



Wyoming Department of Education

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MEMORANDUM NO. 2011-050

TO: School District Superintendents
Business Managers

FROM: Fred Hansen *FH*
Director of Finance

DATE: April 5, 2011

SUBJECT: Additional Guidance on HEA 98 Requirements Concerning 16:1
Student-to-Teacher Ratios in Grades K-3

As a follow up to Memorandum No. 2011-045 regarding the calculation of the 16:1 student-to-teacher ratio adopted in House Enrolled Act 98 (HEA 98), the Department is providing further clarification as to which district classes will be used in computing this ratio.

The language found within HEA 98 [specifically, Attachment A(b)(iii)] will be used to calculate the student to teacher ratio. As such, the Department will use **core teachers** in kindergarten through grade three to calculate a district's student-to-teacher ratio. Core teachers do not include those specialist teachers as defined in the funding model under Attachment A(b)(iv) nor do they include Title I teachers, Special Education teachers, or certified tutors.

As shown on the attached timeline, the Department will calculate student-to-teacher ratios and notify districts prior to March 1, 2012. Districts will then have until March 15, 2012, in which to apply for a waiver. The Department will in turn notify districts of the acceptance or denial of the waiver prior to April 10, 2012.

In the weeks to come, the Department will work with stakeholders to develop policies to guide the implementation of this new requirement, including those processes, definitions, and additional timelines associated with the application for a waiver.

Should you have any questions regarding this process (i.e., core teachers), please do not hesitate to contact me at 307-777-7804 or fhanse@educ.state.wy.us.

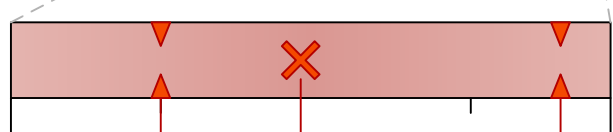
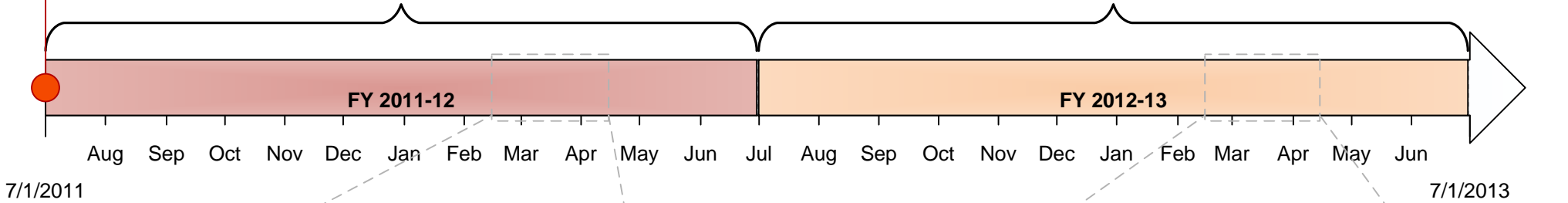
Attachment: Timeline

HEA0098 Teacher-Student Ratio Timeline

HEA0098 becomes effective 7-1-2011

FY2011-12 class size calculations are used to determine eligibility for FY2012-13 funding

FY2012-13 class size calculations are used to determine eligibility for FY2013-14 funding

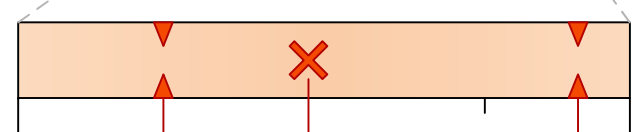


February 3/1/2012 4/1/2012 April

3/1/2012 WDE calculates student-teacher ratios and notifies districts (based on FY2011-12 data)

3/15/2012 Deadline for districts to apply for a waiver for FY2012-13 funding

4/10/2012 WDE notifies districts of acceptance or denial of waiver request



February 3/1/2013 4/1/2013 April

3/1/2013 WDE calculates student-teacher ratios and notifies districts (based on FY2012-13 data)

3/15/2013 Deadline for districts to apply for a waiver for FY2013-14 funding

4/10/2013 WDE notifies districts of acceptance or denial of waiver request