



WYOMING
DEPARTMENT OF EDUCATION

*Creating Opportunities
for Students to Keep
Wyoming Strong*

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MEMORANDUM NO. 2018-011

TO: School District Superintendents
Consolidated Grant Managers
Title I Coordinators
Title I Principals

FROM: Brent Bacon, Chief Academic Officer

DATE: February 12, 2018

SUBJECT: Schoolwide Transition Process

SCHOOLWIDE TRANSITION PROCESS

The Every Student Succeeds Act (ESSA) grants increased spending flexibility to Title I Programs, in particular Schoolwide Programs. It is important to remember that section 1114 of the Elementary and Secondary Education Act (ESEA), as amended by ESSA, also requires a one-year planning period for schools that wish to transition from Targeted Assistance Programs to Schoolwide Programs. Therefore, schools currently designated as Targeted Assistance Programs that would like to begin the planning process to transition to Schoolwide Programs are required to submit the provided Letter of Intent by August 15, 2018. Schools should also have the Schoolwide Programs Application completed and submitted to the Wyoming Department of Education (WDE) by June 15, 2019.

In order to qualify for the transition to a Schoolwide Program, the school must have a minimum of a 40 percent free and reduced lunch rate. However, the legislation does allow schools to request a waiver to begin the transition even if the school is below the 40 percent level. This waiver request is available as a component of the Letter of Intent.

The year of planning is necessary to ensure that schools have sufficient time to conduct a comprehensive needs assessment (addressing student achievement, stakeholder engagement, curriculum and instructional resources, professional development, and school organization), as well as time to apply the findings of the assessment to determine how the school will function with the spending flexibility provided by a Schoolwide Program. As schools conduct the planning process, it is important to note that section 8201 of ESSA expands the definition of a well-rounded education, which expands what schools may spend

Title I funds on provided the spending is tied to the schoolwide plan.

Once the school has the approval of the local school board to operate the plan as written, it should be sent to the Title I program manager for a final ESSA compliance check. The final approval from both the local school board and the WDE are required before submitting a consolidated grant application with a school designated as a Schoolwide Program.

For questions, contact Jon Lever, Title I program manager, at jon.lever@wyo.gov or 307-777-6216.

Attachments:

[Letter of Intent](#)

[Schoolwide Program Application](#)