and was necessary for us to move ahead with coherence and buy-in from the representatives on the council. We never move as fast as I would like but we are moving ahead together in a positive manner. Another council meeting will need to be scheduled in early February to complete the initial strategic planning process and documents needed to meet my contractual obligations. My next report will include summaries of the meeting, a new mission and goal sheet, feedback from the council and any other documents that resulted from our meeting.

Anthony Mohammed Dates in WY

Craig,

Here are the dates, as we discussed, that Anthony Muhammed has scheduled for Wyoming PLC presentations funded by the WDE, the sessions will run from

8:00 a.m. - approx. 4:00p.m.

November (4 dates) 9,10, 11, 12

February (4 dates) 16,17, 18, 19

March (4 dates) 28, 29, 30, 31

April (2 dates) 1, 7

Thank you for your assistance, it is great to work with you on this adventure!

Dan D. Stephan, Executive Director
Wyoming Association of School Administrators
2323 Pioneer Avenue
Cheyenne, WY 82001
[307-631-9010](tel:307-631-9010)

January-February-March-April

Area	Week	Topic	Trainer	Contact Info.
	Jan 12, 2016	Orientation to ECHO	Canyon Mark	CANYON@uwyo.edu mstock1@uwyo.edu
Teaching & Assessing for Learning	Jan 19, 2016	Developing Learning Communities to Improve Teaching and Assessment		
	Jan 26, 2016	Developing aligned assessments K-12		
	Feb 2, 2016	Developing principals as instructional leaders		
	Feb 9, 2016	Developing systematic approaches to interventions and extensions		
	Feb 16, 2016	Writing quality assessment items		
TBD	Feb 23, 2016	UW ECHO Conference	Mark	mstock1@uwyo.edu
Governance & Leadership-Board and Superintendent	Mar 1, 2016	The Board and Superintendent's role in leading the district		
	Mar 8, 2016	The Superintendent's role in leading the Board		
Governance & Leadership-Principal and Teacher	Mar 15, 2016	Effective components of instructional leadership		
Using Results of Continuous Improvement	Mar 22, 2016	The steps of building effective PLC's building-wide, district-wide, state-wide		
	Mar 29, 2016	Identification, root cause analysis, within a system leading to student achievement change		
	Apr 5, 2016	Developing principals' data analysis skills		
	Apr 12, 2016	Models for ongoing use of data during the year		
	Apr 19, 2016	Components of effective instruction		
Governance & Leadership-Board and Superintendent	Apr 26, 2016	Developing capacity, including parent/family engagement throughout the system		
	May 3, 2016	The Board's role in supporting Superintendents		

May-June-July

Area	Week	Topic	Trainer	Contact Info.
Governance & Leadership-Principal and Teacher	May 10, 2016	Redefining the role of Superintendent to develop principals as educational leaders		
Purpose & Direction	May 17, 2016	Developing and sustaining a shared belief that all students will learn at high levels		
	May 24, 2016	Using professional learning communities to define and support purpose and direction		
	May 31, 2016	Using articulating vision/mission for culture building and culture change		
	June 7, 2016	Aligning district/school goals with vision/mission		
	June 14, 2016	Working toward a coherent purpose & direction for all stakeholders & differentiated purpose as appropriate		
Governance & Leadership-Board and Superintendent	June 21, 2016	Helping Boards understand accountability		
Governance & Leadership-Principal and Teacher	June 28, 2016	Effective methods for differentiating teacher support for whole, small-group, and one-on-one instruction		
Governance & Leadership-Principal and Teacher	July 5, 2016	cancelled		
Resources & Support Systems	July 12, 2016	Program analysis at the district level to drive decisions about resource allocation		
	July 19, 2016	District termination policies		
Governance & Leadership-Principal and Teacher	July 26, 2016	Direction-setting for principals and teachers		

WyCEL Update for the Collaborative Council, January 7-8, 2016

Contact Dr. Mark J. Stock 307-399-1711 or email mstock1@uwyo.edu

The WyCEL mission is to improve student outcomes in Wyoming through coordinated professional development for educational leaders.

1. ECHO Project for Educational Leaders: Public School Superintendents and Curriculum Directors will be offered weekly professional development sessions beginning January 12, 2016 and continuing through July as part of a pilot project to bring peer-to-peer and expert-based best practices directly to our state's educational leaders.

Background Information: Sessions will be conducted every Tuesday from 10:30 am – noon starting January 12, 2016. There will be 30 minutes of didactic training by an expert, followed by Q and A. There will then be two case-based presentations on various local issues with peer-to-peer and expert advice and solutions. Participants can log on using a smartphone, iPad, laptop or other computer with internet access. All sessions are recorded and archived for asynchronous viewing. The population invited will be all superintendents and curriculum directors AND any individuals that those members choose to forward the link to. The weekly topics are being finalized at this time and presenters are in the process of being scheduled. Attached is rough draft being disseminated for feedback at this time.

