



**WYOMING**  
DEPARTMENT OF EDUCATION

*Creating Opportunities  
for Students to Keep  
Wyoming Strong*

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## **MEMORANDUM NO. 2018-032**

**TO:** School District Superintendents  
Principals  
Curriculum Coordinators  
Perkins Coordinators  
CTE Teachers  
School Counselors

**FROM:** Brent Bacon, Chief Academic Officer

**DATE:** March 12, 2018

**SUBJECT:** Facilitating Career Development Course Open for Registration

## **REGISTER NOW FOR FACILITATING CAREER DEVELOPMENT COURSE**

The Wyoming Department of Education has opened registration for the Spring 2018 Facilitating Career Development Course. This is a 120-hour blended-format training, running from April 5 to June 8, 2018. The course is geared toward school staff, counselors, administrators, and teachers who coordinate career guidance and exploration programming in their schools.

The Facilitating Career Development course provides a complete set of National Career Development Association (NCDA) endorsed best practices for career guidance in multiple settings and for all ages. Those who complete the course will receive a certificate of completion and University of Wyoming graduate or PTSB credits. They will also be eligible to apply for Global Career Development Facilitator credentials, Certified Career Services Specialist credentials, or both.

The course is being offered to support the implementation of more robust career guidance programs in Wyoming schools, and to ensure consistency in the delivery of content and best practices in career development. The course is offered every spring and winter. Registration costs \$165, and includes all course materials. The registration deadline is April 1, 2018.

More information and course registration can be found [here](#).

*For questions or more information, contact Tonya Gerharter, Education Consultant, CTE, at 307-777-6808 or [tonya.gerharter@wyo.gov](mailto:tonya.gerharter@wyo.gov).*