

CREATING  
OPPORTUNITIES  
FOR STUDENTS TO  
KEEP WYOMING  
STRONG



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## MEMORANDUM NO. 2019-063

**TO:** School District Superintendents  
Business Managers  
Curriculum Coordinators  
Personnel Directors  
Virtual Education Coordinators  
WISE Coordinators

**FROM:** Shelley Hamel, Chief Academic Officer

**DATE:** May 13, 2019

**SUBJECT:** Virtual Education Vendor Teacher Collection

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## VIRTUAL EDUCATION VENDOR TEACHER COLLECTION

The Wyoming Department of Education (WDE) has opened the 2018-2019 WDE728 Virtual Education Vendor Teacher Collection. This collection assists districts in reporting virtual education teachers who are employed by a vendor instead of a school district. The 2017 Senate Enrolled Act 0057 removed the requirement that virtual education teachers have to be employed by a Wyoming school district. This change created the need for the WDE728 Collection in order to verify appropriate teacher certification of staff that aren't in the district's employment.

The WDE728 will be open from May 13, 2019 to June 28, 2019. A Guidebook and Excel workbook are available on the WDE's Data Collection Suite - [Forms Inventory page](#) under the "WDE728" heading. Districts with nothing to report must still submit a blank WDE728 Excel workbook through the Data Collection Suite (DCS) reporting software.

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*For questions about the WDE728 data collection, contact Brian Wuerth at 307-777-6748 or [brian.wuerth@wyo.gov](mailto:brian.wuerth@wyo.gov) or Lori Thilmany at 307-777-7418 or [lori.thilmany@wyo.gov](mailto:lori.thilmany@wyo.gov).*

*For questions about the Data Collection Suite-Forms Inventory, contact Elizabeth Foster at 307-777-7009 or [elizabeth.foster@wyo.gov](mailto:elizabeth.foster@wyo.gov).*