

CREATING
OPPORTUNITIES
FOR STUDENTS TO
KEEP WYOMING
STRONG

MEMORANDUM NO. 2020-085

TO: School District Superintendents
Curriculum Coordinators
Personnel Directors

FROM: Shelley Hamel, Chief Academic Officer

DATE: May 26, 2020

SUBJECT: Leader and Teacher Evaluation Approvals



JILLIAN BALOW
Superintendent of Public Instruction

DICKY SHANOR
Chief of Staff

SHELLEY HAMEL
Chief Academic Officer

KARI EAKINS
Chief Policy Officer

TRENT CARROLL
Chief Operations Officer



CHEYENNE OFFICE
122 W. 25th St. Suite E200
Cheyenne, WY 82002
307-777-7675

RIVERTON OFFICE
320 West Main
Riverton, WY 82501
307-857-9250



ON THE WEB
edu.wyoming.gov
twitter.com/WYOEducation
facebook.com/WYOEducation

STATE BOARD OF EDUCATION APPROVAL OF LEADER AND TEACHER EVALUATIONS

The [Chapter 29](#) Rules for the Evaluation Systems for District and School Leaders and Teachers have been fully promulgated by the State Board of Education (SBE).

Chapter 29 requires districts to submit its leader evaluations for SBE approval if the evaluation is based on locally-designed professional standards. If a district is using a leader evaluation system that is aligned to the State-Defined Leader Professional Standards, districts can indicate and submit on the form linked below. These leader evaluations do not need to be approved by the SBE. Chapter 29 has been revised to align with W.S. 21-2-304(a)(xv). All districts are required to have their current teacher evaluation systems approved by the SBE.

Districts must submit the required information and their professional standards by July 1, 2020.

- [Leader Evaluation Submission Form](#)
- [Teacher Evaluation Submission Form](#)

Leader and Teacher Evaluation Systems Approval Timeline:

- May 25-July 1, 2020 - Districts submit their leader and teacher evaluations for approval by SBE.
- July 1-7, 2020 - The Wyoming Department of Education will work with districts to clarify submissions and complete leader and teacher evaluation packets for SBE review.
- July/August 2020 - SBE provides approval of leader and teacher evaluation systems.

Informational webinars will be held 1-2 p.m. MDT on June 1 and 8:30-9:30 a.m. MDT on June 5 to review the submission requirements, timelines, and answer district questions. [Registration](#) is required. The meeting link will be sent to participants after registering for the webinar.

For more information, contact Laurel Ballard, Student & Teacher Resources Team Supervisor, at 307-777-8715 or laurel.ballard@wyo.gov.