

CREATING
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JILLIAN BALOW
Superintendent of Public Instruction

DICKY SHANOR
Chief of Staff

SHELLEY HAMEL
Chief Academic Officer

KARI EAKINS
Chief Policy Officer

TRENT CARROLL
Chief Operations Officer



CHEYENNE OFFICE
122 W. 25th St. Suite E200
Cheyenne, WY 82002
307-777-7675

RIVERTON OFFICE
320 West Main
Riverton, WY 82501
307-857-9250



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MEMORANDUM NO. 2020-100

TO: School District Superintendents
District Grant Managers
Business Managers

FROM: Shelley Hamel, Chief Academic Officer

DATE: June 24, 2020

SUBJECT: CARES Act Equitable Services Temporary Guidance

CARES ACT EQUITABLE SERVICES TEMPORARY GUIDANCE

Wyoming school districts are required to calculate equitable services set-asides for CARES Act awards. While the Wyoming Department of Education (WDE) plans to maintain standard practices consistent with the intent of the U.S. Congress, and will not be adopting the non-regulatory guidance at this time, it is possible that this requirement will change in the future.

To assist districts with budgeting and protecting the equitable services set-asides for both Elementary and Secondary School Emergency Relief Fund (ESSER) and Governor's Emergency Education Relief Fund (GEER) grant awards per the non-regulatory guidance until the WDE has a final decision, the WDE requests that districts conduct consultation and calculations both ways by September 30, 2020. Submitting grant applications ahead of this time is allowed, and conditional approval will be granted to allow access to funds while equitable services consultation is performed. Districts should provide an estimate of equitable share in the grant applications for conditional approval.

To assist districts, the WDE has created two templates for private schools to submit intent to participate in consultation. These documents can be altered and used by districts if desired. The Title I-A intent to participate document is [here](#), and the non-regulatory intent to participate document is [here](#). If a district receives the forms back and there is no intent to participate, further consultation/calculation for the private school does not need to occur.

Based on the letters of intent that districts receive, both calculations should be entered in the Budget Pages tabs of the grant applications. The first row for non-public services should contain the Title I equitable services share, and the second row for non-public service should contain the non-regulatory amount minus the Title I-A share.

For example:

Title I-A share is \$5,000, and non-regulatory share is \$50,000. There would be two rows in the Budget Pages tab: one for \$5,000, and one for \$45,000 (this is \$50,000 - Title I \$5,000).

This will help the district protect the non-regulatory amount until we have a final decision from the US Department of Education.

For more information, contact Jess Binning, at 307-777-6208 or jess.binning@wyo.gov.