



United States  
Department of  
Agriculture

Food and  
Nutrition  
Service

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Alexandria, VA  
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DATE: October 31, 2011

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SUBJECT: Sponsors Operating in Multiple States in the Summer Food Service Program

TO: Regional Directors  
Special Nutrition Programs  
All Regions

State Directors  
Child Nutrition Programs  
All States

This memorandum provides guidance regarding Summer Food Service Program (SFSP) sponsors operating sites in multiple States.

State agencies may not approve sites that are not located within their State. Instead, sponsors must enter into an agreement with the SFSP State agency for each State where its sites are located. The Food and Nutrition Service Instruction 794-5, *Agreements with Entities Which Operate Interstate Schools and Facilities*, requires that the administering agency in the State in which the site is located enter into an agreement with the sponsoring organization. Therefore, when a sponsor is located in one State and operates a Child Nutrition Program, including the SFSP, in another State, a separate agreement must be entered into with the administering agencies in each State in which Program activity takes place. Each State would then be responsible for monitoring the sites within its State.

Because State agencies are required to monitor SFSP sites, this policy ensures that onsite supervisory and technical assistance can be provided and out-of-State travel restrictions are not a concern.

State agencies should direct any questions concerning this guidance to the appropriate Regional Office. Regional Offices with questions should contact the Child Nutrition Division.

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