

CREATING
OPPORTUNITIES
FOR STUDENTS TO
KEEP WYOMING
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MEMORANDUM NO. 2020-003

TO: School District Superintendents
Curriculum Coordinators
High School Principals
High School Counselors
WISE Coordinators

FROM: Kari Eakins, Chief Policy Officer

DATE: January 6, 2020

SUBJECT: 2020-21 Hathaway Success Curriculum Course Verification

FIRST SUBMISSION WINDOW FOR 2020-21 HATHAWAY COURSE VERIFICATION CLOSING JANUARY 31

[Wyoming statute](#) 21-16-1307 (f)(i) requires school districts to submit a list of courses that satisfy the Hathaway Scholarship Program's Success Curriculum (HSC) requirements. Courses must be submitted to the Wyoming Department of Education (WDE) for verification through the WDE638 collection and the [Hathaway Course Verification Application](#).

District personnel who submit HSC courses to the WDE for approval are strongly encouraged to view a [video](#) demonstrating the processes. District personnel may also [sign up online](#) for a one-on-one tutorial.

Steps for the 2020-21 HSC Course Verification:

1. Submit [Statement of Assurance](#) via hathawayscholarship@wyo.gov.
2. Submit 2020-21 WDE638 with new courses marked as "yes" under the Hathaway indicator.
3. Verify courses in the Hathaway Course Verification Application.
4. All steps must be completed by **January 31, 2020**.

New courses are required to have a course description and the Wyoming standards being met in the course submitted through the Hathaway Course Verification Application. More information is available on the Hathaway Scholarship [website](#).

The steps reflected above ensure the intent of the state statute is met. There will be two additional submission windows in May and September for the 2020-21 school year for Hathaway courses.

For more information, contact Bradley Barker or Jennifer LaHiff at hathawayscholarship@wyo.gov.