

Title 1 Committee of Practitioners Meeting

May 23, 2013

- **Attending:** Brent Walker, Suzanne Martin, Pier Trudelle, Kenya Heynes
- **COP Meeting Overview:**
 - Introductions of present/new committee members
 - Revisited the current committee composition – please let me know if you know anyone who could fill the following positions
 - We still need more members to meet Federal guidelines:
 - One more Title I teacher
 - One more pupil services provider
 - This area could be satisfied by BOCES possibly
 - Time commitments of the committee were discussed:
 - 4 quarterly meetings – 3 WEN (although this year we have had a few more meetings trying to get everything started up again)
 - 1 face-face meeting
 - Next face-face meeting to be held at STAR (July 30-31, 2013, in Casper)
 - For those unable to attend, a conference call-in will hopefully be made available (arrangements will have to be looked into with the hotel or another possible location)
 - The idea of appointment letters for all members was discussed. Appointment terms that were introduced were 1 year, 2 years, or 3 years. The members present at the meeting agreed that appointment letters, with staggering terms (such as above) would be a good addition to the committee
 - Suzanne – 3 years seemed reasonable
 - Pier – 2 years seemed reasonable
 - Brent – any of the terms seemed reasonable
 - Jennifer will be getting a hold of all members to see what term limits they would like to serve and get appointment letters to everyone at the next meeting (the face-face meeting at STAR). For those unable to attend STAR, letters will be mailed.
 - The idea of developing a Committee of Practitioners website was brought up. This website would be located on the WDE website and would include:
 - Committee member names, contact information, and term
 - Upcoming meetings/events
 - Agendas/meeting minutes
 - The website would be easy for members to access and provide the most up-to-date information to not only members, but to interested members as well.
 - Carry-over Waiver update:
 - Applied for the Title I-A carry-over waiver on May 23, 2013 (this waiver would waive the requirement that districts can only carry-over more than 15% of funds once every three years)
 - As of May 29, 2013, WDE has not heard the status of approval yet.
 - Kenya Heynes (WDE Federal Programs Division) provided information on a Homeless Committee that Wyoming may have to incorporate.
 - This committee may be a requirement under the McKinney-Vento act to ensure districts are properly coordinating efforts surrounding homeless students.

- Kenya will check into the requirements (the COP may be able to help fulfill some of the necessary requirements)
- David provided ESEA Waiver approval update:
 - Submitted our waiver application on April 15, 2013 (full version is on our website)
 - Held a conference call with USDE May 7, 2013, to clear up some questions they had, however, no status update on approval was provided and we are still waiting to hear from them.
- **NEXT Meeting:** July 30 or 31 at STAR (face-face meeting) in Casper – or conference call for those not attending. An agenda and the exact time and place will be released early July.
 - As of now, Pier and Suzanne will be attending; Brent is unsure.