



WYOMING
DEPARTMENT OF EDUCATION

*Creating Opportunities
for Students to Keep
Wyoming Strong*

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MEMORANDUM NO. 2017-092

TO: School District Superintendents
Curriculum Coordinators
High School Principals
High School Counselors
WISE Coordinators

FROM: Megan Degenfelder, Chief Policy Officer

DATE: August 28, 2017

SUBJECT: 2017-18 Hathaway Success Curriculum Course Verification

2017-18 HATHAWAY SUCCESS CURRICULUM COURSE VERIFICATION

According to Wyoming Statute 21-16-1307(f)(i), each school district must submit a list of provided courses which satisfy the Hathaway Scholarship Program Success Curriculum (HSC) requirements to the Wyoming Department of Education (WDE) for verification.

The timeline for the 2017-2018 HSC course verification process is as follows:

- **September 1-30:** School Districts submit any new course requests, syllabi (with all standards the course(s) meet), and the signed HSC assurance to the Hathaway Team during the September 1-30, 2017 collection window. Prior to submission of course materials, please fill out [this form](#). *All new courses in the following subject areas must be approved by the WDE prior to adding the courses to the WDE638: Math, Science, ELA, Social Studies, and Foreign Language.* CTE and FA courses will be determined at the local level and can be added to the WDE638 without prior WDE approval.
- **October 1-9:** WDE reviews all new Hathaway courses submitted by the school districts.
- **October 10:** WDE sends out final updated 2017-18 course verification form to school districts.
- **October 16-20:** School districts add courses approved by the WDE to the WDE638 and mark as Hathaway courses.

This timeline ensures the intent of W.S. 21-16-1307(f)(i) is met. This is the final window for adding Hathaway courses during the 2017-2018 SY. The next submission window will occur January 2018 for the 2018-2019 SY. At that time, the course submission process will change slightly and new processes will be released.

For more information, contact Bradley Barker or Jennifer LaHiff at hathawayscholarship@wyo.gov.