

**WYOMING EDUCATION TRUST FUND
 GRANT APPLICATION**

SCORING GUIDE

All Wyoming Education Trust Fund grant applications will be scored using the following rubric:

*Application WILL NOT be accepted unless accompanied by: Cover page, assurances, and ALL necessary signatures

**A rating of 0 in any single category will exclude application from consideration

CRITERIA	3 POINTS	2 POINTS	1 POINT	0 POINTS
1. ABSTRACT (0-3 Points) _____x1 = _____	Abstract is complete and concise and is based on the application requirements. Target population and objectives are identified.	Abstract is based on the application requirements, but is incomplete. Target population and objectives are vaguely identified.	Abstract not completely based on application requirements. No target populations or objectives were identified.	Abstract, Target population, and objectives missing.
2. STATEMENT OF NEED (0-9 Points) _____x3 = _____	Statement of need is clear, concise and based on valid data appropriate to the area of service.	Statement of need is based on valid data appropriate to the area of service, but is not clear and concise.	Portions of the statement of need may not support the goals and objectives of the proposal.	There is no statement of need or the statement is inappropriate to the proposal.
3. PROJECT GOALS (0-6 Points) _____x2 = _____	Project goals are described in a clear organized manner and are appropriate to the project.	Project goals are described and are appropriate to the project, but are not clearly defined or organized.	Project goals are described, but are not appropriate or aligned to the project.	Project goals are not described.
4. MEASURABLE OBJECTIVES (0-12 Points) _____x4 = _____	All objectives are measurable and described in a clear, organized manner. Each relates to the project goals.	Some objectives are measurable, not all. All or most relate to the project goals.	Objectives described are not measurable. They may or may not relate to the project goals.	Measurable objectives are not included in the proposal.
5. ACTIVITIES (0-12 Points) _____x4 = _____	The activities described are instrumental in reaching the planned objectives.	Some, not all, of the activities described are instrumental in reaching the planned objectives.	The activities described do not relate to the planned objectives.	There are no activities described.
6. TIME LINES (0-3 Points) _____x1 = _____	There is a realistic time line for reaching all goals and objectives within the grant period.	There is a realistic time line for reaching most, though not all goals and objectives.	A unrealistic and vague time line is identified.	No time line is identified.
7. EVALUATION (0-9 Points) _____x3 = _____	Effective evaluation is planned for each objective	Effective evaluation is planned for some objectives, not all.	Evaluation is planned for some or all objectives but does not seem effective.	There is no evaluation planned for any of the objectives.
8. DISSEMINATING RESULTS (0-6 Points) _____x2 = _____	There is a clear, effective method described for disseminating results of the project to the public and to key players.	There are clear plans to disseminate results of the project, but the method described leaves out key players.	There are plans to disseminate results of the project, but the methods seem ineffective.	There is no method described for disseminating results of the project.

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9. BUDGET NARRATIVE/SUMMARY (0-3 Points) _____x1 = _____	The budget narrative/summary is allowable by law and supports the project's goals and objectives and matches the accounting structure.	The budget narrative/summary is allowable by law and supports the project's goals and objectives, but there are errors.	Some, not all, of the budget narrative/summary supports the project's goals and objectives.	The budget narrative/summary is missing.
10. BUDGET ACCOUNTING STRUCTURE (0-3 Points) _____x1 = _____	The budget accounting structure is included, complete, accurate and matches the budget narrative.	The budget accounting structure is included, but there are errors or does not align with the budget narrative.	The budget accounting structure is incomplete and does not align with the budget narrative.	The budget accounting structure is missing.
11. INNOVATION & CREATIVITY (0-9 Points) _____x3 = _____	There is a clear description of the innovative nature of the project that describes how it will assist students in meeting Wyoming Standards.	There is a clear description of the innovative nature of the project, but Wyoming Standards are not addressed.	The description of innovation is incomplete or unclear.	There is no discussion of innovation in the application.
POSSIBLE POINTS : 75				