



**WYOMING**  
DEPARTMENT OF EDUCATION

*Creating Opportunities  
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## MEMORANDUM NO. 2015-116

**TO:** School District Superintendents  
School Principals

**FROM:** Brent Young, Chief Policy Officer

**DATE:** September 28, 2015

**SUBJECT:** Comprehensive School Plan Conference Calls

## WDE OFFERING ANOTHER ROUND OF COMPREHENSIVE PLAN CONFERENCE CALLS

The Wyoming Department of Education (WDE) will conduct another round of conference calls on November 4, 2015 to provide technical assistance regarding the Comprehensive School Plan. A previous round took place on September 17, and was met with positive feedback. If you missed those calls, please consider joining this upcoming one. Each school is required to have their plan posted on district or school websites by December 7, 2015.

Two calls will be held: one at 10:00 a.m. and one at 4:00 p.m. To join the call, dial 1-888-670-9530 or 307-438-9905, or go to [www.uberconference.com/wdeuberconference](http://www.uberconference.com/wdeuberconference).

WDE staff will discuss the sample plan, indicator summaries, improvement plans, and plan submission.

To support district and school leaders, the WDE Accreditation Team has posted a brief set of directions on how to complete and submit the plan. These directions can be accessed at: <http://goo.gl/QOgvEE>.

*For more information, please contact Bill Pannell at [Bill.Pannell@wyo.gov](mailto:Bill.Pannell@wyo.gov) or 307-777-7322, or Brian Aragon at [Brian.Aragon@wyo.gov](mailto:Brian.Aragon@wyo.gov) or 307-777-8505.*