

CREATING
OPPORTUNITIES
FOR STUDENTS TO
KEEP WYOMING
STRONG

MEMORANDUM NO. 2018-076



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TO: School District Superintendents
Principals
Instructional Facilitators/Coaches
Curriculum Coordinators
EL Coordinators
EL Teachers

FROM: Megan Degenfelder, Chief Policy Officer

DATE: July 23, 2018

SUBJECT: WDE Searching for EL District Facilitators as Trainers



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WDE SEARCHING FOR EL DISTRICT FACILITATORS AS TRAINERS

The Wyoming Department of Education (WDE) will offer training opportunities for each district on facilitating English Learners (ELs). The WDE is seeking one staff member from each district to become an EL District Facilitator, who will participate in a training series in the 2018-19 school year. Ideally, the facilitator should have experience in leading and training large groups, as well as experience with ELs or interest in learning more about ELs and training others.

Each facilitator will learn how to host a professional learning opportunity entitled "Cultivating Practices to Support Language Learner Success." These hour-long training sessions will be held as webinars once a month for eight months. The webinars will not be recorded. It is necessary to attend all webinar trainings live in order to ask questions and to be more fully engaged with the content. The sessions support educators in using instructional practices that advance English language development and

academic achievement through WIDA's English Language Development Standards. Facilitators will be provided all training materials for their districts, such as PowerPoint presentations, scripts, activities, and handouts.

After each session, District Facilitators will host professional learning opportunities in their own districts. Each month, facilitators will provide two, one-hour sessions. Session 1 will cover content, and Session 1A will debrief participants on implementation. Trainers should give at least one week between the two sessions.

Each district is asked to determine the best person in their district to be part of this team of facilitators across the state. To register, complete the [EL District Facilitator Google Form](#).

More information can be found on the attached [flyer](#) and [letter](#).

For more information, contact Antoinette Hallam, EL Consultant, at 307-777-5217 or antoinette.hallam@wyo.gov.