

CREATING
OPPORTUNITIES
FOR STUDENTS TO
KEEP WYOMING
STRONG

MEMORANDUM NO. 2020-128

TO: School District Superintendents
FROM: Kari Eakins, Chief Policy Officer
DATE: August 17, 2020
SUBJECT: District Representative School Improvement Plan Training



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VIRTUAL DISTRICT REPRESENTATIVE TRAINING OCTOBER 12–13

The Wyoming Department of Education (WDE) partnered with ED Direction to develop a Wyoming-specific process for district representatives to use as they provide assistance to school leadership teams with improvement planning. This partnership will continue through the 2020-21 and 2021-22 school years in order to develop an efficient and effective improvement process, pilot the process with a small number of districts, and ensure all district representatives are trained to complete requirements. This new improvement process will replace the data retreats previously provided by the WDE.

Per Chapter 6 Rules, "... the district superintendent or their representative provides assistance with school improvement planning and resource allocation for schools that need improvement." Based on this requirement, the WDE requests all districts to have, at minimum, one district representative designated to lead this process for schools within the district.

In addition, the designated district representative is strongly encouraged to attend two days of virtual sessions in October. The session on Monday, October 12 will focus on feedback/recommendations from district representatives regarding the new processes and protocols the WDE will require. The session on Tuesday, October 13 will focus on training

representatives on the processes. The WDE will select a small number of districts to pilot this new process later in the 2020-21 school year. Full implementation will take place during the 2021-22 school year.

To register, complete this [form](#) designating the district representative(s).

For assistance, contact Jennifer LaHiff, Statewide System of Support Program Manager, at 307-777-7322 or jennifer.lahiff@wyo.gov.