

CREATING
OPPORTUNITIES
FOR STUDENTS TO
KEEP WYOMING
STRONG

MEMORANDUM NO. 2019-013

TO: Superintendents
School District Special Education Directors

FROM: Shelley Hamel, Chief Academic Officer

DATE: February 4, 2019

SUBJECT: Special Education Staffing Guidelines



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SPECIAL EDUCATION STAFFING GUIDELINES

In accordance with 2018 House Enrolled Act No.0068, Section 4(b), the Superintendent of Public Instruction must "Establish statewide guidelines for adequate special education staffing levels, to be used in assessing special education programs and services provided by school districts." These staffing guidelines are now available [here](#).

The Wyoming Department of Education (WDE) convened a task force in the fall of 2018 to address this requirement. The composition of the task force ensured representation from various sized districts from across the state.

The staffing guidelines are intended to provide districts with guidance to ensure that staffing practices are adequate to meet students' needs. They also fulfill federal requirements and provide the WDE the basis for oversight in assessing district practices.

For questions, contact Brenda Creel, Interim Director of Special Education Programs, at 307-777-2870, or brenda.creel@wyo.gov.