MEMORANDUM NO. 2020-085

TO: School District Superintendents  
    Curriculum Coordinators  
    Personnel Directors

FROM: Shelley Hamel, Chief Academic Officer

DATE: May 26, 2020

SUBJECT: Leader and Teacher Evaluation Approvals

STATE BOARD OF EDUCATION  
APPROVAL OF LEADER AND TEACHER  
EVALUATIONS

The Chapter 29 Rules for the Evaluation Systems for District and School Leaders and Teachers have been fully promulgated by the State Board of Education (SBE).

Chapter 29 requires districts to submit its leader evaluations for SBE approval if the evaluation is based on locally-designed professional standards. If a district is using a leader evaluation system that is aligned to the State-Defined Leader Professional Standards, districts can indicate and submit on the form linked below. These leader evaluations do not need to be approved by the SBE. Chapter 29 has been revised to align with W.S. 21-2-304(a)(xv). All districts are required to have their current teacher evaluation systems approved by the SBE.

Districts must submit the required information and their professional standards by July 1, 2020.

- Leader Evaluation Submission Form
- Teacher Evaluation Submission Form
Leader and Teacher Evaluation Systems Approval Timeline:

- May 25-July 1, 2020 - Districts submit their leader and teacher evaluations for approval by SBE.
- July 1-7, 2020 - The Wyoming Department of Education will work with districts to clarify submissions and complete leader and teacher evaluation packets for SBE review.
- July/August 2020 - SBE provides approval of leader and teacher evaluation systems.

Informational webinars will be held 1-2 p.m. MDT on June 1 and 8:30-9:30 a.m. MDT on June 5 to review the submission requirements, timelines, and answer district questions. Registration is required. The meeting link will be sent to participants after registering for the webinar.

For more information, contact Laurel Ballard, Student & Teacher Resources Team Supervisor, at 307-777-8715 or laurel.ballard@wyo.gov.