MEMORANDUM NO. 2021-056

TO: School District Superintendents
    Virtual Education Coordinators
    Business Managers
    Computer/Technology Coordinators
    Curriculum Coordinators
    Special Education Directors
    WISE Coordinators

FROM: Kari Eakins, Chief Policy Officer

DATE: May 3, 2021

SUBJECT: 2021-22 Virtual Education Program Information

VIRTUAL EDUCATION PROGRAM APPLICATION AND RENEWAL

The virtual education program application and renewal process is now open. Any school districts planning to offer a virtual education program during the 2021-22 school year must complete the following steps:

- Submit the online Virtual Education Program Application & Renewal Form.
- Submit a signed Program Assurance Statement.
- If the proposed program is full-time, submit a signed Curriculum Assurance and a copy of the 2021-22 student and parent handbook.
- School districts without 2020-21 approved virtual education programs will also need to submit a completed Application Narrative.

The 2021-22 virtual education course offerings will be submitted through the WDE638 WISE Course Inventory Data Collection which will open July 1, 2021. All 2021-22 virtual education program renewals and applications, and the WDE638 Collection with virtual education classes, must be submitted by July 31, 2021.
Visit the [Virtual 307 Policy](#) page for all program details, Chapter 41 Virtual Education Rules, and application and renewal forms.

For more information, contact Lori Thilmany, Virtual Education Program Manager, at 307-777-7418 or lori.thilmany@wyo.gov.