



Opportunity Through Education

Brian Schroeder – *Superintendent of Public Instruction*
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Wyoming Department of Education
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MEMORANDUM NO. 2022-085

TO: School District Superintendents
Assessment Coordinators
Building Assessment Coordinators
Principals
WISE Coordinators
Accountability Coordinators
Curriculum Coordinators
Special Ed Coordinators

FROM: Trent Carroll, Chief Operations Officer

DATE: July 25, 2022

SUBJECT: 2021-22 Student Level WY-TOPP, WY-ALT, and ACT Review Window

TIME SENSITIVE: NOTICE OF CONFIDENTIAL ASSESSMENT REVIEW WINDOWS

The Wyoming Department of Education (WDE) will confidentially release results from the 2022 grades 3 through 10 English language arts and math WY-TOPP and WY-ALT and grade 11 ACT assessments to school districts on Monday, July 25. Districts will be given until Friday, August 5, 2022 to confidentially review the reports. The grades 4, 8, and 10 science WY-TOPP and WY-ALT review window will be held August 18-24.

District superintendents will be asked to verify online that they have received and reviewed the data at this [link](#).

When the confidential review window closes, assessment data will be aggregated and scheduled for public release on Wednesday, September 14, 2022. Districts will be provided confidential, embargoed reports at least 24 hours prior to the public release.

Districts are asked to review the assessment results and correct any inaccuracies, such as WISER ID errors, and tested students who are missing from the file. The accuracy of this data is essential,

since it will be used to calculate school, district, and statewide aggregate assessment proficiency percentages, and federal accountability results. Demographics or program fields like free and reduced lunch cannot be changed, as this data was reviewed and approved after the spring and end of year WDE684.

Data will be provided through the WDE's secure District Data Reports portal. To access the confidential student-level assessment reports, go to the WDE website [Data Page](#) and under the Data Reports header on the left side of the page, click on the District Data Reports link. The confidential portal will default to the Assessment Confidential page. Persons with the following WyEd roles will be able to access the reports: Superintendent, Principal, Assistant Principal, Assessment Coordinator, Special Ed Coordinator, Curriculum Coordinator, Accountability Coordinator, or Assessment Confidential.

If you do not have the rights to access the report, or if you have forgotten your WyEd username, please contact your district WyEd Administrator for assistance. If you are unsure who your district WyEd administrator is, click on the [Find WyEd Admin](#) link in WyEdPRO under the support header. If you would like to reset your password, click on the Forgot Password underneath the Find WyEd Admin link.

Important Assessment and Accountability Dates

- July 25 to August 5 – Grade 11 ACT, Grades 3-10 ELA and Math WY-TOPP and WY-ALT Student Level Data Review Window.
- August 18 - 24 - Grades 4, 8, and 10 Science WY-TOPP and WY-ALT Student Level Data Review Window.
- August 15 - 26 – Confidential School Performance Report Review Window.
- September 14 – Public Release of Assessment Data and School Performance Reports.

For questions regarding assessment data corrections or general assessment questions, contact Cat Palmer, Assessment Supervisor, at 307-777-8568 or catherine.palmer@wyo.gov.

For help with WyEd login credentials, contact Susan Williams, Data Collection and Reporting Supervisor, at 307-777-6252 or susan.williams@wyo.gov.