

Reader Scoring Questions

Absolute Priority-Scored By WDE

Part 1-10 pts At least 51% of schools served at Schoolwide or 40% Free and Reduced lunch eligible.

Part 2-5 pts Section 1116-Schools in Need of Improvement status and submitted with collaboration between and LEA and one other organization.

Competitive Priorities-Scored By WDE

6 pts-STEM programming with STEM **SMART objective**

5 pts-Novice Applicants- not having received an initial award or participated in a 21st CCLC grant within the past 4 years. Applicants whose last grant ended in December 2013 or earlier.

8 pts-Comprehensive program-12 hrs/week or 3hrs/day-4 days/week (minimum 24 weeks) and propose to provide at least 6 weeks of programming (4 days/week and 3 hrs/day or at least 72 hours of programming) during the summer

6 pts- Addresses at least one WDE Six Focus Areas with **SMART objective**

1) Contact Information (maximum 2pts)

*	At least .5FTE Project Coordinator is designated to manage the program or an acceptable rationale is given as to how the program director work will be completed using other fund sources (0-2 pts)	
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Total

Comments to Add into GMS:

2) Applicant Information (maximum 12 pts)

	Criteria: Score each criteria	Score
*	Applicant is eligible, information is complete, and questions are answered. If no other funding sources are to be used with 21CCLC funds, it should be stated in the text box. (0-8 pts)	
*	Applicant is not a current 21CCLC Subgrantee- 2pts, applicant has only cohort 6 funding-1 pt, Applicant has multiple cohorts of funding-0pts	
*	If school district applicant-Partner with a Community-based Organization , For CBO- Partner with other local organizations to leverage funds and offer a more diverse program . (0-2 pts)	
Total		

Comments to Add into GMS:

3) Capacity (maximum 9 pts)

*	Applicant has safety plans in place to address the following: Student supervision at all times, background checks for all staff before working with students, weather, fire and emergency/crisis procedures, procedures for safe drop off and pick up, and parent notification regarding attendance (0-5pts)	
*	Applicant has addressed transportation needs of participants to include getting to and from the center, field trip information dissemination, bus safety training. (0-2 pts)	
*	Applicant has addressed grants management capacity to include training in EDGAR and OMB Circulars, confirmation of risk status and history of compliance. (0-2 pts)	
Total		

Comments to Add into GMS:

3) Population/Needs Assessment (maximum 15 pts)

Relevant data substantiates that the schools to be served are 40% or more free/reduced meals and/or have Title I designation, as well as having the ability to serve a large percentage of the schools enrolled students.

Criteria: Score each criteria		Score
Proposal clearly shows that the populations to be served:		
*	Are serving mostly non-Title I schools but serve at least one schoolwide Title I school (at or above 40% free and reduce rate)-1 pt Are serving <i>mostly</i> Title I schools with at least one schoolwide Title I school (at or above 40% free/reduced meals). 2 pts All schools to be served are Title I with at least one schoolwide Title I school (at or above 40% free/reduced meals) 4 pts	
*	Proposed students to be served represent a large percentage of current school population (Less than 10% (0 pts), 11-25%(1 pt), 25%+ . (2 pts)	
<i>Relevant data substantiates academic underachievement in reading/language arts and/or math. School level PAWS scores and/or MAP scores from 2012-13.</i>		Score
The average percentage of students in eligible schools to be served who are below proficient in reading/language arts and/or math is below 15% <u>2 pts</u> The average percentage of students in eligible schools to be served who are below proficient in reading/language arts and/or math is 15% to 25%. <u>4 pts</u> The average percentage of students in eligible schools to be served who are below proficient in reading/language arts and/or math is greater than 25%. <u>6 pts</u>		
Additional Needs Statement offers additional clarification of the target population and unique needs of the schools and community. (0-3 pts)		
Total		

Comments to Add into GMS:

4) Center/Site Information (maximum 6 pts)

Criteria: Score each criteria		Score
*	Center/Site information is complete. (0-4 pts)	
*	Other sources of funding are used to compliment or support a <u>distinct</u> 21CCLC program with goals (integrated, non-competitive programming) (0-2 pts)	
Total		

Comments to Add into GMS:

5) Typical Operations (maximum 25 pts)

Typical operations articulate a strong program with an array of highly engaging activities for a variety of age groups conducted by a trained staff. Designed for students to attend long-term as part of an ongoing program (not drop-in or intermittent sessions). Safe travel to and from the centers and home is provided if needed. Operating hours maximize the non-school (after school, holidays, and summer) time frame. Hours, days, and weeks that the program is open are based upon the needs of the families. Area location lacks high quality activities for youth.

