



WYOMING
DEPARTMENT OF EDUCATION

*Creating Opportunities
for Students to Keep
Wyoming Strong*

Jillian Balow

Superintendent of Public Instruction

Dicky Shanor

Chief of Staff

Brent Bacon

Chief Academic Officer

Brent Young

Chief Policy Officer

Dianne Bailey

Chief Operations Officer



Cheyenne Office

Hathaway Building, 2nd Floor
2300 Capitol Avenue
Cheyenne WY 82002-2060
Phone: (307) 777-7675
Fax: (307) 777-6234

Riverton Office

320 West Main
Riverton, WY 82501
Phone: (307) 857-9250
Fax: (307) 857-9256

On the Web

edu.wyoming.gov
wyomingmeasuresup.com

MEMORANDUM NO. 2016-028

TO: School District Superintendents
Business Managers
WISE Coordinators
Curriculum Coordinators

FROM: Brian Wuerth, Data Quality Specialist
Information Management Division

DATE: February 22, 2016

SUBJECT: Spring WDE684 – Teacher/Course/Student Collection

SPRING 2015-16 WDE684 COLLECTION DATES AND TRAININGS

The WDE684 Data Collection will be open from March 17 to April 1, 2016. The WDE684 is the official collection for student-level demographic, enrollment, section, and special education information. Updates are due by April 1st.

Three training sessions focusing on the WDE684 will be conducted via WebEx.

- **March 8, 2 p.m. to 3 p.m.**
[2015-16 WDE684 Teacher/Course/Student Collection Training1](#)
- **March 10, 2 p.m. to 3 p.m.**
[2015-16 WDE684 Teacher/Course/Student Collection Training2](#)
- **March 15, 10 a.m. to 11 a.m.**
[2015-16 WDE684 Teacher/Course/Student Collection Training3](#)

The collection is submitted through the State Report Manager on the Wyoming Integrated Statewide Education (WISE) Data System. Each school district has unique and secure log-in credentials.

The current data elements and guidebook are available on the WISE Data System website: portals.edu.wyoming.gov/wise/

For more information, contact Brian Wuerth, Data Quality Specialist at (307)777-6748 or brian.wuerth@wyo.gov.