



Opportunity Through Education

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## MEMORANDUM NO. 2021-038

**TO:** School District Superintendents  
Curriculum Coordinators

**FROM:** Shelley Hamel, Chief Academic Officer

**DATE:** April 5, 2021

**SUBJECT:** District Literacy Plans and WDE626 Early Literacy Data Collection

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## DISTRICT LITERACY PLANS

W.S. 21-3-401 requires the annual reporting from districts to the Wyoming Department of Education (WDE) of district literacy data and plans for supporting students in achieving proficiency in reading by the end of third grade. District reporting requirements were divided between the WDE626 Early Literacy Data Collection and the annually submitted District Literacy Plan (DLP).

The WDE will not open the WDE626 Early Literacy Data Collection for the 2020-21 school year. Instead all required reporting components of W.S. 21-3-401 will be included in the annual submission of the DLP. A template including all required information is available [here](#). For districts choosing to submit an alternate form, a checklist has been provided to accompany the submission of its DLP and is available [here](#).

All DLP and accompanying checklist submissions are due by Oct 1, 2021 and should be emailed as an attachment to [amy.reyes@wyo.gov](mailto:amy.reyes@wyo.gov).

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*For questions about the DLP or WDE626 data collection, contact Amy Reyes, TANF Preschool Grant Administrator/ Early Learning Specialist, at 307-777-7708 or [amy.reyes@wyo.gov](mailto:amy.reyes@wyo.gov).*

*For questions about the Data Collection Suite-Forms Inventory, contact Elizabeth Foster, Data Collections Specialist, at 307-777-7009 or [elizabeth.foster@wyo.gov](mailto:elizabeth.foster@wyo.gov).*