



Opportunity Through Education

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MEMORANDUM NO. 2022-066

TO: School District Superintendents
Business Managers
Curriculum Coordinators
Personnel Directors
Virtual Education Coordinators
WISE Coordinators

FROM: Wanda Maloney, Chief Policy Officer

DATE: May 16, 2022

SUBJECT: 2021-22 Virtual Education Vendor Teacher Collection

WDE628 VIRTUAL EDUCATION VENDOR TEACHER DATA COLLECTION

The Wyoming Department of Education (WDE) has opened the 2021-22 WDE628 Virtual Education Vendor Teacher Collection. This collection provides districts a method to report teaching assignments and endorsements of virtual education teachers who are employed by a vendor instead of a school district.

The WDE628 will be open from May 16-June 24, 2022. A Guidebook and Excel workbook are available on the WDE Data Collection Suite - [Forms Inventory page](#) in the WDE628 Collection, Documents tab. Districts with no teachers to report will still have to submit a blank WDE628 Excel workbook through the Data Collection Suite (DCS) reporting software..

For questions about the WDE628 data collection, contact Lori Thilmany, Virtual Education Program Manager, at 307-777-7418 or lori.thilmany@wyo.gov.

For questions about the Data Collection Suite, contact Elizabeth Foster, Data Collection Specialist, at 307-777-7009 or elizabeth.foster@wyo.gov.