Criteria: see points below; ****NOTE:** scoring for K-12 as follows: if they are serving all students K-12 (3 pts); K-8 (2 pts if K-12 district, 3 pts if K-8 district); 7-12 (2pts); or K-6 (1 pt)

Score

Look for the following:

*	Operating hours allow for ample extended learning time for the targeted student population and serve the needs of families. (2 pts)	
*	Program design reflects coherent, ongoing program to encourage regular attendance (continuity of programs regardless of topics vs short, frequent sessions) (0-5 pts)	
*	The school year and holiday time frames are maximized (1-3 pts) Add points for each timeframe proposed to be served. After school (1 pt), before school (1 pt), holidays/teacher work days (1 pt)	
*	Summer Program time frames are maximized (0-2 pts) <i>Summer-only programs are not allowable.</i> [< 4 weeks (1 pt), >4 weeks (2 pts)].	
*	Intent to provide services to youth from K-12. (** see Criteria) (0-3 pts)	
*	Provide student transportation when needed. (0-1 pt)	
*	Effective academic support activities are reflected in the program description. (0-2 pts)	
*	A variety of engaging activities tied to academic outcomes are planned. (0-5 pts)	
*	Adequate and highly qualified staffing will be employed. (0-2 pts)	

Total

Comments to Add into GMS:

6) Program Goals, Objectives, Strategies, and Action Plans (maximum 30 pts)

Each of the three 21st Century Community Learning Centers (CCLC) goals are listed under their own tab on the Performance Goals Tab. Applicants must provide 1) *up to* two clearly written yearly objectives for each goal and 2) *up to* three specific strategies with an aligned action plan to reach the objective.

Criteria: Clear, specific, aligned.		Score
Look for the following:		Up to 25 pts
*	All Objectives are written to be student-centered and SMART [Specific, Measurable (state the measure to be used), Attainable, Relevant, and Timebound].(0-10 pts)	
*	Strategies and action plans utilize best practice research in out-of-school time that reflects a program with intent and depth. (0-10 pts)	
*	Objectives and Strategies are aligned to the academic and stated needs in the Population/Needs Assessment Tab(0-5 pts)	
*	Strategies and action plans are aligned and provide a clear picture of the day-to-day programs proposed. (0-5 pts)	
*Public Law 107-110, the No Child Left Behind Act of 2001, Title IV, Part B, Section 4201(b)(1)		

Total	
Comments to Add into GMS:	

7) Program Abstract (maximum 12 pts)

A) The project abstract includes descriptions of project purpose with alignment to 21st Century program requirements (watch for alignment with their goals and objectives), anticipated services to students and families, location, community connections, partner roles and indicators of program success.

Criteria: Score each criteria 0-3 pts.		Score
Look for the following:		
*	Aligns with 21CCLC programs goals and defines how the 21CCLC grant is a program not just funding to continue activities an organization has always provided. (0-3 pts)	
*	Program abstract clearly summarizes the program services to students and families for the school year and summer. If applicant is a current subgrantee, an explanation of the additional programming or new service area is provided. (0-3 pts)	
*	Specific statements regarding numbers of students/families to be served, targeted population(s), locations/centers, and partner roles in meeting objectives. Current subgrantees: this information should relate to cohort 8 only, not inclusive of other grant activities. (0-3 pts)	
*	Community connections and indicators of success are incorporated into the description. (0-3 pts)	

Total	
Comments to Add into GMS:	

8) Timeline (maximum 10 pts)

The timeline outlines a plan for implementing an afterschool/summer program. This timeline encompasses the first year of the program as describe in the Center and Typical Operations Tabs.

Criteria: Score each criteria	Score
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Look for the following:

*	The timeline lists specific dates and measurable benchmarks for the program implementation whether new or a program expansion. (0-5 pts)	
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*	The timeline is reasonable and provides information about student/family services, key professional development, advisory board meetings, and continuous improvement activities throughout the school year and summer.(0-5 pts)	
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Total	
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Comments to Add into GMS:

9) Professional Development (maximum 12 pts)

Staff development should be an integral part of program design. Professional development activities should reflect the needs of students and what staff needs to learn to better meet those needs.

