



**WYOMING**  
DEPARTMENT OF EDUCATION

*Creating Opportunities  
for Students to Keep  
Wyoming Strong*

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## MEMORANDUM NO. 2015-084

**TO:** School District Superintendents  
Special Education Directors  
School Principals  
District PAWS Coordinators  
Title I Directors

**FROM:** Sean McInerney, Accountability Supervisor  
Accountability Division

**DATE:** August 3, 2015

**SUBJECT:** AYP Exception Requests Due Soon

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## SUBMIT AYP EXCEPTION REQUESTS TO EXCEED 1% WY-ALT CAP

The WDE659 form and guidance document is now available for use by districts on the Wyoming Department of Education's (WDE) Data Collection Suite Page:  
<http://edu.wyoming.gov/dcs/default.html>.

The guidance document contains important information regarding how your district may apply for an exception to the 1% Wy-ALT Cap, which is used in AYP determinations. This document also outlines critical timelines for this exemption request. Please review the guidance carefully for this optional data collection. Requests for an exception to the 1% Wy-ALT Cap must be submitted to Sean McInerney at the WDE by August 7, 2015.

As a reminder, please be sure to use secure transport methods when sending student documents containing personally identifiable information.

*For questions, please contact Sean McInerney at (307)777-8752 or [Sean.McInerney@wyo.gov](mailto:Sean.McInerney@wyo.gov).*