

CREATING  
OPPORTUNITIES  
FOR STUDENTS TO  
KEEP WYOMING  
STRONG

## MEMORANDUM NO. 2020-184

**TO:** School District Superintendents  
Principals

**FROM:** Kari Eakins, Chief Policy Officer

**DATE:** December 14, 2020

**SUBJECT:** Alternative Schedules - Chapter 21 Emergency Rules



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Superintendent of Public Instruction

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## ALTERNATIVE SCHEDULE REQUEST – CHAPTER 21 EMERGENCY RULES

The COVID-19 pandemic has resulted in the possibility that schools may need to make major adjustments to their schedules after the school calendar year has commenced. In order to provide flexibility for districts, the State Board of Education (SBE) and Governor Mark Gordon's Office have approved Chapter 21 Emergency Rules. This will allow schools to submit alternative schedule proposals for the 2020-21 school year while the emergency rules are in effect. Alternative Schedule Applications will be reviewed by the SBE at its next scheduled meeting.

Alternative schedules that propose fewer than 175 days of teacher-student contact in a given school year must be approved by the SBE. Districts interested in applying for an alternative schedule for the 2020-21 school year must submit an application, with all required documentation, to the Wyoming Department of Education.

The application and a checklist of required documents may be accessed and submitted [here](#).

Schools that are approved for an alternative schedule for the 2020-21 school year must submit an [end-of-year report](#) to [elaine.marces@wyo.gov](mailto:elaine.marces@wyo.gov) by July 1, 2020. This report indicates how the alternative schedule impacted

teacher effectiveness, student learning, and whether or not the objectives outlined in the application were met.

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*For more information, contact Elaine Marces, Education Consultant, at 307-777-6210 or [elaine.marces@wyo.gov](mailto:elaine.marces@wyo.gov).*