

Wyoming Advisory Panel for Students with Disabilities-- WAPSD Panel Member Application

The mission of WAPSD, as a diverse group, is to raise a common voice to advise the State Superintendent of Public Instruction on the unmet needs of students with disabilities by advocating for and commenting on the improvement of education opportunities.

The vision of the WAPSD is to provide guidance on education policies for all students with disabilities that create opportunities for them to become compassionate, productive and contributing citizens of their communities.

Thank you for your interest in serving as a panel member for WAPSD. Many factors influence panel member selection, including demographic and geographic representation. The panel will review your application to determine appropriate fit for current membership needs.

If it is determined that you might be a good fit, you will be invited to attend a meeting and your expenses will be reimbursed by WDE. Panel members will then vote for recommending you to serve one 3 year term. After a yes vote, a letter will be submitted by the panel to the Director of the Wyoming Department of Education asking for approval of your service.

If you have questions about the application process, or about what panel membership requires, please contact <wapsdchair@gmail.com>.

Please complete the following questions, and submit your application to:

Mail address: 320 West Main Riverton, WY 82501

E-mail address: <wapsdchair@gmail.com>

Name: _____

Home Address: _____

Work Organization: _____

Work Address: _____

Phone: Day/Evening: _____

Email address: _____

I am a person with a disability. The nature of my disability is: _____

I am a parent or family member of a child with a disability. My child is age ____ and the nature of his/ her disability is: _____

I am an education service provider at _____ school/ school district. My job title is (please check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Superintendent | <input type="checkbox"/> Special Education teacher |
| <input type="checkbox"/> Principal | <input type="checkbox"/> General Education teacher |
| <input type="checkbox"/> College/ University faculty | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Special Education administrator | |
| <input type="checkbox"/> General Education administrator | |

I am a representative of a state, regional, county or local agency or organization that serves students with disabilities: Yes No

I am an interested citizen, and my interest is: _____

Please describe your interest or association with special education: _____

Please describe why you wish to be a member of the WAPSD: _____

Do you belong to any organization(s) involved in special education? Yes No
Name of organization(s): _____

Describe your involvement in the organization: _____

Would you be able to assist in communication to and from the organization(s)?
 Yes No

Please provide two references to assist us in verifying your information:

Name: _____
Organization/ Position: _____
Daytime phone: _____
Email: _____

Name: _____
Organization/ Position: _____
Daytime phone: _____
Email: _____

WAPSD Panel Member Expectations and Responsibilities

Length of Term

- Members are appointed to a term of three years, with the ability to serve no more than two consecutive terms.
- Any member unable to attend a regular meeting may send a substitute, who will be permitted voting privileges. Substitutes represent the same constituency as the panel member being replaced.

Meeting Attendance and Participation Expectations

- WAPSD panel meets 6-8 times per year in locations around Wyoming and in virtual meetings; primary meeting location is Riverton. Most meetings are half a day, although some meetings are an afternoon and following morning; virtual meetings are currently 3-4 hour held as combination of web-based and phone
- Members are expected to attend/participate via phone in all meetings, or provide a substitute
- Members may be asked to leave the panel if s/he has missed 2 meetings in one year and/or failed to provide substitute
- Most decisions made by the panel are reached by consensus. Panel members are expected to fully and respectfully participate in discussions

Time Expectations

- 1-2 hours per week for general panel membership, in addition to meetings
- Each panel member is expected to serve on at least one sub-committee; some panel members serve on two
- Chairing a sub-committee increases membership responsibilities:
 - Time commitment can be up to 10 hours per week
 - Serve on Executive committee, which meets an additional 30-60 minutes per meeting, meets in between regularly scheduled meetings via phone, and has additional panel guidance responsibilities
- Executive Committee should expect 10 (occasionally more) hours per week

Financial Responsibilities

- Panel members serve without compensation, but State will reimburse expenses incurred for travel, meals, and lodging; Reimbursement process generally takes 2 weeks after submission of expenses to receive payment
- The Parent Information Center/Parent Education Network is sometimes able to offer stipends to family representatives for their meeting attendance (depending upon funding availability)

Additional Resources Needed

- Access to high-speed internet computer; printer; Word and Adobe applications
- Ability to make long distance phone calls, often during business hours, up to 3 hours monthly for general membership duties, aside from meetings