

Attachment 3: Multiple Employee Certification Form  
(Blanket Certification)

Supervisor:

Title:

Reporting Period:

This is to certify that the following individuals<sup>1</sup> have spent 100% of their time on (insert professional development activity and date(s)) and were paid out of (insert federal program).

Position:	Printed Name:

\_\_\_\_\_  
(Supervisor Signature)

\_\_\_\_\_  
(Date)

<sup>1</sup> If multiple participants need to be listed that the table does not allow for, please attach the sign-in sheet that was provided at the Professional Development Activity.

Multiple Employee Certification Form Example  
(Blanket Certification)

Supervisor:           Jo Schmoe  
Title:                   Professional Development Coordinator  
Reporting Period: July 1-3, 2015

This is to certify that the following individuals<sup>1</sup> have spent 100% of their time on common core standards training and were paid out of Title II, Part A.

Position:	Printed Name:
Teacher	Tina Smith
Tutor	Fred Clark
Teacher	John Nelson
SpEd Teacher	Tom Jones

\_\_\_\_\_  
(Supervisor Signature)

\_\_\_\_\_  
(Date)

<sup>1</sup> If multiple participants need to be listed that the table does not allow for, please attach the sign-in sheet that was provided at the Professional Development Activity.