

MEMORANDUM NO. 2022-016

TO: School District Superintendents
School Principals
Perkins Coordinators
CTE Teachers

FROM: Shelley Hamel, Chief Academic Officer

DATE: January 31, 2022

SUBJECT: Career Development Facilitator Training Offered

CAREER DEVELOPMENT FACILITATOR TRAINING OFFERED

The Wyoming Department of Education has developed Facilitating Career Development Courses that will provide a complete set of best practices for facilitating career development in multiple settings and for all ages. These courses will support the implementation of more robust career development programs in all Wyoming schools, and to ensure consistency in the delivery of content and best practices in career development.

Course completers will receive a certificate and are eligible to apply for the Global Career Development Facilitator Credential and certification as a Career Services Provider. School staff, counselors, administrators, and teachers whose roles will include coordinating career development and exploration programming in their respective schools are encouraged to attend. The orientation and course closing require “in-person” attendance via the Zoom online platform. Register [here](#).

The Spring 2022 schedule:

- Zoom Virtual Orientation - Tuesday, February 1, 2022.
- Zoom In-Person Closing - Monday, May 9, 2022.
- Course duration with weekly check-ins – February 7th–May 2, 2022.

The fee for this course is: \$195. Note: Each attendee must complete their own form. The WDE can accept only one attendee per registration.

For more information, contact Dr. Michelle Aldrich, CTE Director, at 307-777-3655 or michelle.aldrich@wyo.gov or Ilaine Brown, Education Program Consultant, at 307-777-3549 or ilaine.brown1@wyo.gov.