



Opportunity Through Education

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## MEMORANDUM NO. 2021-068

**TO:** School District Superintendents  
Business Managers  
Curriculum Coordinators  
Personnel Directors  
Virtual Education Coordinators  
WISE Coordinators

**FROM:** Kari Eakins, Chief Policy Officer

**DATE:** May 17, 2021

**SUBJECT:** 2020-21 Virtual Education Vendor Teacher Collection

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# WDE628 VIRTUAL EDUCATION VENDOR TEACHER DATA COLLECTION

The Wyoming Department of Education (WDE) has opened the 2020-21 WDE628 Virtual Education Vendor Teacher Collection. The collection provides districts a method to report teaching assignments and endorsements of virtual education teachers who are employed by a vendor instead of a school district.

The WDE628 will be open from May 17-June 25, 2021. A Guidebook and Excel workbook are available on the WDE's Data Collection Suite (DCS) - [Forms Inventory page](#) under the "WDE628" heading. Districts with nothing to report will still have to submit a blank WDE628 Excel workbook through the DCS reporting software.

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*For questions about the WDE628 data collection, contact Lori Thilmany, Virtual Education Program Manager, at 307-777-7418 or [lori.thilmany@wyo.gov](mailto:lori.thilmany@wyo.gov).*

*For questions about the Data Collection Suite-Forms Inventory submission, contact Elizabeth Foster, Data Collection Specialist, at 307-777-7009 or [elizabeth.foster@wyo.gov](mailto:elizabeth.foster@wyo.gov).*