

CREATING
OPPORTUNITIES
FOR STUDENTS TO
KEEP WYOMING
STRONG



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MEMORANDUM NO. 2018-118

TO: School District Superintendents
Principals
Accountability Coordinators

FROM: Megan Degenfelder, Chief Policy Officer

DATE: October 8, 2018

SUBJECT: 2017-18 School Performance Confidential Reports
Available October 15 – October 26

CONFIDENTIAL SCHOOL PERFORMANCE RESULTS TO BE RELEASED

The Wyoming Department of Education (WDE) will confidentially release the 2017-18 state and federal accountability results to school districts on Monday, October 15. Districts will be given until **Friday, October 26** to confidentially review the reports. District Superintendents will be asked to verify online that they have received and reviewed the data [here](#).

Districts are asked to review their school performance results for accuracy. While data sets that were provided to the WDE by the district or obtained from providers and contractors cannot be changed or corrected at this time, questions about indicators and accountability calculations are welcomed and will be addressed by the WDE in an appropriate manner. Data will be provided through the WDE's secure Wyoming Education Fusion portal. Reports can be accessed by logging into [Fusion](#) and clicking on the "Data Reporting" link at the top of the home page. On the left side of the next screen, select "State Accountability Confidential."

Once the review window has closed and applicable corrections have been approved, the final school-level results will be

confidentially released to districts at least 24 hours prior to the public release. The public release is scheduled for November 1 at 11:00 a.m. All results are embargoed and cannot be shared with local media until they are released publicly on November 1.

Individuals with the following Fusion roles will be able to access the reports: Superintendent, Principal, Assistant Principal, Accountability Coordinator, Assessment Coordinator, Curriculum Coordinator, and Special Education Director. Anyone who does not have rights to see the report, or has forgotten their Fusion username, can contact their district Fusion administrator. District Fusion administrators can be found by clicking on “Find Fusion Administrator” at the top of the Fusion homepage. For password recovery, click on “Password Help.” To change a password, follow this [tutorial](#).

For questions about accountability, contact Sean McInerney at 307-777-8752 or sean.mcinerney@wyo.gov or Julie Magee at 307-777-8740 or julie.magee@wyo.gov.

For questions about Fusion user rights, contact Susan Williams, Data Collection and Reporting Supervisor, at 307-777-6252 or susan.williams@wyo.gov.