

Information Management
Wyoming Department of Education
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**Educator Equity Collection
For the 2017-18 School Year**

WDE752
Revised: May 7, 2018
Due: June 29, 2018
Expiries: September 30, 2018

1. For questions regarding reportable content, please contact the Collection Steward listed in the upper left corner of this worksheet.
2. Further information about the data entry is listed below

WDE752

Definition

	Field Name	Length	Valid Values	Requirement Indicator	Definitions
1	WISE Staff ID	7	Must conform to the valid value for WISE Staff IDs	Required	The WDE 7-digit Staff WISE ID.
2	First Name	1-25	Name characters	Required	Staff member's legal first name.
3	Middle Name	0-25	Name characters	Optional	Staff member's legal middle name.
4	Last Name	1-25	Name characters	Required	Staff member's legal last name.
5	Date of Birth	10	YYYY-MM-DD	Required	Staff member's date of birth. Enter as dd/mm/yyyy or dd-mm-yyyy and the date will automatically reformat to the required YYYY-MM-DD format.
6	Gender	1	M, F	Required	Staff member's gender. M - Male F - Female
7	Evaluation Outcome	1	E, F, L, N, P, X	Required	E - Effective F - Teacher incorrectly reported on the WDE602 and did not teach in the 2017-18 school year L - Teacher has less than 3 years experience total N - Not effective P - Teacher was evaluated but has not been at the district long enough to meet the definition of a pattern X - Teacher met criteria to be evaluated but was not evaluated
8	Narrative	150	Characters	Conditional	If Evaluation Outcome is 'X', narrative as to why the teacher wasn't evaluated is required.