



WYOMING
DEPARTMENT OF EDUCATION

*Creating Opportunities
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Jillian Balow

Superintendent of Public Instruction

Dicky Shanor

Chief of Staff

Brent Bacon

Chief Academic Officer

Brent Young

Chief Policy Officer

Dianne Bailey

Chief Operations Officer



Cheyenne Office

Hathaway Building, 2nd Floor
2300 Capitol Avenue
Cheyenne WY 82002-0206
Phone: (307) 777-7690
Fax: (307) 777-6234

Riverton Office

320 West Main
Riverton, WY 82501
Phone: (307) 857-9250
Fax: (307) 857-9256

On the Web

edu.wyoming.gov
wyomingmeasuresup.com

MEMORANDUM NO. 2015-103

TO: School District Superintendents
Business Managers, Special Education Directors, WISE
Coordinators

FROM: Shannon Cranmore, EDFacts Coordinator/Data Analyst
Finance and Data Division

DATE: September 14, 2015

SUBJECT: WDE736 - Seclusion and Restraint

New Seclusion and Restraint Data Collection

The Wyoming Department of Education (WDE) has established a new data collection to comply with Chapter 42 Seclusion and Restraint in Schools. The collection is the WDE736 – Seclusion and Restraint and can be found on the Data Collection Suite at <http://edu.wyoming.gov/dcs/default.html>.

This collection will collect student level data on all incidents where seclusion and/or restraint were used as a type of intervention for a student during the 2015-16 school year. This is an end of year collection that will be due to the WDE no later than July 8, 2016. In order to submit this collection, the district's Fusion administration will need to assign WDE736 Fusion User Roles to the person that will be responsible for completing and submitting this collection. The data elements for this collection are:

WISER ID, School ID, First Name, Middle Name, Last Name, Name Suffix, Date of Birth, Gender, Date of Intervention, Type of Intervention

Any incident where the intervention included Seclusion or Restraint must be reported to the WDE, this also includes interventions of seclusion and restraint that are included as part of a student's Individualized Education Plan (IEP).

For complete definitions as what qualifies as seclusion or restraint, please review the Chapter 42 Rules and Regulations which are located at <http://soswy.state.wy.us/Rules/RULES/8457.pdf>.

For more information, please contact Shannon Cranmore, EDFacts Coordinator/Data Analyst, at 307-777-6245 or shannon.cranmore@wyo.gov.