Chapter 29 rules for the Evaluation Systems for District and School Leaders and Other Certified Personnel have been fully promulgated by the State Board of Education (SBE). Chapter 29 requires districts to submit their leader evaluations for SBE approval, if the evaluation is based on locally-designed professional standards. Districts must submit the required information and their professional standards to Laurel Ballard at the Wyoming Department of Education (WDE) by June 1, 2019.

The submission packet included with this memo (and on the Certified Personnel Evaluation System page) covers the following information:

- Professional standards used in the evaluation system.
- Purpose and goals of the evaluation system.
- Evidence that the district’s standards reflect best practices.
- Evidence that the system quality adheres to the requirements in section 3(c) of the Chapter 29 rules.

Districts choosing a leader evaluation system based on, or aligned to, the state-defined professional standards are not required to submit their evaluation system to the SBE for approval.
Evaluation Systems for Districts and School Leaders Timeline:

- June 1, 2019 - Districts submit the required information survey above on the selection of the state-defined or locally designed evaluation system.
- June/July 2019 - WDE will provide complete leader evaluation submission packets to SBE for review.
- July/August 2019 - SBE provides approval of leader evaluation systems based on locally-designed professional standards.

Informational webinars will be held 8-9 a.m. on April 5 and 3-4 p.m. on April 15 to go over the submission requirements and materials, timelines, and answer district questions. Registration is required.

- Register here to attend the April 5 webinar.
- Register here to attend the April 15 webinar.

Packets may be submitted to Laurel Ballard by email at laurel.ballard@wyo.gov, or hard copies can be mailed to:

Laurel Ballard  
Student/Teacher Resources Team Supervisor  
Wyoming Department of Education  
122 W. 25th St. Suite E200  
Cheyenne, WY 82002

For more information, contact Laurel Ballard, at 307-777-8715 or laurel.ballard@wyo.gov.