

CREATING
OPPORTUNITIES
FOR STUDENTS TO
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MEMORANDUM NO. 2019-122

TO: School District Superintendents
High School Principals
WISE Coordinators
Accountability Coordinators

FROM: Trent Carroll, Chief of Operations

DATE: October 21, 2019

SUBJECT: WDE684A Fall Subgroup Review Window Now Open

2019 WDE684A FALL SUBGROUP REVIEW WINDOW IS NOW OPEN

The subgroup review window for the WDE684A WISE Teacher/Course/Student Data (WDE684A) will be open from October 21, 2019-November 1, 2019. Review subgroup enrollment counts in the confidential WDE684 Reports tab and make any necessary corrections to the WDE684A submission. The WDE684 reports are available through the District Data Reports link in the Wyoming Department of Education Data and Reporting [website](#). Persons with the following roles will have access to the WDE684 Reports tab in the confidential reporting portal: WDE684 Read, Edit and Certify, Business Manager, Superintendent, WISE Coordinator, Accountability Coordinator, Principal, Assistant Principal, and Assessment Confidential. Contact your [WyEd Administrator](#) if you are unable to access the reports.

WDE684A data will be used to identify subgroups in the public enrollment reports found in the Wyoming Statistical Series Number 2 and for all federal reporting requirements. Subgroup data will be considered final on November 1.

Two new subgroups, **Post-Secondary Dual Enrollment** and **Post-Secondary Concurrent Enrollment** have been added to the report. Post-secondary dual enrollments are taught by a college instructor and post-secondary concurrent enrollment courses are taught by

college-approved high school teachers at the high school. Wyoming Statute 21-20-201 established the Postsecondary Education Options Program (PEOP). To report a PEOP course, the district board of trustees and local college are required to have an up-to-date agreement that specifically details courses offered. Courses and credits paid for by parents and earned outside the MOU can be transferred in but cannot be reported as post-secondary dual and post-secondary concurrent.

For more information about the enrollment counts, contact April Strong, Data Analyst, at 307-777-8751 or april.strong@wyo.gov.

For more information about WyEd User accounts, contact Susan Williams, Data Collection and Reporting Supervisor, at 307-777-6252 or susan.williams@wyo.gov.