UPDATE: On December 8, 2015 over 100 educational leaders logged onto the ECHO Project session for the first preview of how ECHO will work. Jason Hillman, Principal from Powell, WY and trainer for Solution Tree, gave a 30 minute presentation on PLC work at the building level. The official ECHO Orientation will open begin on January 12 at 10:00 am with the training to start at 10:30 am. All Collaborative Council members are invited to sit in if you are curious. Simply email Mark Stock at the address above and I will send you a link to join. You will need a computer with a microphone and a camera. The initial reviews were outstanding and we have high hopes that this will be a vital part of bringing best practice to Wyoming schools and school districts. The preview meeting greatly exceeded our expectations.

2. Wyoming Principal Leadership Academy (WPLA): WPLA has twenty principals from around Wyoming participating in a year-long academy. There are three face-to-face conference dates in Casper followed by 1-2 conferences over video between sessions. Current training focuses on developing methods of displaying and understanding school data.

UPDATE: The second leadership academy conference has been completed and principals are working on their data displays as homework assignments. They have been doing a book study of the book, *Leaders Eat Last.* One of the major benefits emerging is their networking and their knowledge of the emerging statewide system of support. Two of the principals have requested WyCEL Coaches because their schools are in the "does not meet expectations" category of the accountability plan under WAEA. In between face-to face sessions we conduct reviews and check-ins via ZOOM software. Initial reviews are very positive.

3. Principal Executive Leadership Coaching Training: Starting January, 2016, WyCEL will begin formal training for Principal Coaches. The goal is to pilot 5-10 trained coaches who are matched with 5-10 schools on the “does not meet expectations” list under WAEA accountability ratings. The goal is to create a scalable coaching program that can ramp up to 20-25 schools next year.

UPDATE: The WyCEL Executive Leadership Coaching Process begins officially on January 14 and 15. Seven schools from the “does not meet expectations category” have agreed to be part of the pilot project. Seven experienced principals/coaches have been selected and have agreed to be part of the training. The official training documents, presentations, forms and procedures are in the finalization process and the matching process of assigning coaches to coachees has begun. Coachees will join their Coaches on January 15 for training and rapport building activities together. Coachees are completing the StrengthsFinder survey and will bring a copy of their schools Comprehensive School Improvement Plan to the training.

4. Individual School District Customized Professional Development: WyCEL conducts upon request, individualized professional development for district administrative teams. Districts interested should contact Dr. Mark J. Stock at 307-399-1711 or 307-766-6825 or email to mstock1@uwyo.edu

5. Website Development: WyCEL has a website with basic information posted at <http://www.uwyo.edu/profstudies/wycel/>

Wyoming Statewide System of Support Collaborative Council 1/13/16

Mission

The Collaborative Council exists to provide strategic direction for the purpose of unifying and aligning the efforts of multiple education stakeholders who will develop and deploy an effective Statewide System of Support for all Wyoming students.

Statewide System of Support

SSOS Goal

The Goal of the Statewide System of Support is to increase the percentage of schools that will meet or exceed Wyoming Accountability in Education Act (WAEA) expectations each year; and assist all schools in demonstrating improvement by school year 2021-22.

Strategies

Strategy #1: Inform continuous improvement through comprehensive needs assessment

Action Plans: TBD

Strategy #2: Build capacity in all schools, districts, and the state through collaborative processes, communication, and a commitment to high student achievement

Action Plans: TBD

Possible Strategy #3 (no consensus yet): Provide information and create opportunities for districts/schools to strategically connect to resources and expertise

Determined at next meeting

Possible Strategy #4 (no consensus yet): Provide, align and support effective sharing and implementing of best practices

Determined at next meeting

Strategy #5: (converted from Goal #1 in previous document) The Wyoming Department of Education will complete steps 1, 2, and 3 of the SSOS Logic Model by April 1, 2016 for the 17 schools identified by the Wyoming Accountability Framework as “not meeting expectations” for two consecutive years.

Action Steps:

1. Joel will schedule and execute a second meeting with each superintendent/leadership team of the identified districts by February 20, 2016
2. Bring plus/deltas back to the Collaborative Council from each meeting with districts to inform continuous improvement of the process
3. Brent and Shelly will complete an electronic meeting with each of the 17 schools and 12 districts to discuss and inform leadership as to process and rules for working together

Priority #1: Build a trusting relationship with each leader or group of leaders in each district



WYOMING

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WALT WILCOX
Casper

BELENDIA WILLSON
Thermopolis

CHELSIE OAKS
Executive Assistant

MEMORANDUM

TO: State Board of Education

FROM: Paige Fenton Hughes, Coordinator

DATE: January 19, 2016

SUBJECT: Board Report

The Joint Appropriations Committee met in Cheyenne on December 17. The state board's budget is presented as part of the Wyoming Department of Education budget. I was in attendance in case there were any questions about details of the changes in the budget. As you'll recall, we are not requesting additional funds. The committee members did ask a couple of questions about why our in-state travel amounts had increased (and they really haven't gone up, but we had underbudgeted in that line item), what our dues and fees are (mostly NASBE, which we have received back in the form of our stipends), and what our professional services contracts entail. The whole discussion of the state board budget took perhaps five to ten minutes.

