

CREATING  
OPPORTUNITIES  
FOR STUDENTS TO  
KEEP WYOMING  
STRONG

## MEMORANDUM NO. 2020-066



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**TO:** School District Superintendents  
High School Principals  
WISE Coordinators  
Accountability Coordinators

**FROM:** Kari Eakins, Chief Policy Officer

**DATE:** May 4, 2020

**SUBJECT:** Time Sensitive: 2018-19 Postsecondary Readiness  
and WDE950 Student Transcript Review

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## POSTSECONDARY READINESS (WDE950) CONFIDENTIAL STUDENT REPORTS AVAILABLE FOR REVIEW UNTIL MAY 15

The Wyoming Department of Education (WDE) has processed the WDE950 transcript collection for the 2018-19 school year. This data collection is taken in accordance with the Wyoming Accountability in Education Act (WAEA) under W.S. 21-2-204 (c)(iv), the Every Student Succeeds Act (ESSA), and the Hathaway Scholarship reporting requirements, pursuant to W.S. 21-16-1308 (c)(vi-viii).

While the accountability determinations are considered "frozen" for the 2019-20 school year, it is important to verify this student-level data. The WDE will report this data and other complete data sets to help schools make data-driven decisions.

Confidential student-level reports are available for school districts to review and correct, as needed, during the May 4-15, 2020 review window. Any missing or updated transcripts must be submitted during this window through the Wyoming Transcript Center by following the WDE950 submission process. After May 15, the student-level data will be considered verified as accurate by each district. Transcripts are required for all Wyoming graduated students and will be used to

calculate each school's postsecondary readiness indicator score for traditional schools, college- and career-readiness indicator for alternative schools, and each student's success curriculum level for the Hathaway Scholarship.

It is critical for school districts to review each data element, including those pulled from other sources such as AP, IB, and CTE participation data. The SUCCESS\_CURRICULUM\_LEVEL field should contain the curriculum level only for the Hathaway Scholarship and not include GPA or ACT scores. This [legend](#) includes information about each data element.

To review the WDE950 report, use your WyEd login credentials [here](#). The "College and Career Readiness Student Level Report" can be found under the Accountability Confidential tab. The report contains confidential data, and is visible only to those with the following roles: Superintendent, Principal, Assistant Principal, Accountability Coordinator, Assessment Coordinator, or Assessment Confidential.

Districts are allowed to report using the ACT or WorkKeys score obtained from the state administered test, or a higher score obtained by the student at another time. The score that gives the student the highest eligibility level will be used for school accountability.

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*For questions about the WDE950 transcript collection, contact Sean McInerney, Accountability Supervisor, at 307-777-8752 or [sean.mcinerney@wyo.gov](mailto:sean.mcinerney@wyo.gov).*

*For questions pertaining to transcript submissions, contact Liz Foster, Data Collection Specialist, at 307-777-7009 or [elizabeth.foster@wyo.gov](mailto:elizabeth.foster@wyo.gov).*