Criteria: Score each criteria	Score
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Look for the following:

*	The professional development plan is designed to meet the needs of all staff including new staff and experienced staff/educators. (0-4 pts)	
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*	Activities are aligned to student-centered objectives in Section 6 and needs stated in Section 3. (0-4 pts)	
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*	Professional development reflects the overall goals of the 21CCLC program including language arts and math achievement for college and career readiness. (0-4 pts)	
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Total	
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Comments to Add into GMS:

10) Continuous Improvement Processes and Evaluation (maximum 20 pts)

Continuous improvement processes should involve ongoing, data-driven activities that focus on meeting objectives and defining the needs-based targets that increase program quality. An evaluation plan should be well-defined, multi-faceted, and prove to be a realistic way of evaluating program quality and effectiveness.

*	The applicant defines a clear process of continuous improvement using the APAS tools description defines the roles of each group of people in the organization and the data to be used. (0-10 pts)	
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*	The applicant describes a local evaluation process that includes at least quarterly activities to determine progress toward stated objectives/outcomes as they relate to program effectiveness. Be specific as to the measures used (pre-post tests in research-based activities, reading level testing, etc) (0-10 pts)	
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Total	
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Comments to Add into GMS:

11) Partnerships (maximum 15 pts)

The plan completely identifies all partners and clearly identifies the degree and nature of program involvement, as well as the roles and responsibilities of each partner organization.

Criteria: Score each criteria (0-5 pts)		Score
Look for the following:		Up to 6 points
*	Partner agency/organizations are identified and the nature of the partnership is clear. (0-5pts)	
*	The services of the partner organizations are formalized via contract or MOU. (0-5 pts)	
*	Well thought-out roles for all partners who will actively participate in this project in regards to participation in continuous improvement, data collection, and unified 21CCLC program vision. (0-5 pts)	
*	Validation of lack of partnerships was included (inability to establish partnerships should not reflect negatively). (no score)	
Total		

Comments to Add into GMS:

12) Sustainability (maximum 6 pts)

Criteria: Choose one answer below, and circle the score		Score
There is no evidence of planned sustainability.		0
Some intention of sustainability for the continuation of the program is mentioned.		1
Plans for sustainability of the program are referenced, but are incomplete or unclear.		2
Plans are indicated for securing sustainability funding, but with only general reference to funding sources.		3
Plans include evidence of sustainability funding from one or more specific sources.		4
Plans include several sustainability options including funding and partnerships.		5
Plans are comprehensive and articulate strong evidence of sustainability funding from one or more additional funding sources, including citation of sources and indication of timelines.		6
Total		

Comments to Add into GMS:

13) Budget (5pts) and Budget Narrative (25pts)

The budget shows how appropriate resources and personnel have been carefully allocated for implementation and maintenance of the program, as well as reasonable in relation to the number of students to be served.

Criteria: Score each criteria		Score
Look for the following:		
*	Budget Detail is 1) accurate and 2) activities listed under each goal align with information in the Objectives and Strategies section. (0-5 pts)	
*	Budget Breakdown Costs are necessary and reasonable. Costs are integral to the activities defined in the strategies, action steps and program operations.[ex. Instructional costs are significantly higher than administrative costs, suitable resources and personnel have been carefully allocated for the tasks and activities in the proposal]. (0-10 pts)	
*	Budget Breakdown Required activities for cohort 9 are clearly itemized (.5 FTE coordinator, parental/family activities, professional development , state 21CCLC meeting, and \$1500 quality evaluation cost. (0-5 pts)	
*	Budget Breakdown Items of cost are detailed, itemized, and allowable, including personnel costs listed by position and FTE, supplies (especially small technology items) are listed by specific item type-not name brand nor just “supplies”, and contract costs are itemized by vendor. (0-10 pts)	
Total		

Comments to Add into GMS:

Score Totals	
Section 1-Contact Info- 2 pts Possible	
Section 2-Applicant Info- 12 pts Possible	
Section 3-Capacity- 9 pts Possible	
Section 4-Population/ Needs Assessment - 15 pts Possible	
Section 5-Center Info- 6 pts Possible	
Section 6-Typical Operations- 25 pts Possible	
Section 7-Objectives, Strategies and Actions- 30 pts Possible	
Section 8-Abstract- 12 pts Possible	
Section 9-Timeline- 10 pts Possible	
Section 10-Professional Development- 12 pts Possible	
Section 11-Continuous Improvement and Evaluation- 25 pts Possible	
Section 12-Partnerships- 15 pts Possible	
Section 13-Sustainability- 6 pts Possible	
Section 14--Budget Tab- 30 pts Possible	
Total- 209 pts Possible	0