



WYOMING
DEPARTMENT OF EDUCATION

*Creating Opportunities
for Students to Keep
Wyoming Strong*

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MEMORANDUM NO. 2017-131

TO: School District Superintendents
Business Managers
Personnel Directors
Curriculum Coordinators
Virtual Education Coordinators
WISE Coordinators

FROM: Brent Bacon, Chief Academic Officer

DATE: December 4, 2017

SUBJECT: Virtual Education Vendor Teacher Collection

WDE728 VIRTUAL EDUCATION VENDOR TEACHER DATA COLLECTION DUE JANUARY 16, 2018

The Wyoming Department of Education (WDE) has prepared a special data collection for the 2017-18 school year in accordance with W.S. [21-2-202\(a\)\(xxxi\)\(A\)](#). The WDE728 Virtual Education Vendor Teacher Collection assists districts in reporting virtual education teachers who are employed by a vendor instead of a school district. The 2017 [Senate Enrolled Act 0057](#) removed the requirement that virtual education teachers have to be employed by a Wyoming school district. This change created the need for the WDE728 Collection in order to verify appropriate teacher certification of staff that aren't in the district's employment.

The WDE728 will be open from December 1, 2017 to January 16, 2018. A Guidebook and Excel workbook are available on the WDE's [Data Collection Suite - Forms Inventory](#) page under the "WDE728" heading. Districts with nothing to report will still have to submit a blank WDE728 Excel workbook through the Data Collection Suite (DCS) reporting software.

For questions about the WDE728 data collection, contact Brian Wuerth at 307-777-6748 or brian.wuerth@wyo.gov or Lori Thilmany at lori.thilmany@wyo.gov or 307-777-7418.

For questions about the Data Collection Suite-Forms Inventory, contact Elizabeth Foster at elizabeth.foster@wyo.gov or 307-777-7009.