

MEMORANDUM NO. 2021-080

TO: School District Superintendents
WISE Coordinators
Accountability Coordinators
Principals
Business Managers

FROM: Trent Carroll, Chief Operations Office

DATE: June 21, 2021

SUBJECT: End of Year 2021 WDE684 Data Collection Review for Accountability

WDE684C DATA COLLECTION REVIEW WINDOW JUNE 28 - JULY 9, 2021

The End of Year WDE684C Teacher/Course/Student Data Collection is the official collection for student-level demographic, enrollment, section, and special education information.

The end-of-year WDE684 collection window closes on June 25, 2021 and is important for Wyoming School Accountability determinations per W.S. 21-2-204. This collection is used to determine which students in grades 9 through 11 have been enrolled at each school for a full academic year. Only those students who have been enrolled at a school for a full academic year will have their performance on the state assessment computed to determine a school's performance level for the current school year.

This information is also used to compute which students will be considered full academic year students for inclusion on the grade 9 credit readiness indicator for high school accountability model and the grade 9, 10, and 11 credit readiness indicator for the alternative school accountability model. Finally, this collection is used for computing the graduation rate for the following school year's accountability determinations.

It is critical that each district verify the accuracy of the information in its WDE684 collection. In particular, enrollment records must accurately reflect the student's enrollment status on April 26, 2021, and at the end of the school year. It is also critical that the exit codes for the four year on-time graduation cohort are accurate. All overlapping enrollments and corrections must be addressed by July 9, 2021. The information included in the end-of-year WDE684 will be considered final on July 9, 2021 and used for accountability determinations.

For more information about the WDE684, contact April Strong, Records & Data Management Analyst, at 307-777-8751 or april.strong@wyo.gov.

For more information about Accountability, contact Sean McInerney, Accountability Division Supervisor, at 307-777-8752 or sean.mcinerney@wyo.gov.