



Opportunity Through Education

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## MEMORANDUM NO. 2022-081

**TO:** School District Superintendents  
WISE Coordinators  
Accountability Coordinators  
Principals  
Business Managers

**FROM:** Trent Carroll, Chief Operations Officer

**DATE:** June 27, 2022

**SUBJECT:** End of Year 2022 WDE684 Data Collection Review for Accountability

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# WDE684C DATA COLLECTION REVIEW WINDOW JUNE 27 - JULY 8, 2022

The End-of-Year WDE684C Teacher/Course/Student Data Collection is the official collection of student-level demographic, enrollment, section, and special education information.

The end-of-year WDE684 collection window closed on June 24, 2022, and is important for Wyoming School Accountability determinations per W.S. 21-2-204. This collection is used to determine which students in grades 3 through 11 have been enrolled at each school for a full academic year. Only those students who have been enrolled at a school for a full academic year will have their performance on the state assessment computed to determine a school's performance level for the current school year.

This information is also used to compute which students will be considered full academic year students for inclusion on the grade 9 credit readiness indicator for the high school accountability model and the grade 9, 10, and 11 credit readiness indicator for the alternative school accountability model. Finally, this collection is used for computing the graduation rate for the following school year's accountability determinations.

It is critical that each district verify the accuracy of the information in its WDE684 collection. In particular, enrollment records must accurately reflect the student's enrollment status on April 25, 2022, and at the end of the school year. It is also critical that the exit codes for the four-year on-time graduation cohort are accurate. All overlapping enrollments and corrections must be addressed by July 8, 2022. The information included in the end-of-year WDE684 will be considered final on July 8, 2022, and used for accountability determinations.

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*For more information about the WDE684, contact April Strong, Records & Data Management Analyst, at 307-777-8751 or [april.strong@wyo.gov](mailto:april.strong@wyo.gov).*

*For more information about Accountability, contact Sean McInerney, Accountability Division Director, at 307-777-8740 or [sean.mcinerney@wyo.gov](mailto:sean.mcinerney@wyo.gov).*