



Opportunity Through Education

Megan Degenfelder – Superintendent of Public Instruction
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Wyoming Department of Education
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MEMORANDUM NO. 2023–017

TO: School District Superintendents
Curriculum Coordinators
Special Education Directors
Title I Coordinators
English Learner Coordinators
Principals and Educators (K-12)

FROM: Wanda Maloney, Chief Policy Officer

DATE: January 30, 2023

SUBJECT: 2022-2023 Alternate ACCESS Field Test

2022-2023 ALTERNATE ACCESS FIELD TEST

All students with the most significant cognitive disabilities in grades K–12 who are eligible to take the Alternate ACCESS for ELLs are required to participate in the field test this year.

- To determine if Alternate ACCESS is the appropriate assessment for an active English Learner (EL), meet with the student’s IEP team.
- For additional guidance, view the [Alternate ACCESS for ELLs Participation Criteria Decision Tree](#) and the [Wyoming Alternate Assessment Participation Guidance Manual](#).
- If an EL participates in the WY-ALT assessment, then the student must participate in the Alternate ACCESS for ELLs assessment.
- Kindergarteners who use the [Wyoming Extended Standards](#) are included in the field study.

The Alternate ACCESS Field Test is a stand-alone, paper-based field test, which means it’s in addition to the Alternate ACCESS test that schools administer each year.

- To administer the field test, complete the Alternate ACCESS for ELLs: Administration and Scoring training course in the [WIDA Secure Portal](#).
 - The added training content for the field test should take no more than 15 minutes to complete.

- Every site that received Alternate ACCESS test materials for the 2022–23 ACCESS test window will receive a yellow WIDA/DRC box of field test materials on or before February 7, 2023.
 - The box of field test materials will be covered with unique colors and identifiable by our field test dog, “Candoo.”
 - Alternate ACCESS for ELLs Field Test materials will be shipped to each district site in which ACCESS materials were shipped.
- The field test window opens on Tuesday, February 14, 2023, and closes on Monday, April 17, 2023.
- The Alternate ACCESS tests need to be administered in the following order:
 - Alternate ACCESS for ELLs - January 17-February 24, 2023.
 - Alternate ACCESS Field Test - February 14-April 17, 2023.
- If additional materials are needed, sites will need to complete the [Additional Materials Order \(AMO\) Form](#) on WIDA AMS, which will be available from February 7- April 10, 2023.

The [Alternate ACCESS Field Test](#) webpage is the go-to place to learn what is required before, during, and after the field test. More guidance is provided in the [Alternate ACCESS Field Test - Test Administrator Manual](#).

For more information, contact Antoinette Hallam, English Learner Consultant, at 307-777-5217 or antoinette.hallam@wyo.gov.