Since the last update I sent to you, the system of support collaborative group has met, and you'll be getting an update on that work from Brent Young and Joel Dvorak (see the written information in your packet).

I also attended, along with Nate and Kathryn, Superintendent Balow's S5S conference in Cheyenne. It was a two-day conference with speakers from across the nation. Jillian and the WDE will be including information about the summit in their reports to you.

We are still working on Chapter 31 rules, and that appears on your agenda. You'll be getting an update from Shelly Andrews, and she will share with you some options for how we might proceed with getting these graduation rules completed.

The District Assessment System steering committee is meeting in Casper on the 21st. Shelly and I can give you an update on that during our meeting. Finally, I've been working with Kelly Pascal Gould to complete the communications project we outlined for her in November. She will be presenting a draft to you during your meeting, and I'm excited for you to see the product.

Just a note...the NASBE team could not make our January dates to meet on the newest grant. So we have moved that meeting until March, after the session. We have completed the deliverables for the first NASBE grant.

Talk to you next Monday.



WYOMING

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CHELSIE OAKS
Executive Assistant

MEMORANDUM

TO: State Board of Education

FROM: Paige Fenton Hughes, Coordinator

DATE: January 19, 2016

SUBJECT: Legislative Preview

Overview of Education Bills

[HB13--student public records](#)--this bill states that student-to-student emails or emails between a student and a non-school email address are not public record of that school.

[HB15--school safety and security](#)--this bill is much like the similar bill from last session. It replaces the WeTip line administered by the WDE, creates a unit of school safety and security at DCI, which reports to the AG's office. Here is a [newspaper summary](#) of the bill from the Casper paper.

[HB19--student assessment](#)--this bill essentially mirrors the recommendations you heard from the assessment task force except that it makes the ACT mandatory for 11th graders, but does not use the results for the achievement indicator in the accountability model.

[SF14--student data privacy](#)--this bill prohibits school districts from requiring students to provide access to or passwords for digital accounts (such as Facebook, Twitter, etc). Schools could request access to the account without asking for the password and the student or parent could grant access. Officers or school employees violating this mandate are guilty of a misdemeanor. The bill also calls for the creation of a data security plan that prohibits the sale of student information, creates a way to gather data without disclosing the identity of the student, develops guidelines for districts, and requires boards of trustees to enforce such a policy.

[SF15--Hathaway scholarship eligibility](#)--this bill just gets rid of the requirement to use ACT (even though it will still be used) in case the state wants to explore other options. The current language locks us into using ACT.

[SF24--Supplemental at-risk funding for early childhood education](#)--this bill allows districts to use their extended-day funding for early childhood, not just remediation and intervention.

[SF25--Hathaway scholarship award program award increase](#)--this bill raises the rates for each level of the Hathaway. It's a 10% increase, but does not¹¹¹ cover the entire increase in the cost of tuition.

**ACTION SUMMARY SHEET
STATE BOARD OF EDUCATION**

DATE: January 20, 2016

ISSUE: Communications Overview Draft

AUTHORITY: NA

BACKGROUND/HISTORY: Last fall the board voted to have Pascal Public Relations create a communications packet that would serve as an “overview” document to share with stakeholders. She began that work on December 8, and is presenting a draft packet for your review. That packet will be emailed to you on Friday, and an overview is included in the board background information for the meeting. There is a timeline included in the draft that sets distribution of the communications overview on February 8. Please review the communications overview information that comes to you and be prepared to offer Kelly Pascal Gould feedback during our meeting. Then she can make changes based on your input. My suggestion is to have the final draft reviewed by the communications committee prior to distribution.

FUNDING: A combination of contract service funds and grant funds.

IMPLEMENTATION AND SUSTAINABILITY: This is the first project as part of the communications plan Pascal Public Relations developed in consultation with the board last summer and fall.

SUGGESTED MOTION(s)/RECOMMENDATION(s): I move to have Pascal Public Relations consider input and feedback from the board, redraft the communications overview, and get communications committee approval before distribution.

SUPPORTING INFORMATION ATTACHED: Summary information included in the packet. Full communications overview to be sent to the board on Friday.

PREPARED BY: *Paige Fenton Hughes*
Paige Fenton Hughes, Coordinator

ACTION TAKEN BY STATE BOARD: _____ **DATE:** _____

COMMENTS:

Wyoming State Board of Education

INTRODUCTION & 2016 PRIORITIES

The purpose of this information packet is to build relationships with key stakeholders and to promote and support collaborative partnerships in education. We're beginning this work by introducing key stakeholders to the Wyoming State Board of Education so they may better understand the board's role and responsibilities, legislative priorities, current projects and opportunities for engagement on behalf of Wyoming's nearly 90,000 K-12 students.

Our goal is to gather input and specific edits by January 29, edit and update by February 5 for final approvals. We will then lay it out with the new logo in a compelling yet simple presentation, and then distribute starting the week of February 8.

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