



**Wyoming Department of Education**

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**MEMORANDUM NO. 2014-093**

**TO:** School District Superintendents  
WISE Coordinators

**FROM:** Brian Wuerth, Data Collection Specialist  
Information Management Division

**DATE:** August 25, 2014

**SUBJECT:** 2014-15 WDE638 – Certified Course Inventory Data Collection

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## **CERTIFIED COURSE INVENTORY DATA COLLECTION**

**CHEYENNE** - The WDE638 Certified Course Inventory data collection is a comprehensive listing of all courses provided by a school district for the upcoming 2014-15 school year. There have been no changes to the WDE638 for the 2014-15 school year.

The data collection window for all courses is from August 19, 2014, through October 15, 2014. The 2014 WDE638 data collection updates are due on or before October 15, 2014.

The collection will be submitted through the State Report Manager (SRM) on the Wyoming Integrated Statewide Education (WISE) Data System. Each school district has unique and secure log-in information.

The current data elements and guidebook are available on the WISE Data System website at: <http://portals.edu.wyoming.gov/wise/>

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*If you have any questions regarding content or submission of the WDE638, please contact Brian Wuerth at [brian.wuert@wyo.gov](mailto:brian.wuert@wyo.gov) or 307-777-6748*